

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING AGENDA
September 29, 2023
7:30 AM**

OFFICIALS PRESENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr.
 Vice-Chairman Steven Larson

DIRECTOR
 OF PUBLIC SAFETY: Chief Steve Kingsborough

ZONING/CODES
 ENFORCEMENT: Mark D. Carpenter

ASST. CODES/MS4
 CO-ORDINATOR: Gerald Steigleman

ROADMASTER: Zachary L. Zook

MANAGER: Eileen M. Gault

OFFICIALS ABSENT: **SUPERVISOR:** William H. Goodhart

SOLICITOR: Keith O. Brenneman

ENGINEER: Bud Grove

CALL TO ORDER: Chairman Geistwhite called the meeting to order at 7:35 a.m. in the Middlesex Township Municipal Building.

Public Comment: None.

Discussion and possible action on Charter Homes Development Properties XX, Inc./Grange, request for waiver of submission of Land Development Plan and exemption from submission of Stormwater Management Plan for development of access drive, parking area and temporary modular sales office on property of future Grange Development: Anthony Faranda-Diedrich, VP was present to discuss the request to install a temporary modular homestore that is approximately 840-square feet. The proposed homestore will have a gravel parking lot and driveway that connects to Army Heritage Drive. The homestore will be used as an office for home sales. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to approve the request for waiver of submission of Land Development Plan and exemption from submission of Stormwater Management Plan for development of access drive, parking area and temporary modular sales office on property of future Grange Development

Discussion and possible action on Final Subdivision Plan for Meadowbrook Farms Phase 9 request to post maintenance security and offer dedication of part of Country Side Drive: Charles Suhr of Stevens & Lee was present to discuss the dedication of approximately 450 feet of Country Side Drive in Phase 9. The deed and Letter of Credit (18-month maintenance security) have been reviewed and approved by the Township Solicitor. Mr. Suhr submitted the agreed upon \$700 winter maintenance fee for Country Side Drive. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, acting on the recommendation of Township Engineer Mr. Grove in his memo dated September 14, 2023, it was agreed to accept the post maintenance security of \$34,404.19 and dedication of part of Country Side Drive subject to receiving the As-Built Plans and Maintenance Security.

Discussion and possible action to adopt Resolution 2023 – 13 accepting dedication of a portion of Country Side Drive in Meadowbrook Farms Phase 9: On the motion of Chairman Geistwhite, seconded

by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2023 – 13 accepting the dedication of a portion of Country Side Drive in Meadowbrook Farms Phase 9.

Discussion and possible action to adopt Resolution 2023 – 14 establishing a submission deadline for requests for the acceptance of public roadways: Roadmaster Mr. Zook reported that he had worked on this with Township Solicitor Mr. Brenneman to establish a deadline for street dedications. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to adopt Resolution 2023 – 14 establishing a submission deadline for requests for the acceptance of public roadways.

Discussion and possible action to adopt Ordinance 3 – 2023 amending Ordinance 4 – 97 with respect to rules and regulations for the use of park and recreation facilities: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to adopt Ordinance 3 – 2023 amending Ordinance 4 – 97 with respect to rules and regulations for the use of park and recreation facilities.

Discussion and possible action to authorize the purchase of 2024 F250 Truck for the Highway Department: Roadmaster Mr. Zook reported that this truck will replace one that is in the Highway Dept. fleet and the older truck will be used for the Park and Recreation Dept. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to authorize the purchase of 2024 F250 Truck for the Highway Department.

Discussion and possible action to authorize the purchase of License Plate Readers (LPR) for the Police Department: Director of Public Safety Chief Kingsborough reported that these readers will be mounted on the vehicle's light bars and face forward and backwards. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to authorize the purchase of License Plate Readers (LPR) for the Police Department.

Discussion and possible action on request from Organic Remedies to open up the blackout screens to display pink lights in support of Breast Cancer Awareness Month: After some discussion, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to allow Organic Remedies to open up the blackout screens to display pink lights every Sunday from 6-9 p.m. during the month of October in Support of Breast Cancer Awareness.

Township Board / Staff Comments: Assistant Codes Enforcement Officer Mr. Steigleman reported on issues of the well going dry at Regency Woods North which has changed ownership recently. The residents have been asked to conserve water.

Roadmaster Mr. Zook briefly discussed the narrow roads in the proposed Charter Homes Development and the maintenance of the roads.

Township Manager Mrs. Gault informed the Supervisors that she is working on the 2024 Budget and plans to have a draft available at the October Workshop Meeting.

Executive Session: None

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 8:10 a.m.