

TOWNSHIP OF MIDDLESEX
CUMBERLAND COUNTY, PENNSYLVANIA

RESOLUTION NO. 2014 - 7

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MIDDLESEX TOWNSHIP,
CUMBERLAND COUNTY, PENNSYLVANIA ESTABLISHING THE POSITION OF
ASSISTANT ZONING OFFICER.

WHEREAS, Middlesex Township Ordinance No. 3-89, known as the “Middlesex Township Zoning Ordinance” defines a “Zoning Officer” as the “zoning administrative officer or his duly authorized representative, including zoning inspector(s), duly appointed by the Township Board of Supervisors” (Middlesex Township Zoning Ordinance, Article II, Section 2.03); and

WHEREAS, the duly appointed Zoning Officer in and for Middlesex Township has authority to enforce the provisions of the Middlesex Township Zoning Ordinance; and

WHEREAS, growth of population and development of lands in Middlesex Township require Middlesex Township to administer not only the provisions of the Middlesex Township Zoning Ordinance, but also certain codes under the Pennsylvania Uniform Construction Code; and

WHEREAS, the tasks assigned to the Zoning Officer, who also serves as the Codes Enforcement Officer, with respect to enforcing both the Zoning Ordinance and the codes under the Uniform Construction Code, given such growth and development in the Township, are numerous and time consuming to the exclusion of certain other functions that the Zoning Officer of Middlesex Township has customarily performs and endeavors to perform; and

WHEREAS, the Board of Supervisors of Middlesex Township believes it is in the best interest of the citizens of Middlesex Township to establish the position of Assistant Zoning Officer to assist in certain enforcement matters and proceedings under the Middlesex Township Zoning Ordinance.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Township Supervisors of Middlesex Township as follows:

1. The position of Assistant Zoning Officer is hereby established in Middlesex Township as being an authorized representative of the Zoning Officer and the position of Middlesex Township Zoning Officer.

2. The Assistant Zoning Officer shall be authorized to act in the same manner and to perform the same duties as provided in Section 17.01 and 17.02 of Article XVII of the Middlesex Township Zoning Ordinance, as such powers and duties are specifically authorized from time to time by the Middlesex Township Board of Supervisors.

3. Upon the effective date of this Resolution, the Assistant Zoning Officer's duties shall be limited initially to enforcement of provisions of the Middlesex Township Zoning Ordinance, including, but not limited to, investigating complaints and alleged violations thereof, issuing enforcement notices, instituting and prosecuting enforcement proceeding and violations of the Middlesex Township Zoning Ordinance and verifying complaints, citations and other legal instruments and documents relating thereto.

4. Nothing in this Resolution shall be construed to supplant or interfere with the duties of the duly appointed Zoning Officer of Middlesex Township as otherwise established by law and the Board of Township Supervisors.

5. The appointment of an Assistant Zoning Officer shall be made from time to time by duly approved motion of the Board of Supervisors of Middlesex Township.

RESOLVED, this 25th day of April, 2014.

ATTEST:

TOWNSHIP OF MIDDLESEX


Eileen Gault,
Township Secretary

By: 
Chairman, Board of Township
Supervisors

(Township Seal)