

**MIDDLESEX TOWNSHIP PLANNING COMMISSION
REGULAR MEETING MINUTES
April 25, 2016**

START TIME: 7:00 p.m.

END TIME: 9:08 p.m.

MEMBERS PRESENT:

Michael Buchanan
Larry Claycomb
Tracy Gleim
Jim Dries
Steve Zeigler
Jim O'Connell

STAFF PRESENT:

Margie Flatley-Carpenter, CMT, Secretary
Mark D. Carpenter, Zoning Officer
Jeff Kelly, Cumberland County Planning
Bud Grove, Township Engineer

MEMBERS & STAFF ABSENT:

Randy Waggoner

AGENDA:

APPROVE PAST MINUTES OF APRIL 11, 2016

PUBLIC COMMENT

TPF 16-1 LIBERTY AT MIDDLESEX DISTRIBUTION & WAREHOUSING
PRELIMINARY/FINAL LAND DEVELOPMENT PLAN
(BOS action deadline July 6, 2016)

OTHER BUSINESS

MEETING MINUTES

Larry Claycomb called the meeting to order at 7:00 p.m.

APPROVE PAST MINUTES OF APRIL 11, 2016.

Jim Dries made a motion to approve the minutes of the April 11, 2016, meeting as amended. The motion was seconded by Michael Buchanan and passed unanimously.

PUBLIC COMMENT

Larry Claycomb asked for public comment and there was none.

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Michael Alderman Vice President of Leasing and Development; Casey Noble, Associate Project Manager of Liberty Property Trust; Craig Mellott, PE, PTOE, Principal/Central PA Regional Leader of TPD Traffic Planning and Design, Inc.; and Josh Weidler, PE, of WCBM were in attendance to represent the plan.

Jeff Kelly, Cumberland County Planning Commission, reviewed the comments from the County Planning Commission in detail. Questions were asked and answered.

Bud Grove, Township Engineer, asked the applicants if they had any comments on his comments. He stressed storm water management and suggested that they sit down with him and review it together. The applicants asked Mr. Grove questions about his comments and the issues were discussed and clarified.

Mark Carpenter, Township Zoning Officer, reviewed the comments from Glace Associates for the Township Municipal Authority for water and sewer.

There was also an e-mail from Rory Morrison to Mark Carpenter, Township Zoning Officer with issues regarding sewer and water easements. Mr. Carpenter reviewed the issues that were raised in that e-mail.

Mr. Claycomb had a few questions which were asked and answered.

The applicant will meet with Mr. Grove about storm water comments, revise the plan, and return to the Planning Commission for approval.

If they are not coming to the next meeting, they will notify Mark Carpenter, Township Zoning Officer.

OTHER BUSINESS:

Michael Buchanan sent an e-mail to the Planning Commission members about the proposed amendment to the parking requirements. He had surveyed the surrounding townships to ascertain their requirements. There was discussion about the rules in surrounding townships and asked Jeff Kelly, Cumberland County Planning Commission, for his input at the next meeting.

There being no further business, Tracy Gleim made a motion to adjourn the meeting. The motion was seconded by Michael Buchanan and passed unanimously at 9:08 p.m.

Respectfully submitted by

Margie Flatley-Carpenter, CMT
Secretary to the Planning Commission