

**MIDDLESEX TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING MINUTES  
January 27, 2014**

**START TIME: 7:00 p.m.**

**END TIME: 7:54 p.m.**

**MEMBERS PRESENT:**

Michael Buchanan  
Larry Claycomb  
Tracy Gleim  
Jim Dries  
Sean Oldfield

**STAFF PRESENT:**

Margie Flatley-Carpenter, CMT, Secretary  
Mark D. Carpenter, Zoning Officer  
Keith Brenneman, Township Solicitor  
Jeff Kelly, Cumberland County Planning  
Bud Grove, Township Engineer

**MEMBERS & STAFF ABSENT:**

Steve Zeigler

**AGENDA:**

REORGANIZATION – NOMINATIONS AND ELECTION OF OFFICERS  
ELECT CHAIR & VICE-CHAIR FOR 2013 YEAR

APPROVE PAST MINUTES OF JANUARY 13. 2014

PUBLIC COMMENT

TPF 14-1     KENNETH E. & PATRICIA A. DEITCH  
                 FINAL MINOR SUBDIVISION PLAN  
                 (BOS action deadline April 2, 2014)

TPF 14-2     JOHN N FOUGHT  
                 FINAL MINOR SUBDIVISION PLAN  
                 (BOS action deadline April 2, 2014)

OTHER BUSINESS

**MEETING MINUTES**

Larry Claycomb called the meeting to order at 7:00 p.m.

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**APPROVE PAST MINUTES OF JANUARY 13, 2014.**

Jim Dreis made a motion to approve the minutes of the January 13, 2013, meeting as amended. The motion was seconded by Mike Buchanan and passed unanimously.

**PUBLIC COMMENT**

Larry Claycomb asked for public comment and there was none.

**TPF 14-1     KENNETH E. & PATRICIA A. DEITCH  
FINAL MINOR SUBDIVISION PLAN  
(BOS action deadline April 2, 2014)**

Kenneth Deitch, owner, and Darrin Foster, surveyor, were in attendance to represent the plan. The comments from the Cumberland County Planning Commission and from the Middlesex Township Engineer were reviewed. Mr. Foster stated that he is in the process of revising the plan to make the changes that have been recommended. Mr. Claycomb summarized the plan for the benefit of the members who were not in attendance at the last meeting.

Sean Oldfield made the following motion.

“I move that we recommend approval of the two waivers requested on TPF 14-1, titled Kenneth E. & Patricia A. Deitch Final Minor Subdivision Plan.”

It was seconded by Tracy Gleim and passed unanimously.

Tracy Gleim made the following motion.

“I move that the Planning Commission approve the DEP request for planning waiver and non-building declaration for the Deitch Final Minor Subdivision Plan.”

This was seconded by Sean Oldfield and passed unanimously.

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Sean Oldfield made the following motion.

"I move that we recommend approval of TPF 14-1, titled Kenneth E. & Patricia A. Deitch Final Minor Subdivision Plan with the following conditions:

1. That the comments of the Cumberland County Planning Commission listed in review report 14-007 dated January 6, 2014, be met.
2. That the comments of the letter from Township Engineer Bud Grove to Larry Claycomb dated January 24, 2014, be met."

The motion was seconded by Jim Dries and passed unanimously.

**TPF 14-2     JOHN N FOUGHT  
FINAL MINOR SUBDIVISION PLAN  
(BOS action deadline April 2, 2014)**

Mr. Claycomb summarized the plan for the benefit of the members who were not in attendance at the last meeting. The comments from Bud Grove, Township Engineer, were reviewed along with the comments from the Cumberland County Planning Commission.

Mike Buchanan made the following motion.

"If requested, I move that we recommend approval of the two waivers on TPF 14-2, titled John N Fought Final Minor Subdivision Plan. In addition a letter of justification will be required requesting the waivers: Section 709, sidewalks, and section 710, curbing."

This was seconded by Tracy Gleim and passed unanimously.

Mr. Buchanan made the following motion.

"I move that we recommend approval of TPF 14-2, titled John N Fought Final Minor Subdivision Plan with the following conditions:

1. That the comments of the Cumberland County Planning Commission listed in review report 14-006 dated January 2, 2014, be met.
2. That the comments of the letter from Township Engineer Bud Grove to Larry Claycomb dated January 24, 2014, be met."

This was seconded by Jim Dries and passed unanimously.

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**REORGANIZATION – NOMINATIONS AND ELECTION OF OFFICERS  
ELECT CHAIR & VICE-CHAIR FOR 2013 YEAR**

Mr. Claycomb opened up nomination for Chair. Mike Buchanan nominated Larry Claycomb. Nominations were closed and Mr. Claycomb was elected unanimously.

Jim Dries nominated Tracy Gleim for the Vice Chairman. Nominations were closed and Mr. Gleim was elected unanimously.

**OTHER BUSINESS:**

Mr. Carpenter updated the commission on the State Ethics Commission forms. He had called the Ethics Commission and they said that the commission members did not have to fill it out. The Township solicitor's opinion was that they should fill it out. So, Mr. Carpenter advised the commission members that they can choose whether or not to fill them out.

The dates for the 2014 meetings have been published. The only meeting that varies from the usual formula of second and fourth Mondays is the second meeting in May which will be held on Tuesday, May 27, 2014.

Mr. Carpenter brought the commission members up to date on some pending plans that may or may not be coming to the commission.

There being no further business, Jim Dries made a motion to adjourn the meeting. The motion was seconded by Tracy Gleim and passed unanimously at 7:54 p.m.

Respectfully submitted by

Margie Flatley-Carpenter, CMT  
Secretary to the Planning Commission