

**MIDDLESEX TOWNSHIP PLANNING COMMISSION
WORKSHOP MEETING MINUTES
January 13, 2020**

START TIME: 7:00 p.m.

END TIME: 7:41 p.m.

MEMBERS PRESENT:

Wes Beard
Michael Buchanan
Larry Claycomb
Tracy Gleim
Steve Zeigler

STAFF PRESENT:

Margie Flatley-Carpenter, CMT, Secretary
Mark D. Carpenter, Zoning Officer

MEMBERS & STAFF ABSENT:

Jim O'Connell

AGENDA:

REORGANIZATION – NOMINATIONS AND ELECTION OF CHAIR & VICE-CHAIR
OFFICERS FOR 2020 YEAR

APPROVE PAST MINUTES OF DECEMBER 16, 2019

PUBLIC COMMENT

TPF 19-2 COMPREHENSIVE PLAN UPDATE

TPF 19-17 FINAL MINOR SUBDIVISION PLAN FOR BARRICK
AND REVIEW DEP SEWAGE FACILITIES PLANNING MODULE
FOR SMALL FLOW SEWAGE TREATMENT FACILITY
(BOS action deadline April 1, 2020)

OTHER BUSINESS

MEETING MINUTES

Larry Claycomb called the meeting to order at 7:00 p.m.

**REORGANIZATION – NOMINATIONS AND ELECTION OF CHAIR & VICE-CHAIR
OFFICERS FOR 2020 YEAR**

Larry Claycomb announced that he would be willing to continue serve as chair, but if anyone else would like to run, that would be fine.

**MIDDLESEX TOWNSHIP PLANNING COMMISSION
WORKSHOP MEETING MINUTES
January 13, 2020**

Steve Zeigler nominated Larry Claycomb for chair and Wes Beard seconded it. Nominations were closed and Mr. Claycomb was elected unanimously.

Steve Zeigler nominated Tracy Gleim for Vice Chair, and Michael Buchanan moved to close the nominations. Wes Beard seconded the motion and it passed unanimously.

APPROVE PAST MINUTES

Steve Zeigler made a motion to approve the minutes from December 16, 2019, as amended. Michael Buchanan seconded the motion and it passed unanimously.

PUBLIC COMMENT:

Mr. Claycomb asked for public comment and there was none.

**TPF 19-17 FINAL MINOR SUBDIVISION PLAN FOR BARRICK
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Scott and Melissa Barrick were in attendance to represent the plan. They wish to subdivide the property and build a house on the new lot. Mark D. Carpenter, Township Zoning Officer, explained the plan to the Planning Commission members. The Board of Supervisors had given permission for an easement to discharge across township land. The County Comments were reviewed and have all been addressed. Mr. Carpenter noted that the tax parcel numbers for the adjoining properties are still incorrect as noted at a previous meeting. Note number 6 is not applicable regarding the need for a backup system for sewage. The SEO and Cumberland County Planning have signed off on the sewage planning module. Mr. Claycomb pointed out that Terry Barrick had not signed the plan. Mr. Barrick passed away several years ago. Mr. Carpenter will check with the attorney to see if this is a problem or not. Mr. Carpenter then reviewed the Sewage Facilities Planning Module application with the Planning Commission members. Questions were asked and answered.

Michael Buchanan made the following motion.

“We recommend approval of 5 of the 7 waivers for TPF 19-17 Final Minor Subdivision Plan for Barrick, if justified by the applicant. Waivers number 1 and 2 are to be withdrawn.”

This was seconded by Tracy Gleim and passed unanimously.

Michael Buchanan made the following motion.

MIDDLESEX TOWNSHIP PLANNING COMMISSION
WORKSHOP MEETING MINUTES
January 13, 2020

"We recommend approval of TPF 19-17 Final Minor Subdivision Plan for Barrick with the following conditions.

1. The County Parcel numbers for the adjoining parcels are incorrect and need to be corrected.
2. That the comments in the Cumberland County plan review #19-160 dated 10/25/2019 be incorporated in the plan except for comments #6 and #8 which are no longer applicable.
3. That the comments of Bud Grove, Township Engineer, in his letter to Larry Claycomb dated 12/31/2019 be incorporated in the plan.
4. That the note required by SALDO for sidewalks and curbs be included in the plan."

This was seconded by Steve Zeigler and passed unanimously.

Michael Buchanan made the following motion.

"We recommend approval of the DEP Sewage Planning Module for the on-site SFTF sewage system of the Final Minor Subdivision Plan for Barrick."

This was seconded by Wes Beard and passed unanimously.

TPF 19-2 COMPREHENSIVE PLAN UPDATE

Mr. Carpenter reported that there is nothing new to report.

OTHER BUSINESS:

Mark D. Carpenter, Township Zoning Officer, explained the PA Ethics Commission Financial Interest Forms to the members. These need to be filled out and submitted as soon as possible.

There being no further business, Tracy Gleim made a motion to adjourn the meeting. Michael Buchanan seconded the motion and it passed unanimously at 7:41 p.m.

Respectfully submitted by

Margie Flatley-Carpenter
Secretary to the Planning Commission