

MIDDLESEX TOWNSHIP
WORKSHOP MEETING
December 29, 2003

OFFICIALS PRESENT:	SUPERVISORS:	Robert Eppley Chuck Shughart Vic Stabile
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Chairman Robert Eppley called the meeting to order at 7:56 AM in the Middlesex Twp Building.

PUBLIC COMMENT - None

(#03-11) THE COMMONS AT PARKER SPRINGS PRELIMINARY/FINAL SUBDIVISION PLAN – Mr. Carpenter stated that he did not have any recent comments from Mr. Grove. Mr. Stabile asked if there were any things that he would need to be made aware of. Mr. Carpenter stated that the extension is until February 4th. Discussion followed about stormwater and the total allowed height for building in Middlesex Township. Mr. Grove's and the Letort Authority comments are needed for the meeting on January 5th.

(#03-14) KEYSTONE ARMS PRELIMINARY SUBDIVISION AND LAND DEVELOPMENT PLAN - 60 DAY TIME EXTENSION OF PLAN REVIEW UNTIL MARCH 9, 2004 - PARK AND RECREATION FEE IN LIEU DISCUSSION – A letter dated 12/18 was presented for a 60 day extension for Keystone Arms. Mr. Stabile made a motion to accept the letter from Keystone Arms dated December 18th for a time extension for review and action on the Subdivision and Land Development Plan. Mr. Shughart seconded the motion and it passed unanimously. Discussion followed on the Park and Recreation development on the property rather than the fee in lieu to the Township. Solicitor Brenneman will research this issue. Keystone Arms will be coming back to the workshop meeting on 1/30/04.

TRI-COUNTY REGIONAL PLANNING COMMISSION – Mrs. Justh presented the request to nominate a voting member to the Tri-County Planning Commission. Mr. Stabile would like Mrs. Justh to research the names of representatives from other Townships in the area.

MUNICIPAL PLANNING ADVISORY SERVICE – Mr. Shughart made a motion to agree with the Municipal Planning Advisory Service from Cumberland County for the Township. Mr. Stabile seconded the motion and it passed unanimously.

MINIMUM MUNICIPAL OBLIGATION – Mr. Stabile made a motion to approve the new MMO for PMRS. Mr. Shughart seconded the motion and it passed unanimously.

CUMBERLAND COUNTY MUNICIPALITIES ADVISORY BOARD – Mr. Stabile made a motion to have Zoning Officer, Mark Carpenter as the representative and Mrs. Justh as the alternate for the newly created Cumberland County Advisory Board. Mr. Shughart seconded the motion and it passed unanimously.

ADOPTION OF 2004 BUDGET - Mr. Stabile made a motion to adopt the 2004 fiscal year budget with a 0% increase in taxes for the budget amount of \$1,790.988.00. Mr. Shughart seconded the motion and it passed unanimously.

RESOLUTION 2003-11 PROVIDING FOR THE .99 MILL RATE OF TAXATION IN MIDDLESEX TOWNSHIP FOR 2004 - Mr. Stabile made a motion to adopt Resolution 03-11 establishing the mill rate at .99 same as last year. Mr. Shughart seconded the motion and it passed unanimously.

LETTER OF RESIGNATION FOR THE PLANNING COMMISSION FROM DONALD S. GEISTWHITE, JR. - Mr. Stabile made a motion to accept the letter of resignation from Don Geistwhite from the Planning Commission for the position of Supervisor. Mr. Shughart seconded the motion and it passed unanimously.

PSATS' 82ND ANNUAL STATE CONVENTION - No decision was made as to who would represent the Township.

CUMBERLAND COUNTY REASSESSMENT - Mr. Carpenter explained that the County will be establishing a reassessment schedule. Mr. Stabile made comments as to whether reassessment was necessity every few years.

AMENDING FEE SCHEDULE UNDER THE ZONING ORDINANCE - After some discussion about the fees it was decided to present the ordinance at the organizational meeting on January 5, 2004.

Chief Sherman asked the supervisors about a contract with **Wilson Paving from 2003** that will be honored in 2004 at no additional cost to the Township. Mr. Stabile recommended a letter be signed that would keep escalation costs from being attached to the contracted cost by Wilson Paving.

Mr. Stabile congratulated **Mr. Eppley** on serving as Supervisor for 40 years. Mr. Stabile stated that it has been a pleasure to serve with him. Mr. Shughart commented that he was also happy to have served with Mr. Eppley.

Mr. Shughart made a motion to adjourn the meeting at 9:27 AM. The motion was seconded by Mr. Stabile.