

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
December 27, 2013**

OFFICIALS PRESENT: SUPERVISORS: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steve Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
POLICE: Chief Barry L. Sherman
ZONING OFFICER: Mark Carpenter
MANAGER: Eileen M. Gault

OFFICIALS ABSENT: **ENGINEER:** Bud Grove

Chairman Geistwhite called the meeting to order at 7:30 am in the Middlesex Township Building.

PUBLIC COMMENT: None.

BID OPENING FOR 2014 WASTE AND REFUSE HAULER: The following bids were received by the close of business deadline on December 26, 2013. Chief Sherman opened the bids as the Township Solicitor Mr. Brenneman reported the results as follows:

Penn Waste	Option #1 – Clean-up only, no bulk pick-up, mthly \$17.25, per bag is \$3.50
	Option #2 – Clean up with 2 bulk pick-ups, mthly \$19.25, per bag is \$3.50
	Option #3 – Clean up with 1 bulk item per week, mthly \$17.25, per bag is \$3.50

Republic Services	Option #1 – Clean-up only, no bulk pick-up, mthly \$16.10, per bag is \$3.00
	Option #2 – Clean up with 2 bulk pick-ups, mthly \$16.60, per bag is \$3.00
	Option #3 – Clean up with 1 bulk item per week, mthly \$16.41, per bag is \$3.00

Waste Management	Option #1 – Clean-up only, no bulk pick-up, mthly \$23.38, per bag is \$3.50 Option #2 – Clean up with 2 bulk pick-ups, mthly \$25.00, per bag is \$3.50 Option #3 – Clean up with 1 bulk item per week, mthly \$23.38, per bag is \$3.50
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Advanced Disposal	Option #1 – Clean-up only, no bulk pick-up, mthly \$13.27, per bag is \$2.70
	Option #2 – Clean up with 2 bulk pick-ups, mthly \$13.52, per bag is \$2.70
	Option #3 – Clean up with 1 bulk item per week, mthly \$13.41, per bag is \$2.70

Chairman Geistwhite asked Mr. Brenneman to check all of the bids for responsiveness for consideration at the January 6, 2014 Organizational Meeting at 7:00 PM.

APPROVAL OF MINUTES - DECEMBER 4, 2013: On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to approve the minutes of December 4, 2013.

ADOPTION OF 2014 BUDGET: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve and adopt with a tax increase from .00122 mils

to .00138 mills the 2014 Budget for Middlesex Township in the REVENUE amount of \$3,064,038.00 and EXPENSE amount of \$3,064,038.00.

PROPOSED ADOPTION OF ORDINANCE NO. 6 - 2013 ESTABLISHING THE 2014 MILL RATE OF TAXATION AND THE FOOT FRONTAGE ASSESSMENT FOR STREET LIGHT DISTRICT 1: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adopt Ordinance No. 6 – 2013 establishing the millage for taxation and the foot frontage assessment for Street Light District 1 for the year 2014.

RESOLUTION NO. 2013 - 11 ESTABLISHING THE 2013 FOOT FRONT ASSESSMENT FOR LIGHTING IN STREET LIGHT DISTRICT 2: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adopt Resolution No. 2013 – 11 establishing the Foot Front Assessment for lighting in Street Light District 2 for the year 2014, repealing the previous adoption of Resolution No. 2013 - 10 .

RESOLUTION NO. 2013 – 12 AUTHORIZING THE SALE AND DISPOSITION OF CERTAIN PERSONAL PROPERTY AND PROVIDING PROCEDURES FOR THE SALE AND DISPOSITION: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution No. 2013 – 12 authorizing the sale and disposition of certain personal property and providing procedures for the sale and disposition.

RESOLUTION NO. 2013 - 13 ESTABLISHING THE 2013 FOOT FRONT ASSESSMENT FOR LIGHTING IN STREET LIGHT DISTRICT 1: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adopt Resolution No. 2013 – 13 establishing the Foot Front Assessment for lighting in Street Light District 1 for the year 2014,

PROPOSED ADOPTION OF ORDINANCE NO. 7 - 2013 ABOLISHING THE LEVY AND COLLECTION OF THE PER CAPITA TAX AND REPEALING ORDINANCE 8-91: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to abolishing the levy and collection of the Per Capita Tax and repealing Ordinance 8 – 91.

SR0034 ROADWAY IMPROVEMENT PROJECT AND THE ASSOCIATED HIGHWAY LIGHTING AGREEMENT: Chief Sherman reported that PennDot is unable to utilize the energy efficient lights since it would require changes to the plan and the placement of more light poles, and will not be responsible for the lighting bills. PennDot does agree to the camera system and to the maintenance of the roundabout roadway structures, drain systems, signs and inner circle plants.

CREDIT LIMIT INCREASE AT MEMBER'S FIRST CREDIT UNION: On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was agreed to authorize the Township Manager to increase the credit card limit at Member's First Credit Union. Chairman Geistwhite abstained from this vote.

AUTHORIZATION TO CLOSE THE UCC (04) FUND AT ORRSTOWN BANK: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to authorize the Township Manager Mrs. Gault to close the UCC (04) Fund at Orrstown Bank and transfer any remaining funds in the General Fund (01).

Mr. Carpenter reported that the Solicitor for the Zoning Hearing Board will be leaving around June 2014 and a new Solicitor will need to be appointed. Mr. Brenneman made some suggestions regarding a replacement. Chairman Geistwhite asked Mr. Carpenter to keep them informed as the time for a replacement draws near.

There was some discussion about the Tiogo Farms project. Mr. Carpenter stated that from his understanding the NPDES Permit was submitted approximately 2 weeks ago. The Stormwater Management Plan has yet to be submitted and approved.

Chairman Geistwhite inquired about the Comfort Inn Suites. Mr. Carpenter reported that they applied for the NPDES permit which was denied and have since reapplied.

Mr. Goodhart commented on the wonderful job staff did with the Christmas Party and the excellent job done with the 2014 Budget. The Supervisors were in agreement.

There being no further business, on the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adjourn the meeting at 8:50 a.m.