

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
December 19, 2014**

OFFICIALS PRESENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr.
 Vice-Chairman Steve Larson
 William H. Goodhart
 SOLICITOR: Keith O. Brenneman
 POLICE: Chief Barry L. Sherman
 ZONING OFFICER: Mark D. Carpenter
 MANAGER: Eileen M. Gault
 FIRE CHIEF: Ed Beam

OFFICIALS ABSENT: **ENGINEER:** Bud Grove

Chairman Geistwhite called the meeting to order at 7:33 am in the Middlesex Township Building.

PUBLIC COMMENT: None.

RESOLUTION 2014-10 PROMULGATION TO THE EMERGENCY MANAGEMENT PLAN:

Chief Beam reported that every two (2) years the Emergency Management Plan has to be reviewed, updated if needed and adopted by Resolution. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2014 – 10 certifying that a biennial review of the Middlesex Township Emergency Operations Plan has been done and updates have been made in accordance with the Pennsylvania Emergency Management Services Code.

FINE LINE AUTO BODY, LLC RELEASE OF MAINTENANCE SECURITY: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to release, per the recommendation of Township Engineer Bud Grove memorandum dated December 17, 2014, the Maintenance Security Letter of Credit #13-06 in the amount of \$16,979.00 for Fine Line Auto Body, LLC.

APPOINTMENT OF DEPUTY TAX COLLECTOR: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint as Deputy Tax Collector June M. Roberto to collect and settle taxes during any incapacitation of the Tax Collector Frank Roberto.

BID AWARD FOR THE 2010 FORD CROWN VICTORIA SEDAN: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to award the bid for the 2010 Ford Crown Victoria in the amount of \$4,988.00 to Edwin Beam, Jr. of Carlisle, PA.

BID AWARD FOR MISCELLANEOUS ITEMS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to award the bid for the 17 wooden office chairs with arms and caster in the amount of \$25.00 to Scott Bixby of Mansfield, PA.

Chief Sherman reported that there were no bids for the miscellaneous vehicle items.

Chief Sherman reported that the Police Department has been participating in the Seatbelt/Aggressive Driving Grant for approximately 15 years. In order to continue receiving the funds for this program an agreement would need to be executed. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart it was unanimously agreed to execute the agreement for the Seatbelt/Aggressive Driving Grant.

Chief Sherman reported that the Middlesex Bargaining Unit has agreed to change the past agreement for compensation of Holiday Pay and to include Presidents Day as a holiday. On the motion Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the change for the Middlesex Collective Bargaining Unit to delete Police Officers receiving triple time during holidays but to grant the Association the extra holiday of Presidents day.

There was some discussion of the Non-Uniform Employee's current holiday schedule. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to amend the Employee Handbook to once again include Good Friday as a holiday and to include the day after Christmas as a holiday.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to amend the Employee Handbook to include one set of work boots not to exceed \$150.00 per employee in the Highway Department.

Zoning Officer Mr. Carpenter reported that the Pioneer Gas Station across from the Flying J is looking to do some improvements to the property.

There being no further business, on the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adjourn the meeting to executive session at 8:00 a.m. to discuss possible litigation.