

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
December 4, 2019**

OFFICIALS PRESENT: SUPERVISORS: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steven Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
DIRECTOR OF
PUBLIC SAFETY: Barry L. Sherman
ZONING OFFICER: Mark D. Carpenter
MANAGER: Eileen M. Gault
FIRE CHIEF: Ed Beam
ENGINEER: Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, leading the pledge to the flag.

PUBLIC COMMENT: Resident, Mrs. Whitman, 98 S. Middlesex Road, wished everyone a Merry Christmas.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of October 2, 2019.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of October 25, 2019.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of November 6, 2019.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of November 22, 2019.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to authorize the payments of the December 2019 bills.

REPORTS:

Solicitor – No report.

Engineer – No report.

Police – Chief Sherman submitted the monthly Police Report. There was a brief discussion of the report. Report entered into record.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Report. The upcoming tree lighting and Santa breakfast were mentioned.

Fire/EMC – Chief Beam submitted the monthly Fire/EMC Report. There was some discussion of the report. The report was entered into record. Chief Beam then mentioned the issue of the blind spot at Deer Lane and Wertzville Road intersection in which many accidents have occurred. He

questioned whether a flashing light or something could help at the intersection. Chief Sherman stated that the State has done a study and the expense of a flashing light would be on the Township. The biggest contributor to the problem is motorists speeding in that area. Representative Barbara Gleim does not mind revisiting this issue.

Municipal Authority – Chairman Geistwhite reported that the Municipal Authority is doing well.

Manager's Report – It was reported last meeting that Chief Sherman had submitted his letter of resignation and will be retiring at the end of the year but the letter had not been accepted by the Supervisors. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to accept with regret the letter of resignation for retirement from Director of Public Safety Chief Barry L. Sherman, effective 12-31-2019.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to accept the letter of resignation for retirement from Lt. Steve Kingsborough effective 12-31-2019.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to accept with regret the letter of resignation from Mr. Herb Weigle from the Letort Regional Authority Board, effective 12-31-2019.

Mrs. Gault then reported that the job description and advertisement for the upcoming vacant position for Roadmaster has been reviewed by the Solicitor Mr. Brenneman. The advertisement will run through December 16, 2019 in the newspaper, the on-line paper as well as the Township website.

OLD BUSINESS:

Trash / Recycling Bid Opening: Township Solicitor Mr. Brenneman opened each bid with the following results:

- Waste Connections – Decline to enter a response to the RFP.
- Penn Waste Inc. – No bid proposal.
- Republic Services - \$22.50 monthly totter service, \$6.25 per tag.
- Advanced Disposal - \$18.98 monthly totter service, \$9.75 per tag.

Mr. Brenneman stated that there is a formula used to determine the low bid price. He will review all bid documents to be sure everything required is in order and the bid will be awarded at the January 6, 2020 Re-Organizational Meeting.

Resident Mr. Tracy Gleim expressed his concern about Advanced Disposals service since he has dealt with numerous issues of trash in his fields and along the side of the roads.

Final Minor Subdivision Plan for Lot 1 and Phase 2 – Pine Hill Industrial Park: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the Final Minor Lot Addition and Consolidation Plan for Lot #1 & Phase 2 of Pine Hill Industrial Park, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Mr. Bud Grove of Skelly & Loy, Inc. in written review dated 11-18-2019 in a manner acceptable to the Township Engineer, subject to his final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated 11-6-2019 for plat number 19-166, subject to final review by the Township Zoning Officer.

3. That the applicant revises the plan to show the agreed upon boundary line between Middlesex Township and North Middleton Township, based on posted boundary signs on roads north and south of the subdivision site.

Preliminary / Final Land Development Plan of Master Manufacturers: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve waivers of all sections of the Middlesex Township Subdivision and Land Development Ordinance No. 8 – 2017 for the Final Land Development Plan for Master Manufacturers, except for those shown on the plan and required as a condition of plan approval.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the Final Land Development Plan and Stormwater Management Plan for Master Manufacturers, subject to the following conditions:

1. That the applicant prepares a Stormwater Management Plan, to be reviewed by the Township Engineer, Mr. Bud Grove of Skelly & Loy, Inc. for compliance with Township Ordinance No. 6-2011; and that such plan be incorporated into the Land Development Plan and submitted for signature by the Board of Supervisors and recorded at the Cumberland County Office of the Recorder of Deeds.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated 11-6-2019 for plat number 19-165, subject to final review by the Township Zoning Officer.
3. That the applicant revises the plan to show on-site lighting in compliance with the Middlesex Township Subdivision and Land Development Ordinance No 8 -2017.

Proposed adoption of 2020 Budget: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt the 2020 budget for Middlesex Township in the amounts of \$4,564,759 in revenues and \$4,564,759 in expenses.

Proposed adoption of Ordinance No. 8 – 2019 establishing the 2020 mill rate of taxation and the foot frontage assessment for Street Light District 1 & Street Light District 2: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt Ordinance No. 8 – 2019 establishing the millage for taxation at 1.76 mills and the foot frontage assessment for Street Light District 1 at \$1.22 per foot and Street Light District 2 at \$1.05 per foot for the year 2020.

Proposed adoption of Resolution No. 2019 – 10 establishing the 2020 foot front assessment for lighting in Street Light District 1 & Street Light District 2: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt Resolution No. 2019 – 10 establishing the Foot Front Assessment for parcels in Street Light District 1 and 2 for the year 2020.

NEW BUSINESS:

Assistant Codes Enforcement Officer / MS4 Coordinator: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to hire Mr. Gerald Steigleman as an Assistant Codes Enforcement Officer / MS4 Coordinator effective January 4, 2020.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting to Executive Session at 7:40 p.m. to discuss a personnel matter, with no action being taken as a result of the Executive Session.