

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
December 2, 2020**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	CODES ENFORCEMENT	
	MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	FIRE / EMC:	Chief Edwin Beam
	MANAGER:	Eileen M. Gault
OFFICIAL ABSENT:	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, with Vice-Chairman Larson leading the pledge to the flag.

PUBLIC COMMENT: Kathleen Diaz, 17 Peach Lane. Ms. Diaz presented to the Supervisors her concerns about the management at County Manor who seem to ignore the abandon homes, pets, trash, debris, etc. in the mobile home park, yet she feels the management harasses the homeowners that are trying to better their homes and community. Chairman Geistwhite reported that the Township has been dealing with these issues for a while and has taken steps towards removal of the abandon mobile homes which is a process that takes time. Ms. Diaz has pictures showing the issues that are ignored by management that she will provide to Mr. Steigleman.

Randy Kirkpatrick, 17 Peach Lane. Mr. Kirkpatrick questioned why no citations have been issued since these problems in the mobile home park have been going on for years. He stated these are absentee landlords who do not care and asks that the Township use their authority and power to help with the situation. Chairman Geistwhite thanked the residents for coming in and will discuss the situation further with the Township Solicitor and Assistant Codes Enforcement Officer to see what can be done to get these issues resolved.

MS4 STORMWATER: The Roadmaster reported that project 5 on Wolf Bridge Road is completed and the next project will be in the Spring.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of October 7, 2020.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of October 30, 2020.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of November 20, 2020.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the payments of the December 2020 bills.

REPORTS:

Solicitor – Present. No report.

Engineer – Absent. No report.

Director of Public Safety – Chief Kingsborough discussed and submitted the monthly Police Report. Report entered into record. Chief Kingsborough reported that he reinstated previous COVID restrictions due to repeated outbreaks.

Zoning – Mr. Carpenter discussed and submitted the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman discussed and submitted the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook discussed and submitted the monthly Highway Department Report. Report entered into record. The Roadmaster reported some of the things they did recently was get the trucks ready to go for winter, assisted the Municipal Authority with a sewer line project on Oak Lane and installed the guide rail at Bernheisel Road.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record. The Township Manager briefly discussed how the Tree Lighting Event was to take place with the current restrictions.

Fire/EMC – Chief Beam discussed and submitted the monthly Fire Chief Report. Report entered into record. Chief Beam reported there were 2 emergency Zoom meetings, one with the Department of Health and with Cumberland County EMA. There were discussions of the COVID vaccination plan, behind the scenes processes, the spikes in ambulance calls, if EMS/Fire Depts. have to go out of service due to exposure, identify homeless in the area, etc. Like the Police Department, Fire Departments are taking precautions as well with regards to responding to medical assist calls.

Chief Beam has some concerns regarding the West Shore ALS Agreement which the Township Solicitor suggests we forward to West Shore to address.

Municipal Authority – Chairman Geistwhite reported that the turbidity at the well is good. The Authority received approval from SRBC to suspend testing of Rousik Springs.

Manager – The Manager reported that a cover letter and resume was received for an interest in the Planning Commission or Zoning Hearing Board. The Supervisors would like to wait until after the new year to see if others are interested before scheduling a meeting.

The CCTB tax comparison was provided showing the difference of last year to this year with regards to LST and EIT. Under the current situation, the Township is doing well with a slight decrease in LST revenue.

Waste Management did acquire Advanced Disposal. There will be no change to the current contract. Next year the rebranding will begin of the trucks, totes, etc.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Manager to obtain a Zoom Subscription to use for future meetings if needed.

The Manager reported that the Employee Manual states that the Township reserves the right to require a physician's certification with regards to an employee being ill. The standard practice has been when 3 days of being sick a note is required. It is suggested that the time should be specified and be consistent.

OLD BUSINESS:

Preliminary / Final Subdivision and Major Land Development Plan for Hollowbrook Farm: Mr. Carpenter reported that this is an 84-acre farm at the intersection of Hollowbrook Drive, Sherwood Drive and 944. The property owners would like to divide off the farmhouse with approximately 4 acres and the 80 acres for a single-family dwelling, a sheep barn and a shop building. The Planning Commission has reviewed the plan and recommended approval. There are minor comments to be resolved. The house on the hill failed for an on-lot system so the owner is proposing a small flow treatment facility which is permitted by DEP. This is a simple subdivision which will include an agricultural barn.

Mr. John Melham, representative for the property owner was present. He stated that all the comments have been addressed. There are 4 waiver requests. One is for sidewalk and curbing along the streets, wetlands delineation report, 3 to 1 slope in the detention basin instead of 4 to 1, and the last waiver being they want to submit the plan as a preliminary / final plan so that they will not have to come back with the same plan.

Mr. Melham then requested on behalf of the property owner that the Supervisors consider allowing them to plant the street trees on Hollowbrook Road and Sherwood Drive outside the existing Right of Way, but within the proposed Right of Way. Mr. Melham agreed to add a note to the plan that if the roadways were to be expanded, the trees would need to be removed.

Final Minor Subdivision Plan for Bruce R. Stone: Present for the applicant was Mr. Diffenbaugh, PLS. Mr. Carpenter reported that this is a 102.155-acre farm split by Wolf Bridge Road. The property owner would like to divide two agricultural lots into a 27.8-acre lot and 14.2-acre lot and is requesting 5 waivers. 1) Due to the size of the proposed lots and residual tract a waiver is requested for the drawing scale, 2) Wetland Delineation, 3) Sidewalks, 4) Curbing, 5) Landscape Plan & Street Trees. These are non-building lots. The Planning Commission has recommended in favor of it and Township Engineer Mr. Grove is treating it as a simple subdivision and has no comments. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the Final Minor Subdivision Plan for Bruce R. Stone and the DEP Non-Building Declaration and Planning Waiver.

NEW BUSINESS:

Authorization to advertise the 2021 Meeting Schedule: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the advertisement of the 2021 Meeting Schedule.

Authorization to purchase a JCB Hydradig: Roadmaster Mr. Zook reported that he is able to apply for a grant to help with purchasing the Hydradig. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to purchase a JCB Hydradig.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geiwshite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:20 p.m. to Executive Session to discuss a personnel matter with no action to be taken as a result of the Executive Session.