

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
November 30, 2007**

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart Vic Stabile Don Geistwhite
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Chairman Chuck Shughart called the meeting to order at 7:33 AM in the Middlesex Twp Building.

PUBLIC COMMENT – Mr. Rich Moore, as the Administrator for the County, wanted to thank the Township on behalf of the Claremont Nursing Home for the improvements at the crossing on Army Heritage Drive.

APPROVAL OF MINUTES – Minutes for 3 and 26 October – Mr. Geistwhite made a motion to approve the Minutes of October 3rd and October 26th. Mr. Stabile seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS – October – Mr. Geistwhite made a motion to approve payment of bills for October. Mr. Stabile seconded the motion and it passed unanimously.

REPORTS

Solicitor – None

Engineer – Mr. Bud Grove provided a memorandum on a request from Keystone Arms about a reduction of security in the amount of \$6,042.00 that was withheld from the last request.

Police – Ordered to File

Zoning – No report, but Mr. Carpenter did report on Dwayne McClintock and the progress of setting a trailer on his property. Mr. Carpenter reported that he will be taking the balance of the year off using his 14 days vacation and requested a salary review for his position. Mr. Stabile would like to talk about this outside of the meeting, since this is a personnel issue. Mr. Carpenter reported that an audit report will be coming to the township DEP, about his performance.

Recreation – Mr. Geistwhite reported about the tree lighting and Santa Breakfast tomorrow.

Fire/EMC – Ordered to file.

Municipal Authority – Mr. Geistwhite reported on the new pump house under construction off of Hoover Road.

Secretary - Mrs. Justh reported that the new PERCS Contract for 2007, which is a continuation of the last one with no changes, needs to be signed by Mr. Shughart. Mr. Stabile made a motion to accept the 2007 Contract from PERCS. Mr. Geistwhite seconded the motion and it passed unanimously. Also, the Tri-County Regional Planning is looking for a new member to take the place of Mr. Brian O'Neill. Mr. Carpenter stated that Mr. Michael Buchanan may be interested in serving. The Supervisors asked Mrs. Justh to find out if there is any one interested in serving.

GYPSY MOTH SPRAYING – Mr. Rich Moore stated that he was in attendance at the meeting today to find out the Township's decision on the spraying for the Gypsy Moth. After some discussion, Mr. Moore stated that we are the last Township to make this decision. Mrs. Justh will draft a letter to the residents for review by the Supervisors, concerning help with the cost of spraying. Mr. Carpenter asked for a better list, but Mr. Moore must look into whether this is possible. Mr. Stabile made a motion that on behalf of the Middlesex Township Board of Supervisors to notify the Cumberland County Commissioners intent to participate in the Gypsy Moth Spraying Program for 2007-08, and in connection with that program we ask that the County advance the amount of approximately \$15,000.00 to be repaid by May 15, 2008, with two caveats in connection with this; 1. that we attempt to contact the land owners affected by the Gypsy Moth and ask for voluntary contributions based upon acreage that each represents in the total in Middlesex Township, and 2. that when we notify the Commissioners we stress upon them that when it comes to issues of health, safety and welfare, it is not appropriate to pass it down the ladder but they need to look for other ways to fund this problem, the residents should not have to pay additional after they have paid their taxes. Mr. Geistwhite seconded the motion and it passed unanimously.

WILLIAM KOLLAS PROPERTY ON US ROUTE 11 - REQUEST FOR REVISION TO FEMA FLOOD MAP – Mr. Grove does not have a problem with this, but we don't have this flood plain on our maps. Mr. Carpenter stated that it might be a legal issue, but we don't have it on the map. Mr. Grove asked who has the liability. Mr. Shughart made a motion to decline the request and take no position on this request. Mr. Stabile seconded the motion and it passed unanimously.

SHEETZ TRINDLE ROAD TIME EXTENSION – Mr. Carpenter stated that they need additional time. Mr. Stabile made a motion that the Supervisors accept and grant an extension of time to review the Sheetz Subdivision and Land Development plan as requested in a letter dated November 26, 2007 until February 7, 2008 as requested by the applicant. Mr. Shughart seconded the motion and it passed unanimously.

CUMBERLAND COUNTY PRISON ADDITIONS AND RENOVATIONS– Mr. Moore and Mr. Slaterly from the County and Chad Brackeen from K & W Engineering presented the plan for the prison additions and renovations. There was discussion concerning right-of-way for the County property and how it should be worded on the plan. Mr. Stabile made a motion in connection with the Preliminary/ Final Land Development Plan Additions and Renovations to the Cumberland County Prison that the 6 waivers requested be granted for the plan as noted on the face of that plan. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a motion to recommend that the applicant be granted a DEP planning module exemption. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a motion to approve the Preliminary/Final County Plan subject the following comments, 1. that the Cumberland County Planning Commission comments of 11/08/07 be satisfied, 2. that the Township Engineer comments of 11/26/07 be satisfied with the exception that condition #4 be revised to state that the County agrees to dedicate additional right-of-way width of 60 feet to be mutually agreed upon between parties at a future date and shall be done before any conveyance or land development plan before the property across the street from the prison can be developed, 3. that the NPDES permit be approved prior to plan recording, 4. that if the LOMA is not granted to modify the location of the 100-year flood plain, that the applicant obtain a special permit to allow building with in the 100-year flood plain, 5. a note that all permanent and intermittent streams will have a 20-foot easement, 6. a note that KNOX box system be installed at all gated entrances for emergency vehicles, and 7. subject to the DEP planning module exemption being issued. Mr. Geistwhite seconded the motion and it passed unanimously.

CLAREMONT NURSING HOME TRAFFIC STUDY – Township Engineer Grove presented his findings on the traffic study and that a reduced speed is needed. Mr. Grove will have a final report for Wednesday night Supervisors Meeting and we can change this speed limit. Mr. Moore indicated that he is not sure if now is the time to change it. Chief Sherman indicated that since the study was done we need to make the change, because it is warranted.

SENATOR PATRICIA H. VANCE CORRESPONDENCE -- The Board took no action on the correspondence from Senator Pat Vance's letter.

MUNICIPAL PLANNING ADVISORY SERVICE – Mr. Geistwhite made a motion to accept the County's Municipal Advisory Service. Mr. Stabile seconded the motion and it passed unanimously.

TYLER TECHNOLOGIES QUOTE – After some discussion about the computer system for accounting Mr. Stabile made a motion to purchase of OSDBA maintenance quote from Tyler with the vendor description at a cost of \$2,500.00. Mr. Geistwhite seconded the motion and it passed unanimously.

ORDINANCE FOR UNLICENSED VEHICLES – Chief Sherman stated this was a request to take it out of the Zoning Ordinance and give it to the police department. Mr.

Geistwhite made a motion to authorize Solicitor Brenneman to advertise the Ordinance for the workshop meeting on January 25, 2008. Mr. Stabile seconded the motion and it passed unanimously.

MEADOWBROOK FARMS AS-BUILT – Mr. Grove reported that he spoke to Penn Terra Engineering for Meadowbrook Farms about the as-built. Mr. Grove explained that Penn Terra has all the field work is done and is waiting for something from Mr. Claypool. Chief Sherman asked the Supervisors if he could call Mr. Claypool. The Supervisors decided that would be good. Mr. Grove reported that Grey Goose Circle has been paved.

FILSON WATER TREATMENT SECURITY OF RELEASE – Mrs. Justh explained to the Supervisors that the reason this was on the agenda after the June 6th approval was so that it was on record that the funds should be returned Filson Water and that the work had been done accord to a memo from Mr. Grove.

FSA OFFICIAL BALLOT – Mrs. Justh asked Mr. Shughart to follow up with the Ballot that was located in the front of his Folder.

2008 BUDGET – Mrs. Justh presented the budget to be advertised for enactment at the workshop meeting in December. After some questions and answers it was decided to use the funds from the 04 fund to cover the short fall of the budget for the GF in 2008. Mrs. Justh will have the budget available for review starting today. Mr. Geistwhite made a motion to adopt and advertise the budget and Mr. Stabile seconded the motion and it passed unanimously.

EXECUTIVE SESSION – The meeting was adjourned to Executive Session with no action being taken at 9:52 AM.