

**MIDDLESEX TOWNSHIP
SUPERVISOR MEETING
November 1, 2023
7 p.m.**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/ MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	FIRE / EMC:	Chief Edwin Beam
	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:05 p.m. in the Middlesex Township Municipal Building and lead the Pledge of Allegiance.

PUBLIC COMMENT: None.

DISCUSSION AND POSSIBLE ACTION ON MS4 / STORMWATER: Mr. Steigleman reported that when the Mariner Grant was awarded it was for the design and construction of the 6 roadside swale projects and the rain garden at Anderson Park. It also funded the design and permitting of the stream restoration, but not the construction. The rain garden, five roadside swales and the design and permitting of the stream project have been completed. Project 4 roadside improvements at the intersection of West Middlesex and Wolf's Bridge will cost approximately \$100,000, leaving an additional \$200,000 remaining. The intent was to request another extension and a budget reallocation to move the remaining budget toward construction of the stream restoration, unfortunately, an additional time extension will not be granted. PA DEP offered two solutions: 1. Stop all the work and file for a reimbursement of expenditures to date. File a major amendment, if authorized, Project 4 and part of the stream could be constructed in 2024. 2. Continue work on Project 4 until the end of the year. Close the grant and file the final report, losing any unspent funding. Apply for a Growing Greener Grant in the next round with a 90%+ likelihood of success and be well funded for construction in 2025. After much discussion, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to go with solution #2 as noted above.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of October 4, 2023.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of October 27, 2023.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the payment of the November 2023 bills.

DISCUSSION OF THE FOLLOWING REPORTS:

Solicitor - No report.

Engineer - Absent, no report.

Police - Chief Kingsborough submitted the monthly Police Report. Report entered into record.

Fire/EMC – Absent. Fire Chief Report entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted and briefly discussed the monthly Codes Enforcement Report. Report entered into record. Mr. Steigleman then reported that on October 26, 2023, he had a meeting with the owner of the Diamond of Carlisle and his attorney, along with Mr. Carpenter and Mr. Brenneman. They discussed all the issues the motel has and agreed that the first-floor doors and windows will be boarded up. The mobile home in front of the motel will be removed. Mr. Brenneman will follow up with a letter to the attorney outlining the issues discussed. An email was received from a resident regarding lighting pollution. Letters been sent to several of the businesses along the Carlisle Pike notifying them that their lighting is not in compliance with the Township Ordinance, in which some are in the process of correcting. Mr. Steigleman will inform the resident that the Township is doing what they can to get everyone in compliance.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record. Mrs. Gault reported that the Annual Tree Lighting is December 1st, and the Breakfast with Santa is December 2nd.

Municipal Authority – Chairman Geistwhite reported that everything is going well with the Municipal Authority.

Manager – The Manager reported that the CCTB tax comparison report for this month was not available with it being the first of the month. She then reported on the new healthcare rate stating that there was a 4.9% increase for 2024.

OLD BUSINESS:

Discussion and Possible Action on the proposed 2024 Draft Budget: Mrs. Gault presented the draft 2024 Budget to the Supervisors. The final assessment has not been received from the County; therefore, the Real Estate income has not been finalized. The Supervisors will further review the Budget for proposed advertisement for public review at the December 6, 2023 meeting.

NEW BUSINESS:

Discussion and Possible Action on the 2024 Meeting Schedule: Mrs. Gault reported that the Administrative Assistant had prepared the meeting schedule, noting any holidays that may have fallen on

a meeting. The Authority Manager, Township Zoning Officer and Recreation Director have reviewed and approved their meeting dates. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the 2024 Meeting Schedule for advertisement as presented.

Discussion and Possible Action on the 2024 Solid Waste and Recycling RFP: Mrs. Gault reported that there were some changes to the RFP that staff had agreed on after meeting with the Township Solicitor Mr. Brenneman. One change was increasing the terms of the contract to 3 years with the option of 2 one-year extensions, mutually agreed upon. We are requesting new carts from all bidders including the incumbent bidder. We are changing the bulk item pick-up to be the third Wednesday of the month allowing no more than 4 items to be put out at a time. The final change was that the pick-up days for trash could be any day of the week except on Sundays. The Supervisors want to do what is best for the residents. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize for advertisement for the RFP for the 2024 Solid Waste and Recyclables.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:45 p.m. to Executive Session with no action to be taken as a result.