

**MIDDLESEX TOWNSHIP
MEETING AGENDA
November 3, 2021**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr.
	VICE-CHAIRMAN	Steven Larson
	SUPERVISOR:	William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault
	FIRE / EMC:	Chief Edwin Beam

OFFICIALS ABSENT:	ASST. CODES ENFORCEMENT/	
	MS4 COORDINATOR:	Gerald Steigleman
	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:00 p.m., with Vice-Chairman Larson leading the pledge to the flag in the Middlesex Township Municipal Building.

PUBLIC COMMENT: None.

MS4 / STORMWATER: Roadmaster Zach Zook reported that MS4 Coordinator Mr. Steigleman has been working with the PENN State Extension Office who has agreed to assist with the rain garden installation at Anderson Park.

The GIS mapping for the MS4 is still a work in progress.

MS4 Project #3 has been started which is located on Wolf Bridge Road.

Mr. Steigleman was recently obtaining updated agreements from property owners with regards to the stream restoration project at the Frey/Phillips property. This was a requirement from DEP.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of September 24, 2021.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of October 18, 2021.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of October 29, 2021.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the bills for November 2021.

REPORT:

Solicitor – No report.

Engineer - Absent. Mr. Grove is still reviewing the proposal for the Stormwater Management Ordinance.

Police - Chief Kingsborough submitted the monthly Police report. There was a brief discussion, and the report was entered into record.

Zoning - Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion, and the report was entered into record.

Codes Enforcement – Absent. Mr. Steigleman submitted the monthly Codes Enforcement Report. The report was entered into record.

Roadmaster - Mr. Zook submitted the monthly Highway Department Report. There was a brief discussion, and the report was entered into record.

Fire / EMC - Chief Beam submitted the monthly Fire/EMC Report. There was a brief discussion, and the report was entered into record.

Recreation – Absent. Mrs. Jumper submitted the monthly Recreation Report. There was a brief discussion about the upcoming holiday events. The report was entered into record.

Municipal Authority – Chairman Geistwhite reported the following:

1. The Authority has prepared its 2022 Draft Budget, and the 2022 Draft shows no rate increase for 2022. The last Rate increase for water and sewer service in Middlesex was April 1, 2008.
2. The Authority is waiting on the water meter vault work to be completed for the inter-connect with Middlesex Township Municipal Authority and Pennsylvania American Water. Again, this inter-connect will be located near ABF Freight and will allow both water systems to use water from each other's water source in the event of an emergency condition.
3. The Authority has submitted the applications to DEP for the pump stations for the Cumberland Preserve Development.
4. Water and Sewer mains and services have been completed in Phase 9 of Meadowbrook Farms development.

Manager – Mrs. Gault reported that the comparison report from the CCTB (Cumberland County Tax Bureau) shows less revenue received year to date for EIT (Earned Income Tax) \$21,000 less, however, LST (Local Service Tax) makes up for some of the loss with an increase of \$18,000.

The final assessment from the County was received and was \$3,300 more than last year, which only generated an additional \$189 for real estate tax revenue.

Mrs. Gault spoke with Kirk Stoner, Director of Planning, who state that he has a grant program for \$15,000 to help Middlesex Township update and codify the Zoning Ordinance and get it online. Zoning Officer Mr. Carpenter has addressed this issue before. The staff would like to obtain more information and start the process. The Supervisors are in support of this process.

Mrs. Gault reported about an email received from a resident at Meadowbrook Farms who expressed her appreciation to Mark Carpenter for going above and beyond to help with a clogged inlet on her property. The Supervisors thanked Mark for helping the way he did and making them look good.

OLD BUSINESS:

Discussion and possible motion on final Minor Subdivision Plan, United States of America, Department of the Interior, National Park Service: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the waivers of the following sections of the Middlesex Township subdivision and Land development Ordinance No. 8-2017 (SLDO), for the Final Minor subdivision Plan, United States of America, Department of the Interior, National Park Service, Tract 364-17, Lot Nos. 1 & 2, subject to providing written request and justification for each waiver and listing the waivers on the cover sheet of the plan set.

1. [SLDO 707.A.1.] – Requirement for installation of sidewalks along street frontages on Bernheisel Bridge Road, with required note on plan.
2. [SLDO 708.A.] – Requirement for installation of curbing along street frontages on Bernheisel Bridge Road, with required note on plan.
3. [SLDO 703.K.3.] – Requirement to not have objects higher than 24 inches within the driveway clear sight triangles in order to allow 4 existing white pine trees to remain within driveway clear sight triangles for the 2 existing driveways along Bernheisel Bridge Road; with conditions that southern driveway be signed for use as enter only and northern driveway be signed for use as exit only, subject to final review of the Township Engineer.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the Final Minor Subdivision Plan, United States of America, Department of the Interior, National Park Service, Tract 364-17, Lot Nos. 1 & 2, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review dated 10-7-2021 in a manner acceptable to the Township Engineer, subject to his final review.

2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated 7-1-2021 for plat number 21-078, subject to final review by the Township Zoning Officer.
3. That, when plans are released by Middlesex Township for recording at the Cumberland County Office of the Recorder of Deeds, the applicant records all plan sheets of the plan set.

NEW BUSINESS:

Discussion and possible motion on request for release of Improvement Security for Preliminary/Final Land Development Plan for Carlisle Steel Supply, LLC: Township Engineer Mr. Bud Grove is in the process of reviewing this request and will have his recommendation by the Workshop Meeting. This matter is being table until November 18, 2021.

Discussion and possible motion on request for release of Improvement Security for final Minor Lot Addition/Lot Consolidation & Subdivision Plan for John W. Jr. & Karen S. Gleim and James W. & Doreen G. Gleim: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to acting on the written recommendation of Township Engineer Bud Grove in a memo dated November 2, 2021, to approve the request for release of improvement security being held for the Final Minor Lot Addition/Lot Consolidation & Subdivision Plan for John W. Jr. & Karen s. Gleim and James W. & Doreen g. Gleim, subject to the following conditions:

1. That the township receives the required maintenance security in an amount of \$2941.95, in a form acceptable to the Township Solicitor, to be held for a period of 18 months from the date of deposit with the Township, to assure the structural integrity and functioning of the improvements.
2. That the township receives an electronic PDF file copy of the As-Built Plan for improvements shown on the plan.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:37 p.m.