

MIDDLESEX TOWNSHIP WORKSHOP MEETING

October 29, 2004

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart, Chairman Vic Stabile, Vice Chairman Donald Geistwhite, Jr.
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Chairman Chuck Shughart called the meeting to order at 7:32 a.m. in the Middlesex Township Building.

PUBLIC COMMENT – None.

TRINDLE ROAD TRAFFIC SIGNALS - HRG – Mr. Dellinger and Mr. Bowers from HRG met with the Supervisors requesting an acknowledgment letter for a proposed traffic signal on Trindle Road. Some concerns that will need to be addressed there include putting in a preemption, installing an override for the traffic signal there, and the strengthening of the pavement for the loops. The Supervisors asked Mr. Carpenter to draft an acknowledgment letter to HRG that includes these concerns, Mr. Grove will review the letter, and Chief Sherman will sign off on it.

PILOT TRAVEL CENTERS – Pilot met with the Supervisors to propose the addition of a truck maintenance facility and to discuss improvements they have made to address Township concerns there. The illegal bus stop located there has been given a deadline of November 1 to relocate and Jersey barriers have been put up on one end to eliminate trucks exiting through the Chrome Shop parking lot. Pilot maintains that they need the revenue from the proposed truck maintenance facility in order to offset the cost of relocating the fuel station, adding additional fuel bays, and recirculating the truck traffic. Mr. Geistwhite stated there has been a marked improvement seen on the part of Pilot in addressing problems there, and Chief Sherman stated that Pilot has been cooperating with the Police Department as well. The Supervisors view the preliminary changes as positive and if the addition of a truck maintenance facility at Pilot should result in an overall improvement of traffic congestion and problems there, than it is something they are cautiously supportive of and willing to consider.

MEADOWBROOK FARMS PHASE III REDUCTION OF SECURITY – Mr. Grove stated that Phase III Meadowbrook's request for reduction of security from \$171,242.63 to \$87,495.64 is acceptable. Mr. Stabile made a motion to reduce the security from \$171,242.63 to \$87,495.64. Mr. Geistwhite seconded the motion and it passed unanimously.

(#04-9) APPALACHIAN ESTATES PRELIMINARY SUBDIVISION PLAN – Mr. Hoover from Hoover Engineering met with the Supervisors to discuss a proposed 11-lot subdivision of this 33-acre tract. Mr. Hoover has met with Fire Chief, Ed Beam, regarding the addition of a staging area for emergency vehicles and needs the Township to draft an acknowledgment letter to Penn Dot to obtain a highway occupancy permit. The Supervisors asked Mr. Carpenter to draft the letter to Penn Dot. Mr. Grove recommended the additional waivers on the plan.

(#04-23) TRINDLE GARDENS PRELIMINARY/FINAL LAND DEVELOPMENT PLAN – Mr. Clarke with Hartman Associates met with the Supervisors to discuss making minor changes to the entry area for Trindle Gardens, which is located in Middlesex Township. Mr. Grove reported that he is satisfied with the improvements and has a few administrative comments on the plan. A letter containing the waivers being requested needs to be submitted to the Township.

(#04-24) SALEM M. & FEDWA ESSIS FINAL SUBDIVISION PLAN – The Developer is requesting a waiver of land development subdivision requirements from the Township. A small piece of the land there lies in Middlesex and will not be developed at this time. The rest of the 55-acre subdivision is located in Silver Spring Township. Mr. Stabile made a motion to waive the land development subdivision requirements on the Salem M. & Fedwa Essis Final Subdivision Plan dated September 23, 2004. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a motion to approve the Salem M. & Fedwa Essis Final Subdivision Plan dated September 23, 2004. Chairman Shughart seconded the motion and it passed unanimously.

GROWING GREENER ORDINANCE – Mr. Grove reported to the Supervisors that he attended the training hosted by Natural Lands Trust on the Growing Greener Ordinance. He recommended that Mr. Kelly at the Cumberland County Planning Commission be the contact person and they should author the Growing Greener Ordinance. Mr. Grove will put together a scope of service plan for Mr. Kelly. Mr. Carpenter will notify Mark Cummings of the project.

2005 ANIMAL PROTECTION SERVICE AGREEMENT – Chief Sherman and Mrs. Justh attended an informational meeting at the Humane Society regarding their planned increase of fees on the collection of stray animals in the Township. In the past, Middlesex Township has allotted \$1,000 in the budget for this expense. The Humane Society now charges \$45 to the Township for each stray animal turned in by a resident. Due to the Humane Society being the only service provider in the Township, they set the fee schedule and have informed the Township that if they do not have a signed contract, stray animals brought to the Humane Society by Middlesex residents will be dropped off at the Township office. The Supervisors asked Mrs. Justh to research animal control services in other Townships in an effort to find other options for Middlesex.

LETTER FROM LARRY KELL – Mr. Kell had his windshield chipped by one of the Township mowers and his insurance company covered the cost of replacing the windshield. He is requesting for the Township to pay \$10.76 for the replacement emissions stickers and \$40.00 for time lost from his job in making the replacement. Mr. Stabile made a motion to pay Mr. Kell

\$10.76 for the replacement of the emissions stickers. Mr. Geistwhite seconded the motion and it passed unanimously.

HIRING OF A FULL-TIME POLICE OFFICER – Chief Sherman requested the Supervisors make Officer Joe Hallisey full-time. Officer Hallisey currently works part-time for the Police Department. Mr. Geistwhite made a motion to make Officer Joe Hallisey full-time. Mr. Stabile seconded the motion and it passed unanimously. The Supervisors extended their congratulations to Officer Hallisey.

ALTERNATE FOR WEST SHORE TAX BUREAU – Mrs. Justh is the primary representative on the West Shore Tax Bureau. Mr. Stabile is the alternate for the Township.

DAINES PROPERTY SALE – Mrs. Justh inquired if a representative of Middlesex Township should attend the sale for the Daines property. Solicitor Brenneman stated that a representative need not attend to collect the money owed to the Township.

2005 BUDGET – Mrs. Justh submitted the proposed budget for 2005 to the Supervisors for their review and comment. Mr. Geistwhite remarked that the Township has gotten to the point that a Township Manager is necessary and the Township should create and appoint Mrs. Justh to this position. Mr. Shughart remarked on the increase to Mr. Carpenter's workload and discussion ensued about hiring someone in that department. Mr. Shughart suggested that Mr. Carpenter delegate more of his work to Mrs. Nelson, who is the Recreation Director and part-time assistant to the zoning department. The Supervisors discussed proposed salary increases and the possibility of allowing administrative staff to have President's Day as a holiday and have one floating day. The Supervisors will review the proposed 2005 budget and make their determinations.

Chairman Shughart made a motion to adjourn the meeting for Executive Session at 10:35 a.m. Mr. Geistwhite seconded the motion and it passed unanimously.