MIDDLESEX TOWNSHIP
WORKSHOP MEETING MINUTES
OCTOBER 29, 2010
7:30 AM

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Victor P. Stabile Vice-Chairman Donald S.Geistwhite, Steve Larson
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE CHIEF:	Barry L. Sherman
	ZONING OFFICER:	Mark Carpenter
	FIRE CHIEF:	Ed Beam
	MANAGER:	Eileen Gault

Chairman Mr. Stabile called the meeting to order at 7:50 am in the Middlesex Township Building.

PUBLIC COMMENT: None

AWARD ROAD MATERIAL BID: Mr. Sherman reported on the two (2) road material bids received of 3A recycled material for use at the compost site. The first bid received was from John W. Gleim, Jr. Inc. at $2.80 a ton for a total of $16,800.00. The second bid received was from Hempt Bros. at $3.50 a ton for a total of $21,000.00. On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to award the road material bid to John W. Gleim, Jr. Inc. at $2.80 a ton for a total of $16,800.00 for the purchase of 3A recycled road material for use at the joint compost site.

FILSON WATER, LLC – EXPANSION: Mr. Bob Sadis & Mr. Rob Filson presented a sketch plan with a proposed 10,000 sq. foot extension and are aware they will need a variance for this project. The intent is to put in the expansion and make their own bottles. Mr. Sadis stated that this would reduce the truck traffic into the area, create higher paying jobs, is environmentally friendly and will help Filson Water with their DEP and FDA compliance. On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to support the request for variance on the basis of government regulation compliance.

MINOR LAND DEVELOPMENT PLAN LOT 6 PINE HILL INDUSTRIAL PARK: Mr. Steve Quigley from H Edward Black & Associates presented a plan for expansion at Quietside on Pine Hill Drive and Pine Hill Industrial Park. The site has been redesigned with a 25,000 sq. foot expansion to the rear of the property with no increase in impervious cover. They have responded to the Planning Commission comments and had asked for six (6) waivers, five (5) of which are related to the fact of this being an existing site. On the motion of Mr. Stabile seconded by Mr. Geistwhite, it was unanimously agreed in connection with the minor land development plan Lot 6 for Pine Hill Industrial Park plan dated 10/05/10 that the six (6) waiver requests asked for by the applicant in writing, letter dated 10/28/10 to the Supervisors are granted. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, in connection with the same plan, it was unanimously agreed to approve the minor land development plan subject to the following conditions: the applicant complies with the Township Engineer's comments of 10/25/10, with the County review comments of 10/21/10 and with the Letort Authority comments of 10/21/10 with the exception of comment 1B which will be addressed further in conditions, subject then to the applicants revising notes 14 & 15 on the plan to the satisfaction of the Township's Engineer and Solicitor and finally subject to the condition that an acceptable Developer's Agreement is executed between Middlesex Township and the applicant subject to the approval by the Township Engineer and Solicitor.

AUTHORIZATION TO ADVERTISE TAX ORDINANCE: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to advertise the EIT Tax Ordinance once each week for three (3) consecutive weeks prior to adoption at a special meeting on November 23, 2010. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to change the Workshop Meeting of Friday, November 19, 2010 to Tuesday, November 23, 2010 at 7 p.m.

ADOPT EIT TAX COLLECTOR RESOLUTION: On the motion of Mr. Geistwhite, seconded by Mr. Larson it was unanimously agreed to adopt Resolution 8 – 2010.

ESTABLISH A SPECIAL MEETING TO ADOPT EIT ORDINANCE: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to set a special meeting date on Tuesday, November 23, 2010 at 7 p.m. to consider adoption of the EIT Ordinance and all other matters that may come before the board.

FINAL TAX COLLECTOR INTERVIEWS: The current Township Tax Collector Penny Davis was present during the interview process of the final three (3) applicants. Mrs. Davis provided informative details of the Tax Collector position and answered any questions the applicants had with regards to the position.

Chief Sherman reported that the County had agreed to install a tower on Deer Lane for the radio systems however a right-of-way is needed in order to proceed. Mr. Brenneman will draft an easement document for adoption.

Chief Sherman expressed his disappoint with the County court system and the way warrants and fines are collected and handled. The County currently has a booking center that is open 24 hrs. 7 days a week, with a District Justice that can arraign individuals by video from home. This process is convenient however, during this process when someone is taken in for booking, they are handed a slip and told to return later and there is no actual arraignment. After much discussion, Mr. Stabile suggested that Chief Sherman arrange a meeting with the Chiefs of Police and the Administrative District Justice Tom Placey.

PRELIMINARY BUDGET REVIEW: Mrs. Gault and Chief Sherman presented a preliminary budget to the Supervisors. Mrs. Gault and Chief Sherman had spent numerous days and hours looking over the budget to actual report in order to create the 2011 budget. Each line item was scrutinized so that the revenues and expenses were balanced. The 2011 budgeted amount with no tax increase is the same budgeted amount as 2010. After much discussion of the 2011 preliminary budget, the Supervisors were pleased with the results. Mr. Stabile asked that a budget review is placed on the November 23 agenda. At the December 1 meeting a tentative budget will be approved allowing twenty (20) days for review and a final budget adoption on December 30.

The next meeting is November 3, 2010. There being no further business, on the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to adjourn the meeting at 11:45 A.M.