

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
October 7, 2020**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	DIRECTOR	
	OF PUBLIC SAFETY:	Chief Steve Kingsborough
	FIRE/EMS	
	CO-ORDINATOR:	Chief Ed Beam
	ZONING/CODES	
	ENFORCEMENT:	Mark D. Carpenter
	ASST. CODES/MS4	
	CO-ORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault

OFFICIALS ABSENT: **ENGINEER:** Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, leading the pledge to the flag.

PUBLIC COMMENT: Mr. Stan Tarka, 210 N. Old Stonehouse Road expressed his gratitude to Fire Chief Ed Beam for his achievements, 50 years of dedication to the community saving lives and for all that he has done.

Mr. Tarka then asked Chief Kingsborough whether he had been contacted by any federal, state, county or local groups to provide police support at Middlesex Township polling places. Chief Kingsborough responded that it is against the law in PA for a police officer to be at the polling place. The only exception would be in the case of a crime. Supervisor Goodhart stated that there is an elected Constable that may be at the polling place.

Mrs. Paula Whitman, 97 S. Middlesex Road, thanked Roadmaster Mr. Zook for his prompt response and removal of a branch sticking out on the road in which she had called in about. Mrs. Whitman then suggested the staff make residents that come in for yard sale permits aware of the signage issue in which signs are permitted at the property where the sale is taking place and for a limited time. She then expressed her concern about drivers not stopping at the intersection of Claremont and S. Middlesex Road.

MS4 / STORMWATER: Township Manager requested that the Supervisors consider going forward with the Agreement between the Township and Municipal Authority with regards to the MS4 mandate, without the fee implementation at this time. The Supervisors agree with the suggestion and have asked Township Solicitor Mr. Brenneman to proceed with the process.

Roadmaster Mr. Zook reported that next week one of the MS4 projects on Wolf Bridge Road will be started. Two of the projects had to be resubmitted back to DEP informally through email and DEP is okay with the changes.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of September 2, 2020.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to authorize the payments of the October 2020 bills.

REPORTS:

Solicitor – No report.

Engineer – Absent. No report.

Police – Chief Kingsborough submitted the monthly Police Report. Report entered into record. Chief Kingsborough reported that due to the COVID-19 pandemic, he and Fire Chief Beam had not been able to pursue the issue at the intersection of Deer Lane and Wertzville Road. Chief Kingsborough then reported that a Solicitation permit was issued in August to an individual soliciting for solar energy and misrepresenting the water and sewer authority stating that the lines are going bad. After several complaints Chief Kingsborough contacted the individual and put him on notice, and eventually ended up mailing a certified letter that his permit is being revoked and he is not entitled to any refund.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted the monthly Codes Enforcement Report. Report entered into record. There was a brief discussion of the issues on the report.

Roadmaster - Mr. Zook submitted the monthly Highway Department Report. Report entered into record. There was a brief discussion of the work done during the month.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the Recreation Report. Report entered into record. Township Manager reported that a decision would need to be made by the Workshop Meeting whether to go forward with the tree lighting event. Also listed on the report are some of the expenses for items in lieu of cancelled events and summer playground cancellation during the year. Supervisors agree to the tree lighting event and realize that things could change during the current pandemic situation. Staff will decide how to proceed if at all.

Fire/EMC – Chief Beam submitted the monthly Fire / EMS Report. Report entered into record. There was a brief discussion of the report. Chief Beam discussed the increase in call volume due to individuals getting out more again.

Municipal Authority – Chairman Geistwhite reported that there is no change with the Municipal Authority. The new building that was built near the tank off of Country Club Road is almost completed.

Manager – Mrs. Gault reported that a local tax comparison of 2019 to this year was received from the CCTB (Cumberland County Tax Bureau) showing an increase of EIT(Earned Income Tax) and a slight decrease of LST(Local Services Tax). There is currently some discussion of non-residents who work from home and whether they would still pay EIT.

Mrs. Gault then requested that the Supervisors consider Martin Luther King Day to be observed as a holiday for the employees. This will align most of the Township's holiday schedule with the County

and State. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to observe Martin Luther King Day as a holiday for non-uniform employees.

Carlisle Borough issued a statement in the newspaper that moving forward they plan to observe trick-or-treating on October 31st from 6-8 p.m. Mrs. Gault suggested the Supervisors do the same starting in 2021. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed that beginning in 2021 to observe trick-or-treating on October 31st from 6-8 p.m.

OLD BUSINESS:

Award Bid for Municibid sale of 1989 Ford L8000 Dump Truck: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to award the bid for the 1989 Ford L8000 Dump Truck to Armstrong Millien of Bethlehem, PA in the amount of \$5,100.

Award Bid for Municibid sale of 2006 Ford F350 Pick-up: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to award the bid for the 2006 Ford F350 Pick-up to Zachariah Carreras of Telford, PA in the amount of \$8,800.

Discussion of Highway Department Uniform Policy Change: Roadmaster Mr. Zook reported that in November the contract with the current uniform company will be expiring. Rather than utilizing a uniform service, the Township will save money by providing safety rated t-shirts, vests, sweatshirts, jackets and uniform work shirts, as well as a clothing/boot allowance. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to amend the Highway Uniform Allowance Policy to include an annual \$600 allowance per employee to be used for the purchase of uniform pants, cleaning and maintenance of and the purchase of properly rated safety boots/footwear. Employee's will be reimbursed after purchases are made and must provide a receipt.

The Roadmaster requested authorization to purchase a small utility trailer. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to purchase a small 7 x 14 utility trailer with ramps in the amount of \$1,995.

NEW BUSINESS:

Proposed adoption of Resolution 2020 – 14 Providing for an exemption to CMV driving time limits during certain emergencies: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2020 – 14 providing for an exemption to CMV driving time limits during certain emergencies.

Discussion of PSATS CDL Program suggested clause for independent contractor contracts: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to include language in any contract with any contractor hired to do work in Middlesex Township that the Township is not responsible for ensuring that the hired party's CDL employees are covered by a qualified drug and alcohol testing program.

Proposed adoption of Resolution 2020 – 15 Designation of Agent Resolution: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to designate the Township Manager as the Designation of Agent for Middlesex Township.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the Public Assistance Grant Program Agreement between Middlesex Township and PEMA.

EXECUTIVE SESSION: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn to Executive Session at 8:07 p.m. to discuss a personnel matter with no action to be taken by the Board as a result of the Executive Session.