

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
October 4, 2023
7:00 p.m.**

OFFICIALS PRESENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr.
 Vice-Chairman Steven Larson
 William H. Goodhart
 Keith O. Brenneman
 SOLICITOR:
 PUBLIC SAFETY
 DIRECTOR: Chief Steve D. Kingsborough
 ZONING OFFICER: Mark D. Carpenter
 ASST. CODES ENFORCEMENT/
 MS4 COORDINATOR: Gerald Steigleman
 ROADMASTER: Zachary L. Zook
 MANAGER: Eileen M. Gault
 FIRE / EMC: Chief Edwin Beam

OFFICIALS ABSENT: **ENGINEER:** Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building and lead the Pledge of Allegiance.

PUBLIC COMMENT: None.

MS4 / STORMWATER: Mr. Steigleman reported that the annual MS4 status report was submitted to DEP by Carrol Ehrhart, from Skelly & Loy. He then updated the Supervisors on the status at Flying J, stating that they did a good job cleaning things up. Mr. Zook reported that the rain garden at Anderson Park was completed earlier in the month and they have just been monitoring it.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of August 25, 2023.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of September 6, 2023.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of September 29, 2023, with Supervisor Goodhart abstaining due to his absence from the meeting.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the October 2023 bills.

REPORTS:

Solicitor – None.

Engineer – Absent.

Director of Public Safety – Chief Kingsborough submitted the monthly Police Report. Report entered into record.

Fire/EMC – Chief Beam submitted the monthly Fire Chief Report. Report entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record. Mr. Zook reported that there are some volunteers that are in need of service hours coming to help at Anderson Park on Friday.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record. Mrs. Gault then thanked on behalf of the Recreation Director Mrs. Jumper, Mr. Zook and the Highway Department, Chief Kingsborough and the Police Department, Chief Beam and the Fire Companies, Mr. Steigleman for taking pictures and all his help, as well as the Supervisors for all their support of another successful Fall Festival.

Municipal Authority – Chairman Geistwhite reported that everything is going well with the Municipal Authority.

Manager – The Manager presented the monthly tax bureau report. She reported that she has been working with staff on the budget and should have a draft at the Workshop Meeting. She also reported that she and Robin are working with the new software and things are going well.

OLD BUSINESS:

Discussion and Possible Action on request for reduction of Improvement Security for Cumberland Preserve Phase 1: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed on the written recommendation of Township Engineer, Mr. Grove, memo dated October 4, 2023, to approve the reduction of Improvement Security being held for the Final Major Subdivision Plan for Cumberland Preserve Phase I, to \$578,087.08, subject to receiving the reduced amount of Improvement Security in a form acceptable to the Township Solicitor, and providing a copy of the updated Financial Security to the Township Engineer.

NEW BUSINESS:

Discussion and Possible Action on the Cumberland County Tax Claim Bureau Repository Sale Consent: Properties on this list are subject to both statutory upset sale and judicial sale, but no bids were received to satisfy the municipal and/or school tax obligations that were owed on the properties. With the properties being in repository status, there is no tax revenue being generated. The Real Estate Tax Sale Law provides that the Tax Claim Bureau may accept an offer of any price on properties placed in the repository of unsold properties with the consent of all taxing districts where the property is located. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to consent to Cumberland County selling the properties in Middlesex Township on the county Repository List.

Discussion and Possible Action to consolidate funds: The Township Manager Mrs. Gault requested authorization to close and consolidate some of the Township accounts that seem to have been established to hold funds annually and then reimburse the General Fund. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Township Manager to close and consolidate some of the Township accounts.

SUPERVISOR / STAFF COMMENTS: Mr. Carpenter reported on the Zoning Ordinance Rewrite stating that a draft should be completed soon and is suggested that it is put on the website. After all the review and a final draft is completed, it will be ready for a public hearing. There has been some revision to the Zoning Map for current land uses and to keep things conforming as they are now. With the new Zoning Ordinance, the totality of the whole Township is being considered to provide for uses that aren't provided for or defined in the current Zoning Ordinance.

Mr. Zook reported that PPL is working on some improvements at various places in the Township. He reported that the PA Turnpike is going to start working on a fiber optic line connecting all their on and off ramps. Mr. Zook has not heard back from the representative at Michael Baker, regarding the traffic study at Rt. 944 and Deer Lane.

EXECUTIVE SESSION: None

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:50 p.m.