

MIDDLESEX TOWNSHIP WORKSHOP MEETING

September 24, 2004

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart, Chairman Vic Stabile, Vice Chairman Donald Geistwhite, Jr.
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Chairman Chuck Shughart called the meeting to order at 7:31 a.m. in the Middlesex Township Building.

PUBLIC COMMENT – Mr. Mel Spahr met with the Supervisors to discuss a sign commemorating the location of the Carlisle Springs hotel. The Supervisors asked Mr. Spahr to obtain more information in regards to the historical elements of the property in order to enable the Township to research funding sources within the county.

PILOT TRAVEL CENTER UPDATE – Pilot has sent correspondence to the Township indicating the illegal bus station there has been eliminated. Mr. Geistwhite reported that he has spoken with Mr. Tom Seagraves, the new manager there, and stated that he appears to be cooperative in working with the Township. Mrs. Justh was asked to send a letter thanking Pilot for their positive improvements.

MEADOWBROOK FARMS PHASE I & II DEDICATION OF ROADS – Mr. Pat Humberton is handling the road dedication for Phase I. Mr. Humberton stated that the maintenance bond is being processed and he will forward it to the Township Solicitor as soon as he gets it.

In Meadowbrook Farms Phase II, Mr. Stabile made a motion to accept the dedication of roadways subject to the following conditions: 1) That maintenance security be posted in an amount and form as accepted and approved by the Solicitor; and 2) That the developer pay the sum \$1,879.53 to Middlesex Township. In the event the Township can submit the roadways for liquid fuels funds in time to qualify for funds in the coming year, the foregoing amount will be refunded. Mr. Geistwhite seconded the motion and it passed unanimously.

KEYSTONE ARMS/BLACKFORD DEVELOPMENT – DEVELOPERS AGREEMENT – Mrs. Susan Smith, Esq. represented Keystone Arms and met with the Supervisors to discuss her client's proposal to secure funds by way of a third party agreement. After discussion, the Supervisors determined the need to revise the agreement to include a 12-month finishing point and they want copies of both the third party agreement and the traffic signal agreement.

FAULKNER RELEASE OF SECURITY AND LETTER OF CREDIT – Mr. Grove reported the security can be released for Faulkner and he will send a memo to Mrs. Justh regarding this.

REQUEST FOR WAIVER OF LAND DEVELOPMENT PLAN REQUIREMENTS FOR EXPANSION OF NON-COMFORMING HORSE FACILITY – PHILLIP MILES, 3337 SPRING ROAD – Pam from Dawood Engineering met with the Supervisors to discuss a waiver of the land development plan for Destiny Ranch. In connection with the special exception modification with Destiny Ranch dated September 23, 2004, Mr. Stabile made a motion to waive the land development plan on the condition that the applicant provide a storm water analysis to the Township Engineer. Mr. Geistwhite seconded the motion and it passed unanimously.

LONG AND SHORT TERM DISABILITY INSURANCE – Mrs. Justh provided the Supervisors with information on long and short term disability insurance quotes. The Supervisors declined to take action on the quotes at this time.

DEER LANE ENGINEERING WEIGHT STUDY – Mr. Grove has completed the engineering weight study for Deer Lane. Mr. Stabile made a motion to authorize preparation of an advertisement regarding the 10-ton weight limit restriction on Deer Lane for enactment at the November meeting. Chairman Shughart seconded the motion and it passed unanimously.

JAKE BRAKE ORDINANCE – After information received from Penn Dot, Chief Sherman informed the Supervisors that Sunny Side Drive does not qualify for a “No Jake Brakes” sign.

HOLDING TANK ORDINANCE – Solicitor Brenneman presented the Supervisors with an updated version of the Township holding tank ordinance. Mr. Stabile made a motion to authorize the advertisement of the updated holding tank ordinance. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Carpenter was asked to forward a copy of the updated ordinance to DEP.

Mr. Carpenter discussed the possibility of lowering the holding tank escrow required for the Township. The Supervisors asked Mr. Carpenter to research this issue and send them a memo.

Mr. Stabile made a motion to ratify the following resolutions as follows appointing the four electrical inspection agencies. Mr. Geistwhite seconded the motion and it passed unanimously:

Resolution 2004-13 Designation a Municipal Code Official for Electrical Inspections/**Commonwealth Electrical**

Resolution 2004-14 Designation a Municipal Code Official for Electrical Inspections/**Arro Group**

Resolution 2004-18 Designation a Municipal Code Official for Electrical Inspections/**American Inspection Agency**

Resolution 2004-21 Designation a Municipal Code Official for Electrical Inspections/**Middle Department Inspection Agency**

RESOLUTION 2004-19 DESIGNATING WEST SHORE TAX BUREAU AS THE TOWNSHIP COLLECTION AGENT/REPRESENTATIVE AND ALTERNATE TO THE BOARD – Mr. Stabile made a motion to pass Resolution 2004-19. Mr. Geistwhite seconded the motion and it passed unanimously.

RESOLUTION 2004-20 ACCEPTING DEDICATION OF WEST MULBERRY HILL ROAD, BAYBERRY ROAD, CRANBERRY ROAD, COUNTRY SIDE DRIVE, MAYFIELD COURT, AND MULBERRY HILL ROAD – Mr. Stabile made a motion to pass Resolution 2004-20, amending the prior motion on dedication of roads in Meadowbrook Phases I and II, by adopting the resolution subject to those conditions noted earlier in the motion accepting dedication of the roadways. Mr. Geistwhite seconded the motion and it passed unanimously.

PMRS MINIMUM MUNICIPAL OBLIGATION FOR 2005 – Mrs. Justh presented the Supervisors with the PMRS Minimum Municipal Obligation worksheets for 2005. Mr. Stabile made a motion to approve the PMRS MMO for 2005 in the amount of \$62,721 for the Police and in the amount of \$23,276 for other Township employees. Mr. Geistwhite seconded the motion and it passed unanimously.

2005 BUDGET – Mrs. Justh submitted preliminary budget figures for 2005 to the Supervisors and asked for prospective meetings dates to discuss the 2005 budget. The Supervisors requested cumulative totals be emailed to them and suggested the first meeting be held after the workshop meeting on October 29.

Mr. Stabile asked Mr. Grove the status of the Township's conservation ordinance. Mr. Carpenter will forward information to Mr. Grove regarding possible funding sources and an upcoming training on the subject.

Chief Sherman informed the Supervisors they will need ordinances for stop signs, no parking signs, and speed limits for Meadowbrook. Mr. Stabile made a motion for the Township Engineer to do the necessary studies for this purpose. Mr. Geistwhite seconded the motion and it passed unanimously.

Chairman Shughart made a motion to adjourn the meeting for Executive Session at 8:50 a.m. Mr. Stabile seconded the motion and it passed unanimously.