

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
August 31, 2007**

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart Vic Stabile Don Geistwhite
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Chairman Chuck Shughart called the meeting to order at 7:33AM in the Middlesex Twp Building.

CUMBERLAND KNOLL - COUNTRY CLUB ROAD WIDENING – Mr. Joel McNaughton presented the proposed changes to Country Club Road which would be to move the road to the left without removing any trees. Mr. McNaughton had some concerns about the PP&L poles and having them moved back further on the property prior to construction.

JAIRAM 7, INC. PRELIMINARY/FINAL SUBDIVISION PLAN – Ms. Jennifer Garcia from Dawood presented the subdivision plan to the Supervisors. Mr. Stabile was concerned about the lot layout and how it was to be used. Mr. Stabile had some questions about moving the sewer lines and how many trees would need to be removed and he had some questions about the driveway for this lot, as well. There was some discussion over the waiver of the Recreation Fee. Mr. Stabile made a motion in connection with the Preliminary/Final Subdivision Plan of Jairam #7, Inc., dated 8/1/07, and recommended a waiver of DEP planning exemption module. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made another motion, to grant the waiver requests for that plan with exception of the payment of Recreation fee which will be due at time of subdivision filing, granting 6 waivers as follows; preliminary/final, stormwater, E&S, grading, landscaping and planting of trees with the caveat that E&S, landscaping and planting of trees will be reviewed at time of land development approval. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made another motion in connection with that same that the preliminary/final subdivision plan be approved subject to the conditions that the applicant pay the recreation fee as determined under our ordinance at time of filing and the that the applicant comply with the engineers comments dated 8/29/07 and that the property not be used to park motor vehicles. Mr. Geistwhite seconded the motion and it passed unanimously.

PUBLIC COMMENT – Colonel Rod Delessandro of the Army Heritage Foundation told the Supervisors that the Army is working on some new projects. It was requested that a temporary sign be placed over Route 81 for advertisement. Mr. Carpenter commented that PENNDOT stated that the Township would be liable for the sign even though PENNDOT was granting permission for the Army to place in on their bridge. Mr. Stabile asked if the Army would be able to indemnify the Township. Mr. Keith Brenneman is going to research the liability issue further.

KEYSTONE ARMS SECURITY REDUCTION #4 – Mr. Grove will be prepared to present the security reduction for Keystone Arms for the Supervisors on Wednesday night, September 5th.

SCOTT SHIREY WAIVER REQUEST – Mr. Scott Shirey is purchasing a house and plans on moving his business into Middlesex Township at 1135 Harrisburg Pike. Mr. Shirey stated that the lot size is not a minimal size. Mr. Brenneman explained that it is a nonconforming use. After some discussion about set backs, relocating shed and demolishing the garage, parking and handicapped accessibility. Mr. Carpenter stated that the handicapped parking needs to be paved. Mr. Stabile made a motion with regard to the sketch plan of Scott and Monica Shirey, for 1135 Harrisburg Pike dated 8/17/07 that we accept this sketch plan in lieu of a formal land development submission, with the conditions that the plan be revised to show the highway setback distance and setback for parking, and also that with the caveat that this sketch plan will waive all other formal land development requirements so that this plan can be filed with the Township as a land development plan. Mr. Geistwhite seconded the motion and it passed unanimously.

WAIVER REQUEST FOR WATER METER HOUSE FOR MUNICIPAL WATER INTERCONNECTION – Mr. Morrison explained to the Supervisors that the plan does not meet the setback requirements. Mr. Marschka will be giving additional land to meet the setbacks. This plan was already before the Supervisors as part of the Keystone Arms plan. Mr. Stabile made a motion that the Supervisors are waiving a setback requirement for the meter house that is being shared between the Municipal authority and with North Middleton. Mr. Geistwhite seconded the motion and it passed unanimously.

SUBCONTRACT FOR LAND PURCHASE UNDER THE CUMBERLAND COUNTY LAND PARTNERSHIPS GRANT PROGRAM – Mr. Brenneman explained to the Supervisors that the Township had entered into an agreement was entered into. The Township received funds for the Rotz property and now the Municipal Authority is ready to apply for the funds that they had requested for the well site. Mr. Geistwhite made a motion to sign and execute the application for the grant program. Mr. Stabile seconded the motion and it passed unanimously.

CLAREMONT NURSING AND REHABILITATION CENTER CROSSWAY LETTER – Mr. Stabile commented on the letter that was received from the County about the crossway for the Nursing Home. Chief Sherman explained how he changed the crosswalk and how the employees don't use it. Now the Nursing Home wants us to supply flashing lights at the crossing. Chief Sherman explained that he doesn't think it is our responsibility. There are several issues with the County and the amount of traffic that is now using Army Heritage, none of which is the fault of our residents according to Chief Sherman. Mr. Stabile stated that basically it is not our fault, but because it has been put in writing, we have been put on notice and we need to respond to the letter. Mr. Brenneman will write a draft letter back to Mr. Rich Moore for the next meeting. Mr. Brenneman stated that pedestrian crossings can be regulated by the Township. Mr. Stabile stated that it is necessary for the County to prove that it is an approved use.

RESOLUTION #2007 -9 IMPLEMENTING THE NATIONAL INCIDENT

MANAGEMENT SYSTEM – Mrs. Justh received a sample resolution from Fire Chief Ed Beam and it was passed on to Mr. Brenneman for examination. Mr. Stabile made a motion to accept Resolution 2007-9 Implementing the National Incident Management System for Middlesex Township. Mr. Geistwhite seconded the motion and it passed unanimously.

ORDINANCE 9-2007 AUTHORIZING MIDDLESEX TOWNSHIP TO JOIN

AS A MEMBER OF THE CAPITAL REGION INSURANCE TRUST – Mr. Stabile made a motion to adopt Ordinance 9-2007 Authorizing Middlesex township to join as a member of the Capital Region Insurance Trust for health insurance benefits. Mr. Geistwhite seconded the motion and it passed unanimously.

ORDINANCE 10-2007 AUTHORIZING MIDDLESEX TOWNSHIP TO JOIN

AS A MEMBER OF THE PA MUNICIPAL HEALTH INSURANCE COOPERATIVE – Mr. Stabile made a motion to adopt Ordinance 10-2007 Authorizing Middlesex township to Join as a Member of the PA Municipal health Insurance Cooperative. Mr. Geistwhite seconded the motion and it passed unanimously.

MINIMUM MUNICIPAL OBLIGATION FOR POLICE AND NON-UNIFORM

PENSION PLAN – Mr. Geistwhite made a motion to approve the Minimum Municipal Obligation for the Non-Uniform Pension Plan in the amount of \$28,805.00 for 2008 and to approve the Minimum Municipal Obligation for the Police Pension Plan in the amount of \$78,874.00 for 2008. Mr. Stabile seconded the motion and it passed unanimously.

STATUS REPORT OF UNLICENSED VEHICLES –Mr. Carpenter reported that he is continuing to send out enforcement letters for unlicensed vehicles. Mr. Shughart asked if all unlicensed vehicles in the north have received letters. Mr. Carpenter stated that he is working on it. Mr. Shughart wanted the North side completed and work started on the South side. Mr. Geistwhite asked about vehicles that are full of stuff and Mr. Stabile asked about the wood piles on Shover Drive. Chief Sherman stated that he just received a load of fire wood on Shover Drive. Mr. Carpenter told the Supervisors that he would update his report on Wednesday night.

Chief Barry Sherman, asked the Board if they would transfer **\$9,000.00** from General Fund Rec. Capital Purchases to General Capital Reserve Equipment for equipment next year.

Mr. Stabile would like to place a **notice about other providers of cable**. Mr. Brenneman stated that a notice of services available in the Township is one thing, but to put an ad in the newsletter would not be a good thing, because others would like to do the same thing.

Mr. Shughart made a motion to adjourn the meeting at 9:17 AM. Mr. Geistwhite seconded the motion to adjourn.