

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
August 7, 2015**

OFFICIALS PRESENT: SUPERVISORS: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steven Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
POLICE: Chief Barry L. Sherman
ZONING OFFICER: Mark Carpenter
MANAGER: Eileen M. Gault

OFFICIALS ABSENT: FIRE CHIEF: Ed Beam
ENGINEER: Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:40 a.m. in the Middlesex Township Building, with Chief Sherman leading the pledge to the flag.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: On the motion of Supervisor Goodhart, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of June 26, 2015, with Chairman Geistwhite abstaining since he was absent from that meeting.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the July 2015 bills.

REPORTS:

Solicitor – No report.

Engineer – Absent. No report.

Police – Chief Sherman submitted the monthly Police Report. There was a brief discussion of the report. Report was entered into record.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report was entered into record. Mr. Carpenter reported that the Comfort Inn on Shady Lane is under construction. Keystone Arms would like to build five (5) new buildings by the end of the year.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Report. Report entered into record.

Fire/EMC – Absent. Fire Chief Ed Beam submitted the monthly Fire Report. Report was entered into record.

Municipal Authority – Chairman Geistwhite reported that the Authority has no issues at the time and the turbidity at the well is good. Chairman Geistwhite also mentioned that the Authority Manager is working with the Township Emergency Management Coordinator to place a new fire

hydrant on the Authority system in order to have back up water should the Claremont Nursing Home or County Prison need it.

Manager – The Manager reported that the deadline is fast approaching to RSVP for the Annual Convention of the Cumberland County Association of Township Officials on October 1, 2015 at AHEC. A reminder e-mail will be sent to the Supervisors.

OLD BUSINESS:

TPF 15-3 Meadowbrook Farms Phase VIII Final Subdivision Plan: The Zoning Officer reported that the Planning Commission recommended approval of this plan subject to the Developer meeting the comments of the Township Engineer and the County Planning Commission. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve TPF 15-3 Meadowbrook Farms Phase VIII Final Subdivision Plan subject to the conditions noted on the attached document.

NEW BUSINESS:

Proposed Third Amendment to the Middlesex Township Municipal Building Maintenance Agreement: The Manager reported that this issue pertains to the Building Maintenance Agreement discussed at a previous meeting in which it was agreed to remove the cap of \$100,000 from the Agreement and payments continued to be made. After further discussion between the Township and Municipal Authority Manager it was suggested that the monthly payments be increased so that the current annual combined contributions increase from \$9,600 to \$10,000. It will remain a 70/30 split. The Township currently pays \$560 monthly and the Municipal Authority \$240. The increase for the Township would be \$24 making the monthly payments \$584. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the third amendment to the Middlesex Township Municipal Building Maintenance Agreement to include the proposed increased monthly payments for both parties.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to adjourn the meeting at 8:05 a.m. to Executive Session to discuss a personnel matter, with no action being taken by the Board as a result of the Executive Session.

DRAFT MOTION FOR BOARD OF SUPERVISORS
AT AUGUST 7, 2015 REGULAR MEETING

Final Subdivision Plan for Meadowbrook Farms Phase VIII

Plan prepared by PennTerra Engineering, Inc.

Plan Date: January 5, 2015

Plan Last Revised: July 16, 2015

Township File No. 15-3

I move we approve the Final Subdivision Plan for Meadowbrook Farms Phase VIII, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review dated July 23, 2015 in a manner acceptable to the Township Engineer, subject to his final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated February 5, 2015 for plat number 15-023.
3. That the applicant satisfies all comments of Rory Morrison, Middlesex Township Municipal Authority Manager in written review dated March 19, 2015, subject to his final review.
4. That the applicant enters into a developer's agreement with Middlesex Township regarding required public improvements and posts financial security for required public improvements for this plan with the Township in an amount acceptable to the Township Engineer and form acceptable to the Township Solicitor, prior to the plans being signed by the Township and released for recording.
5. That per Section 705.E.2.b. of the Subdivision and Land Development Ordinance No. 8-90, as amended, the applicant pays to Middlesex Township the required fee in lieu of dedication of park and recreation areas for the residential subdivision of \$750 per dwelling unit x 15 lots approved for construction of dwelling units = \$11,250 total, prior to the plans being signed by the Township and released for recording.
6. That, the applicant identify in note 8 on sheet 1 of both the design and final plan sets, the source and method of plotting the Zone AE 100 year floodplain boundary shown on sheet 2 of both the design and final plan sets. The current FEMA flood regulations in effect for Middlesex Township are the FEMA Flood Insurance Study and FEMA Flood Insurance Rate Maps (FIRM), with effective date of March 16, 2009. The Meadowbrook Farms subdivision is located on FEMA FIRM panel: 231 of 480, map number 42041C0231E, effective date March 16, 2009.
7. That, when plans are released by Middlesex Township for recording at the Cumberland County Office of the Recorder of Deeds, the applicant records all plan sheets of both the design (10 sheets) and final (2 sheets) plan sets.