

**MIDDLESEX TOWNSHIP
SUPERVISOR MEETING
August 5, 2020**

OFFICIALS PRESENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr.
 Vice-Chairman Steven Larson
 William H. Goodhart
 SOLICITOR: Keith O. Brenneman
 PUBLIC SAFETY
 DIRECTOR: Steve D. Kingsborough
 ZONING OFFICER: Mark D. Carpenter
 CODES
 ENFORCEMENT: Gerald Steigleman
 MANAGER: Eileen M. Gault
 ROADMASTER: Zachary L. Zook
 FIRE CHIEF: Ed Beam

OFFICIALS ABSENT: **ENGINEER:** Bud Grove

EXECUTIVE SESSION: An Executive Session for potential litigation was held prior to the meeting at 6:45 p.m.

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, with Mr. Robert Horning, Jr. leading the pledge to the flag.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of July 31, 2020.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the August 2020 bills.

REPORTS:

Solicitor – Mr. Brenneman stated that he was looking for some guidance from the Director of Public Safety with regards to the Fire Lane Ordinance. After much discussion, Mr. Brenneman will draft a sample Ordinance to address the fire lanes, markings of lanes and proper posting, etc. for review by Township Supervisors and Staff.

Engineer – Absent. No report.

Police – Chief Kingsborough submitted the monthly Police Report. There was a brief discussion of the report. Report entered into record.

Chief Kingsborough then reported that the State and Surplus Program representative list has not been updated. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it

was unanimously agreed to authorize the Township Manager to update the Surplus Property Representative Certificate to include the new Roadmaster and Director of Public Safety.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report was entered into record.

Codes Enforcement - Mr. Steigleman submitted the monthly Codes Enforcement Report. There was a brief discussion of the report. Report was entered into record.

Mr. Steigleman also updated the Supervisors on the recent MS4 meetings.

Roadmaster - Mr. Zook submitted the monthly Highway Department Work Report. There was a brief discussion of the report. Report was entered into record.

Mr. Zook then reported that the scale van that he tried to sell on Municibid has sold. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the sale of the 2003 Ford E350 Van with DOT scales to the Stroud Area Regional Police Department in the amount of \$7,500.00.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Report. Report entered into record.

Mrs. Gault reported that Mrs. Jumper and Joe Ramp were recently invited to an Eagle Scout Achievement Banquet for Vinnie Rohland who did the exercise stations at the Township park as an Eagle Scout project. Vinnie's grandfather as a former Township Supervisor was instrumental in getting the park started.

Fire/EMC – Chief Beam submitted the monthly Fire/EMC report. There was a brief discussion of the report. Report was entered into record.

Chief Beam reported that the past month 30% of the calls were to automatic alarms. He and Chief Kingsborough have coordinated on this issue and now letters are being sent out and citations being issued.

Chief Beam reported that there is a lot of work going on behind the scene for Covid-19. The Township staff is coordinating with Mr. Beam with everything from reporting to PEMA/FEMA and purchasing supplies and PPE'S.

Municipal Authority – Chairman Geistwhite reported that everything is going well, and that the Authority has approved to building an additional building for storage.

Manager – The Manager reported that Recreation Director Mrs. Jumper made goody bags with candy and crafts for each of the children that enrolled in the Summer Playground Program despite it being cancelled and delivered them to each child. She plans to send them an ice cream gift card sometime in August. The Supervisors expressed their appreciation for Mrs. Jumper doing this.

The Manager then reported that at the July 1, 2020 Supervisor Meeting, Resolution 2020 – 12 was used and then at the July 31, 2020 Workshop Meeting, Resolution 2020 – 12 was used again. Mrs. Gault reported that she changed the second Resolution to be Resolution 2020 – 12A.

A distribution report from Cumberland County Tax Bureau was submitted to the Manager outlining a comparison of the EIT / LST funds received between 2019 and 2020. This was helpful to see the impact of the COVID – 19 crises. Thus far the Township started seeing the impact in July, with a decrease of approximately \$7,000 in distribution.

Mrs. Gault then asked Mr. Carpenter to report on a situation with a resident and Advanced Disposal Services (ADS). Mr. Carpenter reported that ADS notified the Township that they would no longer be able to drive down Paradise Drive (which is a private road) due to a house being built along the road where the trash truck would need to turn around. Mr. Carpenter spoke to the resident and they agreed to allow ADS to turn around in the front of their home, otherwise, all the property owners would need to bring their trash toters to the end of the road. With the road being private, ADS do not need to drive down it, but they do it as a courtesy to the residence of that area.

OLD BUSINESS:

Application by 121 Will Farm, LLC for Zoning Ordinance Amendment to Unified Development Area Overlay District Standards: Township Solicitor Mr. Brenneman asked the Supervisors to consider this application and to schedule a hearing. Mr. Brenneman was provided with some sample ordinances which he reviewed, and he is satisfied with what is being proposed to do and finds it acceptable from a legal standpoint. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to schedule a public hearing on the proposed Zoning Ordinance Amendment from 121 Will Farm, LLC to take place at the September 25, 2020 Workshop Meeting at 7:30 a.m.

NEW BUSINESS:

Application of the Giant Company LLC for Special Exception and Variances for a daycare center at 1151 Harrisburg Pike: Zoning Officer Mr. Carpenter reported that Giant is working with a local childcare and learning service provider to build and operate a daycare center. This will require a special exception permit in the Commercial Highway District (CH) and Village Center District (VC). This will be a great improvement to the site. The Supervisors take no position at the present time.

Proposed Mutual Aid Agreement between Carlisle Barracks and Middlesex Township: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the Mutual Aid Agreement between Carlisle Barracks and Middlesex Township.

Authorization to sell the 2006 Ford pickup: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Roadmaster to sell the 2006 Ford pickup.

Authorization to sell the 1989 Ford L8000 Single Axle dump truck: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to sell the 1989 Ford L8000 Single Axle dump truck.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:52 p.m.