

**MIDDLESEX TOWNSHIP  
SUPERVISORS MEETING**

**August 3, 2022**

**7:00 p.m.**

|                           |                                                      |                                                                                          |
|---------------------------|------------------------------------------------------|------------------------------------------------------------------------------------------|
| <b>OFFICIALS PRESENT:</b> | <b>SUPERVISORS:</b>                                  | Chairman Donald S. Geistwhite, Jr.<br>Vice-Chairman Steven Larson<br>William H. Goodhart |
|                           | <b>SOLICITOR:</b>                                    | Keith O. Brenneman                                                                       |
|                           | <b>PUBLIC SAFETY<br/>DIRECTOR:</b>                   | Chief Steve D. Kingsborough                                                              |
|                           | <b>ZONING OFFICER:</b>                               | Mark D. Carpenter                                                                        |
|                           | <b>ASST. CODES ENFORCEMENT/<br/>MS4 COORDINATOR:</b> | Gerald Steigleman                                                                        |
|                           | <b>ROADMASTER:</b>                                   | Zachary L. Zook                                                                          |
|                           | <b>FIRE / EMC:</b>                                   | Chief Edwin Beam                                                                         |
|                           | <b>MANAGER:</b>                                      | Eileen M. Gault                                                                          |

**OFFICIALS ABSENT:**      **ENGINEER:**                      Bud Grove

**CALL TO ORDER AND PLEDGE TO THE FLAG:** Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building with Supervisor Goodhart leading the Pledge of Allegiance.

**PUBLIC COMMENT:** Diane Stone, 1201 Claremont Road, was present to discuss her trash service and the misinformation she received from Waste Management regarding bulk items. She tried to schedule a bulk item pick up for an entertainment center in which she was told there was no bulk item pick up. Diane then contacted the Township Office in which Recreation Director Mrs. Jumper was able to get the bulk item scheduled. Waste Management failed to pick up after 2 weeks due to a 50 lb. weight limit. Diane then reported that Mrs. Jumper, along with her husband and son came to her house and cut up the entertainment center in pieces so that it would get picked up. Diane was grateful for what Denise and her family did.

**MS4 / STORMWATER:** Mr. Steigleman reported that a notification was received from DEP regarding a Watershed Plan to reduce sediment and phosphorous.

Mr. Zook reported that they have been watering the roadside swales and working on Project #1 & #2.

**APPROVAL OF MINUTES:** On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of June 24, 2022.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of July 6, 2022.

Approval of the minutes for July 29, 2022, have been tabled until review from the Board.

**AUTHORIZE PAYMENT OF BILLS:** On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the August 2022 bills.

## **REPORTS:**

**Solicitor** – Mr. Brenneman will report further down on the agenda.

**Engineer** – Absent. No report.

**Director of Public Safety** – Chief Kingsborough submitted and briefly discussed the monthly Police Report. Report entered into record.

**Zoning** – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record. Mr. Carpenter then mentioned a couple of the applications he received from Verizon Wireless for a tower and from CRG Real Estate for a Zoning Amendment on the Miracle Mile.

**Codes Enforcement** – Mr. Steigleman submitted and briefly discussed the monthly Codes Enforcement Report. Report entered into record. There was some discussion about clean up on properties on Country Club Road.

**Roadmaster** – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record. Mr. Zook reported that the paving projects were completed in July and that the new sign was installed at the park on Beagle Club Road. He then reported that Norfolk Southern was having some work done at the crossing on Army Heritage Drive.

**Recreation/Recycling Coordinator** – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record.

**Fire/EMC** – Chief Beam submitted the monthly Fire Chief Report. There was some discussion and the report entered into record.

**Municipal Authority** – Chairman Geistwhite reported that things are going well at the Municipal Authority.

**Manager** – The Manager reported that the CCTB tax comparison report for this month is showing an increase of over \$18,000 in EIT and over \$1,600 for LST when comparing July 2021-2022. The comparison of year to date shows an increase with EIT, however, a decrease with LST, which makes up for the difference.

The 107<sup>th</sup> Annual convention of the CC Association of Township Officials will be held on October 6<sup>th</sup> at the Bongiorno Conference Center. A staff photo for the convention booklet is needed, therefore, the picture will be taken at the August 26<sup>th</sup> Workshop Meeting.

Mrs. Gault also reported that the second payment of the American Rescue Plan (ARP) Funds have yet to be received. There was a small payment that was received from unallocated funds from municipalities across the state that did not apply for ARP funding. These funds can be utilized in the same manner as previous funds received.

## **OLD BUSINESS:**

**Discussion and possible action** on Appalachian Estates – Appian Drive, remaining improvements to be completed. There was a brief discussion on the report dated August 1, 2022, submitted by Township Engineer Mr. Grove regarding this issue. The deadline for completing these post-construction items is no

later than Friday, September 30, 2022, and is to be addressed at the October 5, 2022, Board of Supervisors Meeting.

**NEW BUSINESS:**

**Discussion and possible action on** the review and comparison of the Comcast Agreement: Township Solicitor Mr. Brenneman reported that he has reviewed the Comcast Agreement and needs authorization to draft an Ordinance for approval of the Comcast Agreement. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Township Solicitor Mr. Brenneman to draft an Ordinance for approval of the Comcast Agreement.

**SUPERVISOR / STAFF COMMENTS:** Mr. Beam stated that the fireworks display that was at the Gleim Farm went really well.

**EXECUTIVE SESSION:** None

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:55 p.m.