

**MIDDLESEX TOWNSHIP  
SUPERVISORS MEETING  
July 11, 2018**

**OFFICIALS PRESENT:** SUPERVISORS: Chairman Donald S. Geistwhite, Jr.  
Vice-Chairman Steven Larson  
William H. Goodhart  
SOLICITOR: Keith O. Brenneman  
DIRECTOR OF  
PUBLIC SAFETY: Barry L. Sherman  
ZONING OFFICER: Mark D. Carpenter  
MANAGER: Eileen M. Gault  
FIRE CHIEF: Ed Beam

**OFFICIALS ABSENT:** ENGINEER: Bud Grove

**CALL TO ORDER AND PLEDGE TO THE FLAG:** Chairman Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, leading the pledge to the flag.

**PUBLIC COMMENT:** NONE

**APPROVAL OF MINUTES:** On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of May 25, 2018.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of June 6, 2018.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of June 29, 2018.

**AUTHORIZE PAYMENT OF BILLS:** On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the June 2018 bills.

Mr. Ron Carlson, Municipal Marketing Manager and Mr. Jason Bazemore, General Manager from Advanced Disposal (AD) were present to apologize and update the Supervisors on the temporary disruption in service that the residents have been experiencing. This has been due to a shortage of drivers recently. AD is working at actively recruiting by enhancing driver compensation packages, advertising, attending job fairs and also plans to expand the call center to improve the customer service team. The Supervisors understand the issues and ask that AD at least contact the residents of any delays.

**REPORTS:**

**Solicitor** – No report.

**Engineer** – Absent. No report.

**Police** –Director Sherman submitted the monthly Police Report. There was a brief discussion of the report. Report was entered into record.

**Zoning** – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report was entered into record.

**Recreation/Recycling Coordinator** – Mrs. Jumper submitted the monthly Recreation Report. Report was entered into record. The Township Manager then reported that the Recreation Director is requesting permission to authorize the Carlisle Coyote Disc Golf League (CCDGL) to use the former Middlesex Youth Baseball concession building located by Field #1. Township Solicitor Mr. Brenneman has reviewed and approved the Building Agreement drafted for this purpose. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Recreation Director Mrs. Jumper to enter into an agreement with the CCDGL to use the former concession building located at field #1.

**Fire/EMC** – Fire Chief Beam submitted the monthly Fire/EMC Report. There was a brief discussion of the report. Report was entered into record.

**Municipal Authority** – Chairman Geistwhite reported that everything is going fine with the Municipal Authority.

**Manager** – Mrs. Gault reported that for security reasons there is a limit of \$45,000 on the ACH payroll transfer. Any transfer beyond that amount requires a request for increase to be submitted. With seasonal staff on the payroll this time of year the ACH amount exceeds the limit, therefore, Mrs. Gault is requesting an increase in the limit. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to authorize the ACH limit to be increased from \$45,000 to \$50,000.

## **OLD BUSINESS:**

**Proposed Zoning Map Amendment for Property at 1166 Harrisburg Pike:** Mr. Mark Hipp representing Middlesex Associates (Sunday family) was present to re-discuss a zoning map amendment. The proposed area is located at 1166 Harrisburg Pike and is approximately 60 acres. The area is split between Residential Farm (RF) and Commercial Highway (CH) zoning districts. Middlesex Associates will be submitting an application for a zoning map amendment to rezone the whole property to CH district so that it is consistent with all the property and its location.

**Act 172 Emergency Tax Credit:** There was some discussion of Act 172 which provides for incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies. Municipalities have the option of establishing and setting the amount for a tax credit for earned income or property taxes for first responders. The Supervisors are in favor of this tax credit and have asked Fire Chief Beam to work with staff to research this more for possible future enactment.

## **NEW BUSINESS:**

**Proposed Resolution 2018 – 8 Adopting Policies and Procedures for selecting persons to enter into contracts with respect to the Municipal Pension System:** Township Solicitor Mr. Brenneman reported that ACT 44 of 2009 mandates the annual disclosure requirements that apply to contractors who provide professional pension services and receive payment of any kind from the requesting Municipality's pension fund. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2018 – 8 adopting Policies and Procedures for selecting persons to enter into contracts with respect to the Municipal Pension System.

**Authorization to purchase new vehicle:** On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Director of Public Safety Mr. Sherman to purchase a new police vehicle to replace the recently damaged one.

Director of Public Safety Mr. Sherman reported that the Police Department is in the process of updating their software and will need a new server to handle the operating system. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agree to authorize Chief Sherman to purchase a new computer server in the amount of \$8,900.

The Township Manager reported that a recent audit of the Township's Liquid Fuels Tax Fund disclosed that the Treasurer Bond is less than the Liquid Fuels Tax Fund and Turnback allocations received and should be increased. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to increase the Treasurer Bond to \$800,000.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:15 p.m.