

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
June 2, 2021**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr.
	VICE-CHAIRMAN	Steven Larson
		William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/	
	MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	FIRE / EMC:	Chief Edwin Beam
MANAGER:	Eileen M. Gault	
ENGINEER:	Bud Grove	

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:02 p.m. and lead the pledge to the flag in the Middlesex Township Municipal Building.

PUBLIC COMMENT: Mr. Stanley Tarka, 210 N. Old Stonehouse Road, suggested that the Supervisors consider hiring consultants to help with the process of how to utilize the American Rescue Plan Funding. Mr. Tarka then commended Mr. Steigleman for the detailed report that he does each month. Mr. Tarka expressed concern about whether the Supervisors were setting a precedence with a property owner whose tenant appears to be operating a garage and repair business in a Village Center District. The Supervisors assured Mr. Tarka that they are aware of this situation and are currently working at resolving the issue and they are not allowing this.

MS4 / STORMWATER: Roadmaster Mr. Zook reported that they are getting ready to start some projects on Appalachian and then Wolfs Bridge Road. Codes Enforcement Mr. Steigleman report that he and Mr. Zook participate in some Zoom training classes.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of April 30, 2021.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of May 28, 2021.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the payment of the bills for June 2021.

REPORTS:

Solicitor – Mr. Brenneman reported that he sent a letter to Mr. Tiday regarding Appalachian Estates. Mr. Tiday has heard back from his attorney who said that he has all of the documentation needed and will forward them to Mr. Brenneman to proceed with the process to have them recorded.

Engineer – Mr. Grove reported that the connector road project has been started.

Director of Public Safety – Chief Kingsborough discussed and submitted the monthly police report. Report entered into record. Chief Kingsborough reported that the officers will be out on foot patrol walking in the neighborhoods, residential areas and mobile home parks. Any reports that need to be done in the vehicles will be done in residential areas and not in the parking lot businesses along Harrisburg Pike.

Zoning – Mr. Carpenter discussed and submitted the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman discussed and submitted the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook discussed and submitted the monthly Highway Department Report. Report entered into record. The Roadmaster reported that a lot of vegetation control was done and all the upgrades and maintenance at the Splash Pad have been completed.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record.

Fire/EMC – Chief Beam discussed and submitted the monthly Fire Chief Report. Report entered into record.

Municipal Authority – Chairman Geistwhite reported the following:

The Authority has hired Chris Failor for the position of Maintenance Mechanic. Chris started to work on May 10, 2021.

The Authority continues to work on drainage site mapping and to also develop a wellhead protection zone around Well #1.

The Authority is waiting on DEP for their review and approval of an emergency inter-connect between Middlesex Township Municipal Authority and Pennsylvania American Water. The inter-connect will be located near ABF Freight. The inter-connect will allow both water systems to use water from each other's water source in the event of an emergency condition.

Authority staff is developing a standard sewage pump station detail that will be used for the Cumberland Preserve Development.

Authority staff will be extending the 2" low pressure force main 440 feet, northeast along Hollowbrook Road for a service connection at 365 Hollowbrook Road.

Manager – Mrs. Gault provided the CCTB tax comparison showing the difference of last year to this year with regards to LST and EIT distribution to Middlesex Township. She also reported that a letter was received by Cumberland Goodwill asking that the Township consider them when deciding how to spend the American Rescue Plan Funds.

OLD BUSINESS:

Preliminary Major Subdivision Plan for Cumberland Preserve: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the following twelve (12) waivers of sections of the Middlesex Township Subdivision and Land Development Ordinance No. 8-90 (SLDO); and the Middlesex Township Stormwater Management Ordinance No. 6-201 (SWMO) for the Preliminary Major Subdivision Plan for Cumberland Preserve.

1. [SLDO 501.A.2.] - Requirement for maximum 24" x 36" plan sheet size; to allow plan sheet sizes of 30" x 42".

2. [503.A.10.] - Requirement for Preliminary Traffic Impact Study; to allow use of Preliminary Traffic Impact Study submitted as part of the Conditional Use Application for Master Development Plan approval.
3. [SLDO 503.A.11.] - Requirement for Preliminary Environmental Impact Assessment Report; to allow use of Preliminary Environmental Impact Assessment Report submitted as part of the Conditional Use Application for Master Development Plan approval.
4. [SLSO 703.K.3] - Requirements for intersection sight distance and clear sight triangles, to allow utilization of the minor street clear sight triangle dimension (75') for all legs of the development's internal street intersections
5. [SLDO 707.A.1.] - Requirement for installation of sidewalks along Country Club Road frontage, with required note on plan.
6. [SLDO 708.A.] - Requirement for installation of curbing along Country Club Road frontage, with required note on plan.
7. [SLDO 719.B.1.d.] Requirements for Preliminary Landscape Plan to allow the plan to not include proposed elevation contours.
8. [SLDO 19.C16.] - Requirements for landscape street trees along proposed streets; to allow seven (7) of the required 52 street trees along proposed Street B to be planted at alternate locations.
9. [SWMO 303.H.18.] - Requirement for stormwater infiltration practices to be designed to infiltrate the stored volume within 48 hours.
10. [SWMO 303.J.10.] - Requirement for stormwater detention basin discharge points (including the rock apron dissipator) to be no less than 25 feet from a downstream boundary; to allow discharge rip-rap apron for infiltration Basin #1 to be located within 25 feet of the property's southern boundary.
11. [SWMO 303.J.11.] - Requirement for a stormwater sediment forebay with hardened bottom to be provided at each inlet into detention basins to allow construction of detention basin sediment forebays without hardened bottoms.
12. [SWMO 301.K.] - Requirement for submission of an Environmental Impact Assessment Report; to allow use of Environmental Impact Assessment Report submitted as part of the Conditional Use Application for Master Development Plan approval.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the Preliminary Major Subdivision Plan for Cumberland Preserve, subject to the following conditions:

1. That the applicant satisfies all comments and conditions of the plan approval detailed by the Township Engineer, Mr. Bud Grove of Skelly & Loy, inc. in written review dated May 24, 2021, in a manner acceptable to the Township engineer, subject to its final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated February 4, 2021, for plat number 21-006.
3. That, upon submission and conditional approval of the Final Plan for Phase 1 of this development, the applicant enters into a developer's agreement with Middlesex Township regarding required public improvements in Phase 1, including those required for Country Club Road along the frontage of the entire development property, and posts financial security for the required public improvements with the Township in an amount acceptable to the Township engineer and form acceptable to the Township Solicitor, prior to the plans being signed by the Township and released for recording.
4. That, upon submission and conditional approval of the Final Plan for the Phase of the development including the intersection of proposed eastern internal collector Street 2 with Country Club Drive, the applicant and township resolve the issue regarding maintenance of safe sight distance at the intersection to the satisfaction of both parties, prior to the plans being signed by the Township and released for recording.

5. That, upon submission and conditional approve of the Final Plan for each Phase of the development, the required approval of the US Postal Service be obtained for Service locations of required cluster mailboxes.

There was a brief discussion about the Recreation Fee-in lieu that is required.

NEW BUSINESS:

Authorization to apply to Department of Community & Economic Development (DCED) for the American Rescue Plan funds: The Manager reported that notification was received from DCED & PSATS that townships with a population of less than 50,000, also known as non-entitlement units (NEU) need to apply thru DCED's single application to received funds. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Township Manager to apply to DCED for the American Rescue Plan (ARP) funds pending the Solicitor's review of the Award Terms and Conditions Agreement and the Assurances of Compliance with Title VI of the Civil Rights Act of 1964.

There being no further business, on the motion of Chairman Geiwshite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:45 p.m.