MIDDLESEX TOWNSHIP
WORKSHOP MEETING
May 25, 2018

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steve Larson William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	DIRECTOR OF PUBLIC SAFETY:	Barry L. Sherman
	SOLICITOR:	Keith O. Brenneman
	ZONING OFFICER:	Mark D. Carpenter
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	ENGINEER:	Bud Grove

Chairman Geistwhite called the meeting to order at 7:34 a.m. in the Middlesex Township Building.

PUBLIC COMMENT: None

LETORT AUTHORITY MEMBER: Emily Steenkamer a resident of Middlesex Township submitted a letter of interest with a resume to fulfill a vacancy on the Letort Regional Authority Board as a representative for Middlesex Township. Ms. Steenkamer was present to meet the Board of Supervisors. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Ms. Emily Steenkamer to the Letort Regional Authority Board to fulfill a 4 year term expiring January 1, 2021.

ADA COORDINATOR DISCUSSION: Township Solicitor Mr. Brenneman suggested that the Board appoint an individual to handle accessibility issues under the American Disabilities Act (ADA). The Department of Justice has been addressing municipalities and counties regarding the inability of someone to identify primarily on the website someone that is the ADA Coordinator and an Appeals Officer. If an individual is denied accommodation by the Coordinator, then the final decision is made by the Appeals Officer. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to appoint Recreation Director Denise Jumper as ADA Coordinator and Township Manager Eileen Gault as the Appeals Officer.

RELEASE OF MAINTENANCE SECURITY – TRIPLE CROWN CORPORATION: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, acting on the recommendation of the Township Engineer Bud Grove memorandum date May 21, 2018, it was unanimously agreed to release all the Maintenance Security in the amount of $71,735.09 currently being held by the Township.

ACT 172 EMERGENCY TAX CREDIT DISCUSSION: ACT 172 relates to incentives for municipal volunteers of fire companies and nonprofit emergency medical services agencies. It authorizes municipalities to enact, by ordinance, a tax credit against an active volunteer's tax liability as a financial incent to encourage individuals to volunteer for or for former volunteers to consider rejoining as active volunteers in a volunteer fire company or nonprofit emergency medical services agency. Township Solicitor Mr. Brenneman will provide a sample ordinance for review and further discussion.

NORTHPOINT DEVELOPMENT, APPLICATION FOR ZONING ORDINANCE TEXT AMENDMENT IN CH-COMMERCIAL HIGHWAY DISTRICTS: Zoning Officer Mr. Carpenter reported that he met with two interested warehouse developers regarding the property at 1700 Harrisburg Pike. This property is zoned Commercial Highway (CH) and will require a couple of text provisions to the zoning ordinance for the proposed development discussed. The developer submitted an application for a zoning ordinance text amendment in which the Supervisors have decided to consider at the next meeting.

Zoning Officer Mr. Carpenter reported that the Sunday property at 1166 Harrisburg Pike is currently zoned ½ Commercial Highway (CH) CH and the other ½ is zoned Residential Farm (RF) and the owners would like to rezone the whole property to CH. The Supervisors would like to see a plan with more specifics in order to make a more informed decision regarding this idea.

Director of Public Safety Mr. Sherman requested authorization to sell the 2013 Ford Taurus. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Director of Public Safety to sell the 2013 Ford Taurus on Municibid.

EXECUTIVE SESSION: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting to Executive Session at 8:25 a.m. to discuss a personnel matter. The Board reconvened at 8:45 a.m.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to hire Mr. Jeffrey Franks as a full-time police officer under the current police contract, on a one (1) year probation period.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:49 a.m.