

MIDDLESEX TOWNSHIP
Supervisors Meeting
May 7, 2008

OFFICIALS PRESENT:	SUPERVISORS:	Vic Stabile Don Geistwhite Steve Larson
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

CALL TO ORDER AND PLEDGE TO THE FLAG

Mr. Vic Stabile called the meeting to order at 7:02PM in the Middlesex Twp Building, with Ed Beam leading the pledge to the flag.

PUBLIC COMMENT – Chief Sherman presented pictures of the house owner by Julie Johnsen, Petro, Blue Beacon and Flying J and the trash and litter that has been allowed to accumulate on the properties. Mr. and Mrs. Gardner had complained to Chief Sherman about their fence being destroyed by the trucks coming out the Petro. After some discussion, Mr. Carpenter asked the Supervisors if they wanted to go to the Blighted Property Board of the County, because her utilities have been shut off for about 12 years now. Mr. Geistwhite and Mr. Stabile were appalled that she only put the front of the roof on, when Julie told them that her roof had been completely replaced. Mr. Brenneman and Mr. Carpenter explained that the process can be a lengthy process, maybe up to a year. Mr. Brenneman stated that this is a travesty of a condition. Mr. Stabile asked if we can level the place. Mr. Brenneman answered it would be an extreme remedy. Mr. Stabile made a motion to authorize the Zoning Officer, the Solicitor and the Chief of Police to remediate this property even if it means to raise the property, beginning tomorrow morning. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile does not want to be derelict in their responsibility. This is to appear on the agenda every time until it is resolved. Mr. Geistwhite wants to know if we get any calls about the Julie Johnsen property from Arlen Specter, Pat Vance or any other individuals to ask them what they are going to do to help this situation. Mr. Carpenter requested help from the Township Engineer as far as inspection of the stormwater drainage pond at Petro and stormwater management system of Flying J. Mr. Stabile made a motion to have the Zoning Officer and the Township Engineer as well as Solicitor if necessary to make the required inspections of the Flying J and Petro to inspect properties in order to remediate the junk stormwater run off and the facilities. Mr. Larson seconded the motion and it passed unanimously.

APPROVAL OF MINUTES – Minutes 28 March, 2 & 25 April – Mr. Stabile mentioned that there were some corrections on the minutes. Mr. Geistwhite made a motion to approve the minutes of March 28, and approve the minutes of April 2 with

changes as revised, and the minutes of April 25 with changes as revised. Mr. Larson seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS – April Bill List – Mr. Geistwhite made a motion to authorize payment of bills. Mr. Larson seconded the motion and it passed unanimously.

REPORTS

Solicitor – Mr. Brenneman presented the information from the Capital Area COG to the Supervisors for possible membership. Mr. Stabile wasn't aware that the cost was so high when he suggested the possibility of joining in order to participate in the Appeals Board. Mr. Stabile suggests that the Township finish acquiring members for our own Appeals Board at this time. Mr. Stabile asked if what the majority of the COG decides to do would become mandatory for all members. Mr. Brenneman stated that if you join you can pick those things that you want to participate in, but he does understand that the cost is rather high for the Township at this time, but suggested that they read the information passed on to them. Mr. Carpenter suggested that the Township think about hiring a lawyer for the Appeals Board. Mr. Stabile asked Mrs. Justh to check on the Western Cumberland County Council of Governments and the cost.

Engineer – Ordered to File

Police – Ordered to File

Zoning – Mr. Carpenter didn't have a formal zoning report, but listed all the permits for the month. He reported that he has been working on grass problems in the Township as well as the Lighting Ordinance. Mr. Carpenter informed the Board that he is working on the Conservation Ordinance, and readdressing Country Manor and Regency North. Mr. Stabile announced that today was Mr. Carpenter's Birthday.

Recreation – Ordered to File

Fire/EMC – Ordered to File

Municipal Authority – Mr. Geistwhite reported that the water line has been completed down South Middlesex Road to the well site, and the Authority has recently gone through refinancing.

Secretary – Mrs. Justh stated that the Township has received contributions from 126 residents totaling \$5,913.27, leaving 127 left unpaid. Mrs. Justh reported that Union Fire Company is having a meeting and was asking for a representative from the Township to attend.

OLD BUSINESS

Insurance – Mr. Doug Truax – The Supervisors asked Mr. Truax questions about our coverage with Kocman Insurance, with one outstanding question to be answered. The exclusions in the old policy have now been removed with the new policy. Mr. Truax stated that we will have savings of \$8,000.00 on our insurance premium over last year. Mr. Stabile made a motion to authorize the Township to purchase employee benefits liability insurance in connection with our existing insurance at a cost of \$300.00. Mr. Geistwhite seconded the motion and it passed unanimously.

Mr. Stabile questioned whether the Township had received additional funds from the **WSTB for claims** that the Township was expecting. Mrs. Justh stated that we had not received those additional funds yet.

Meadowbrook Farms Phase VII Plan – The Plan has 30 acres in Middlesex Township and 7 in North Middleton with a total of 24 lots. After a brief discussion Mr. Stabile made a motion to approve the Meadowbrook Farms Final Phase VII Subdivision Plan dated April 10, 2008 with the following conditions, 1. The Cumberland County Planning Commission comments of April 24, 2008 are met, 2. that the Engineers comments of April 28, 2008 be met, 3. that the additional Engineers comments of May 7, 2008, in particular the sub-grade drains be met, 4. that the conditions of the Middlesex Township Municipal Authority letter of April 30, 2008 be met and 5. that a note be added of no disturbance of the wetlands without a federal, state or local permit, and notification of the Solicitor and Zoning Officer. Mr. Stabile asked the applicant if they were OK with the conditions. Mr. Geistwhite seconded the motion and it passed unanimously. Chief Sherman asked for a Traffic Study from the applicant and he will get him one. Mr. Carpenter also agreed to talk to the attorney about dedication of the roadways in Meadowbrook Farms.

NEW BUSINESS

Ordinance 4-2008 Establishing the Office of Manager – Mr. Stabile asked Mr. Brenneman if the Ordinance had been advertised. Mr. Brenneman stated that the Ordinance had been advertised. Mr. Geistwhite made a motion to adopt Ordinance 4-2008 Establishing the Office of Manager. Mr. Stabile seconded the motion and it passed unanimously.

A Motion to Appoint Mary Justh as Manager – Mr. Geistwhite made a motion to appoint Mrs. Justh manager effective in five days. Mr. Stabile seconded the motion and it passed unanimously.

Approve Resolution 2008-8 Establishing the Manager's Compensation – Mr. Geistwhite made a motion to approve Resolution 2008-8 establishing the Manager's Compensation. Mr. Larson seconded the motion and it passed unanimously.

Closing of Sherwood Drive Beginning June 11, 2008 – Chief Barry Sherman notified the Board of Supervisors that Sherwood Drive would be closed beginning June 11, 2008 until completed. Mr. Geistwhite made a motion to close Sherwood Drive for 6

weeks or until the construction is completed. Mr. Larson seconded the motion and it passed unanimously. Mrs. Justh will contact the newspaper, traffax and the post office.

Mrs. Justh reported that the **Fire Company Budgets** that have been received so far have been placed in the Supervisors' folders.

Chief Sherman explained that after receipt of the traffic study an Ordinance for the stop signs and speed signs for **Meadowbrook Farms** will be needed.

Mr. Brenneman stated that he had a meeting with **Verizon** representative for COG and wants to see how that contract comes along.

Mr. Stabile asked about the **Comcast** renewal and when we would be getting a new contract..

Mr. Brenneman has looked at the **Shentel Antenna Agreement** and he be contacting Deborah Baker.

Chief Sherman explained that the **basketball hoops** on the road have created a problem for the Township trucks and the Township needs to amend an Ordinance concerning this or write a new Ordinance.

Non-Uniform Employee Handbook – Discussion followed on the draft personnel manual beginning on Page 10 and ending on page 17.

The meeting was adjourn at 9:40 PM on a motion by Mr. Geistwhite seconded by Mr. Larson and unanimously approved.