

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
MAY 6, 2020**

OFFICIALS PRESENT: SUPERVISORS: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steven Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
PUBLIC SAFETY
DIRECTOR: Steve D. Kingsborough
ZONING OFFICER: Mark D. Carpenter
CODES
ENFORCEMENT: Gerald Steigleman
MANAGER: Eileen M. Gault
ROADMASTER: Zachary L. Zook
FIRE CHIEF: Ed Beam

OFFICIALS ABSENT: ENGINEER: Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, leading the pledge to the flag.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of March 27, 2020.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of April 24, 2020.

AUTHORIZE PAYMENT OF MAY BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the May 2020 bills.

REPORTS:

Solicitor – No Report.

Engineer – Absent. No report.

Police – Chief Kingsborough submitted the monthly Police Report. There was some discussion of the report. The report was entered into record.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was some discussion of the report. The report was entered into record.

Codes Enforcement – Mr. Steigleman submitted the monthly Codes Enforcement Report. There was some discussion of the report. The report was entered into record.

Recreation Director/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Report. The report was entered into record. The Township Manager informed the

Supervisors that Mrs. Jumper will be participating in a Zoom Meeting with other recreation personnel in the area to discuss plans for openings of park features, rental of pavilions/buildings, summer programs and other park events. Mrs. Jumper will then update the Supervisors at the May Workshop Meeting.

Fire/EMC – Chief Beam submitted the monthly Fire/EMC Report. There was some discussion of the report. The report was entered into record. Chief Beam provided an update pertaining to the COVID-19 Disaster Emergency. He has been reporting to PEMA each week as required about the expenses to date pertaining to the pandemic. Chief Beam then made a recommendation to the Supervisors for a Deputy EMA Co-Ordinator. On the motion of Chairman Geistwhite, seconded by Vice – Chairman Larson, it was unanimously agreed to appoint Taylor Griffiths to Deputy EMA Co-Ordinator for Middlesex Township.

Municipal Authority – Chairman Geistwhite reported that the Authority is doing well.

Manager – The Manager reported that local taxes received during the pandemic thus far has been comparable to what was received this time last year. The next few months as far as the amount of revenue received for local taxes will be a true indicator of the impact of the COVID – 19 Disaster Emergency.

OLD BUSINESS:

TPF 2020 – 6 Final Minor Lot Addition / Lot Consolidation & Subdivision Plan for Joh W. & Karen S. Gleim and James W. & Doreen G. Gleim: On the motion of Chairman Geistwhite, seconded by Vice – Chairman Larson, it was unanimously agreed to approve waivers of the following sections of the Middlesex Township Stormwater Management Ordinance No. 6 – 2011 (SWMO) and the Middlesex Township Subdivision and Land Development Ordinance No. 8 – 90 (SLDO) for the Final Minor Lot Addition/Lot Consolidation & Subdivision Plan for John W. Jr. & Karen S. Gleim and James W. & Doreen G. Gleim.

1. [SLDO 501.A.6] – Requirement for maximum location map scale of 1” to 1000’.
2. [SLDO 501.A.25.b] – Requirement to show wetlands on plan.
3. [SLDO 501.A.4] – Requirement to provide a wetlands delineation report
4. [SLDO 602.D.719.B.] – Requirement to provide a preliminary and final landscape plan.
5. [SLDO 707.A.1] – Requirement for installation of sidewalks, with required note on plan.
6. [SLDO 708.A] – Requirement for installation of curbing, with required note on plan.
7. [SLDO 719.C.6.a.3.] – Requirements for Landscape Street Trees on North Middlesex Road frontage.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve submission of the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Application for Public Sewer Planning Exemption for the Final Minor Subdivision Plan for the Gleim property, requesting sewage flows of 400 gallons per day.

On the motion of Chairman Geistwhite, seconded by Vice – Chairman Larson, it was unanimously agreed to approve the Final Minor Lot Addition/Lot Consolidation & Subdivision Plan for John W. Jr. & Karen S. Gleim and James W. & Doreen G. Gleim, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review date 4-22-2020 in a manner acceptable to the Township Engineer, subject to his final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated 4-13-2020 for plat number 20-052, subject to final review by the Township Zoning Officer.
3. That the Pennsylvania Department of Environmental Protection approves the Public Sewer Planning Exemption for the Final Minor Lot Addition/Lot Consolidation & Subdivision Plan for John W. Jr. & Karen S. Gleim and James W. & Doreen G. Gleim requesting sewage flows of 400 gallons per day.
4. That the applicant enters into a developer's agreement with Middlesex Township regarding required stormwater improvements and posts financial security for required stormwater improvements for this plan with the Township in an amount acceptable to the Township Engineer and form acceptable to the Township Solicitor, prior to the plans being signed by the Township and released for recording.
5. That a deed of consolidation be prepared to add proposed lot 1B to existing lot 2 property of James W. & Doreen G. Gleim to create reconfigured lot 2, and that a copy be provided for review by the Township Solicitor prior to the deed being recorded immediately after the plan; and that a recorded copy of the deed of consolidation be provided to the Township.
6. That per SLDO 703.I.7., the applicant enter into a shared driveway access and maintenance agreements with all parties proposing to use the shared driveway to reconfigured lot 1, in a for acceptable to the Township Solicitor; and that this agreement be recorded and a copy provided to the Township prior to the plans being signed by the Township and released for recording.
7. That per Section 705.E.2.b of the Subdivision and Land Development Ordinance No. 8 – 90, as amended, the applicant pays to Middlesex Township the required fee in lieu of dedication of park and recreation areas for the residential subdivision of \$750 per dwelling unit x 1 lot approved for construction of dwelling units = \$750, prior to the plans being signed by the Township and released for recording.

The applicant accepts and agrees to all conditions.

TPF 2020 – 7 Final Minor Lot Addition Subdivision Plan for F & L Living Trust: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve waivers of the following sections of the Middlesex Township Subdivision and Land Development Ordinance No. 8 – 2017 (SLDO), for the Final Minor Subdivision and Lot Addition Plan for F & L Living Trust, subject to providing written request and justification for each waiver and listing the waivers on the cover sheet of the plan set.

1. [SLDO 501.A.2.] – Requirement for maximum drawing scale of 1" to 100'.
2. [SLDO 501.A.25.b.] – Requirement to show wetlands on plan.
3. [SLDO 501.B.9.m.] – Requirement for showing sight distances at driveway.
4. [SLDO 707.A.1] – Requirement for installation of sidewalks, with required note on plan.
5. [SLDO 708.A] – Requirement for installation of curbing, with required note on plan.
6. [SLDO 719.C.6.a.3.] – Requirements for Landscape Street Trees on Bernheisel Bridge Road frontage.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the Final Minor Subdivision and Lot Addition Plan for F & L Living Trust, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review dated 04-16-2020 in a manner acceptable to the Township Engineer, subject to his final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated 04-07-2020 for plat number 20-048, subject to final review by the Township Zoning Officer.

NEW BUSINESS:

Proposed adoption of Resolution 2020 – 19 providing property tax relief for the payment of Township Real Estate Taxes due to the COVID – 19 Disaster Emergency: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to provide real property tax relief for the payment of Township Real Estate Taxes due to the COVID-19 Disaster Emergency.

Carlisle Volunteer Fire Fighter's Association Contract for Fire Protection: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt the 2020 Contract for Fire Protection between Carlisle Volunteer Fire Fighter's Association and Middlesex Township.

Change Order Request – SWMO & SALDO Amendments: The Township Manager reported that this request was submitted by Skelly and Loy, Inc. for an increase in the original contract amount to allow for an additional 44 hours needed to address unforeseen issues that were not anticipated in the amount of \$6,504.42. On the motion of Chairman Geistwhite, seconded by Vice – Chairman Larson, it was unanimously agreed to approve the request for an increase of 44 more hours in the amount \$6, 504.42 for SWMO & SALDO Amendments.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:55 p.m.