

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
March 27, 2020
7:30 AM**

OFFICIALS PRESENT: SUPERVISOR: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steve Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
DIRECTOR OF
PUBLIC SAFETY: Steve Kingsborough
ZONING OFFICER: Mark D. Carpenter
MANAGER: Eileen M. Gault
ROADMASTER: Zachary L. Zook
ASSISTANT CODES
ENFORCEMENT
OFFICER: Jerry Steigleman

Chairman Geistwhite called the meeting to order at 7:30 a.m. in the Middlesex Township Building.

PUBLIC COMMENT: None

RESOLUTION 2020 – 8 ACCEPTING AND INCLUDING CERTAIN REAL ESTATE OWNED BY THE F & L LIVING TRUST (Fred M. Potteiger) IN THE AGRICULTURAL SECURITY AREA: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2020 – 8 accepting and including certain real estate owned by the F & L Living Trust (Fred M. Potteiger) in the Agricultural Security Area.

2020 EQUIPMENT BID AWARD: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to award the bid to Schlusser's Paving, Inc. for the equipment as listed:

<u>EQUIPMENT</u>	<u>COST PER HR.</u>	<u>TOTAL COST</u>
Milling Machine	\$350	\$ 7,000
Road Widener	\$105	\$ 3,150
Drum Roller	\$110	\$ 5,500
Asphalt Paver	\$235	\$11,750
Dump Truck	\$ 95	\$ 4,750
Tack Oil Truck	\$ 50	\$ 500

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to award the bid to Wilson Paving for the equipment as listed:

<u>EQUIPMENT</u>	<u>COST PER HR.</u>	<u>TOTAL COST</u>
Chip Spreader	\$270	\$ 4,320
Rubber Tire Roller	\$160	\$ 2,560
Distributor Truck	\$160	\$ 2,560

2020 MATERIAL BID AWARD: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to award the bid for materials to Wilson Paving for Emulsion CRS – 2 PM at a cost of \$2.59 per gallon for a total cost of \$22,015.00.

AUTHORIZATION TO SELL ON MUNICIBID – JOHN DEERE WIDE AREA MOWER: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously to authorize the Roadmaster to obtain bids on Municibid for the John Deere Wide Area Mower.

AUTHORIZATION TO SELL ON MUNICIBID – 2003 STERLING TANDEM AXLE DUMP: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Roadmaster to obtain bids on Municibid for the 2003 Sterling Tandem Axle Dump Truck.

AUTHORIZATION TO ADVERTISE ORDINANCES ELECTING TO AMEND THE POLICE PENSION AND NON-UNIFORM PENSION PLANS ADMINISTERED BY PMRS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Solicitor to advertise for proposed adoption ordinances electing to amend the Police Pension and the Non-Uniform Pension plans administered by PMRS.

Zoning Officer Mr. Carpenter reported that there is 1 vacancy on the Planning Commission, 3 on the Zoning Hearing Board and 1 on the Letort Regional Authority Board. These vacancies were put in the newsletter and only 2 applicants responded. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Ronette Bachart to fill the vacant position, unexpired term to serve to 01-01-2021 on the Planning Commission,

Mr. Carpenter was seeking the guidance of the Supervisors as to the Planning Commission meeting and the COVID-19 situation. It was decided to see how things go between now and then before deciding to cancel the meeting. Mr. Carpenter updated the Supervisors on the type of Field Inspections he has been doing following the guidelines from the State.

Director of Public Safety Chief Kingsborough reported that District Attorney Ebert issued guidelines on the enforcement of non-essential businesses being open. The Police Department is not issuing any citations but will follow the guidelines of the DA's office.

Roadmaster Mr. Zook reported that the pavilion and playground equipment are closed at this time until further notice. The Roadmaster then requested authorization to obtain bids for fuel. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to advertise to obtain bids for the 2020 fuel contract.

EXECUTIVE SESSION: Chairman Geistwhite adjourned the meeting at 8:05 a.m. to Executive Session. The Board reconvened at 8:25 a.m. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to refund the penalties and fees of RE Taxes to Henry & Kelly Brickey in the amount of \$22.99, due to their new address not changed on their tax bill.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:27 a.m.