

MIDDLESEX TOWNSHIP WORKSHOP MEETING

March 26, 2004

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart, Chairman (Absent) Vic Stabile, Vice Chairman Donald Geistwhite, Jr.
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh

Vice Chairman, Vic Stabile, called the meeting to order at 7:37 a.m. in the Middlesex Township Building.

PUBLIC COMMENT – Mr. Jerry Den Daas, 3181 Spring Road, asked the Supervisors for a time extension on pumping his septic tank due to complications adjacent to the location. The Supervisors granted Mr. Den Daas the extension to July 30, 2004. Mr. Carpenter will send a letter to Mr. Den Daas regarding the deadline.

MIDDLESEX TOWNSHIP AUDITORS' REPORT – Mrs. Carol Ramp, Middlesex Township Auditor, distributed the 2003 Audit Report for Middlesex Township to the Supervisors. The Supervisors reviewed the report with Mrs. Ramp and ask for her recommendations. Mrs. Ramp remarked that the Township has grown so much that she recommends that an independent CPA firm should be conducting the Township's audit to avoid overlooking potentially important financial issues. Mrs. Ramp thanked Mrs. Justh for her assistance in expediting the audit process.

AWARDING OF BIDS FOR ROAD MATERIALS – Chief Sherman requested that the Supervisors award the road materials to the lowest bidder as presented on the spreadsheet. Mr. Geistwhite made the following motions to bid the road materials, which were seconded by Mr. Stabile and passed unanimously as follows:

- Motion #1: Pennsy Supply is awarded the contract for 1B stone - \$7.00/ton, picked up.
- Motion #2: Pennsy Supply is awarded the contract for 2B stone - \$5.80/ton, picked up.
- Motion #3: Pennsy Supply is awarded the contract for 2A modified stone - \$4.80/ton, picked up.
- Motion #4: Pennsy Supply is awarded the contract for 3A stone - \$5.80/ton, picked up.
- Motion #5: Pennsy Supply is awarded the contract for 4 stone - \$5.80/ton, picked up.
- Motion #6: Hempt Bros. is awarded the contract for anti-skid - \$5.60/ton, picked up.
- Motion #7: Wilson Paving is awarded E2/E3 emulsion for \$1.00/gallon, \$2,500 total.
- Motion #8: Hempt Bros. is awarded ID-2 wearing for \$28/ton, picked up.
- Motion #9: Hempt Bros. is awarded ID-2 binder for \$23.50/ton, picked up.
- Motion #10: Pennsy Supply is awarded ID-2 wearing for \$31.49/ton, delivered as needed.
- Motion #11: Pennsy Supply is awarded ID-2 binder for \$26.99/ton, delivered as needed.
- Motion #12: Wilson Paving is awarded the contract for paving Conrad Drive for \$12,858.00.
- Motion #13: Wilson Paving is awarded the contract for equipment rental as follows:
 - Milling machine \$235/hr. - \$15,040 total; Widener \$ 73/hr. - \$ 5,548 total; Spreader \$120/hr. - \$ 1,200 total; Loader \$ 65/hr. - \$ 3,900 total; Roller \$ 30/hr. - \$ 1,200 total.

Chief Sherman estimates an overall savings of \$76,000 for the Township, due to the work being done in-house.

(#04-3) TONY E. NEIDIGH FINAL MINOR SUBDIVISION PLAN – No representative was in attendance. Mr. Carpenter explained the plan. The Planning Commission has recommended in favor of the Final Minor Subdivision Plan for Tony E. Neidigh. The property is located beside Giant. Mr. Neidigh is requesting five waivers. There are a few minor items needing corrections on the plan per Mr. Grove.

(#04-5) STROHM TO ALBRITTON PRELIMINARY/FINAL SUBDIVISION PLAN, LOT ADDITION – Mr. George Akens, President of Akens Engineering, met with the Supervisors to discuss the Strohm to Albritton Preliminary/Final Subdivision Plan for Lot Addition. The land will be combined as one lot to consist of 4 acres. Mr. Grove and Mr. Carpenter have both provided comments to Mr. Akens regarding the plan. Mr. Akens has addressed the comments and requested three waivers. The Planning Commission has recommended in favor of the plan.

(#04-2) SECOND STATE ENTERPRISES – PRELIMINARY/FINAL SUBDIVISION AND LAND DEVELOPMENT PLAN – Second State presented their revised Preliminary/Final Subdivision and Land Development plan to the Supervisors. The revised plan moves the west wing of the hotel away from the natural drainage area. Mr. Grove said this was adequate and although some infiltration will occur there, the area has been preserved. Mr. Grove will review the revised plan submitted by Second State to ascertain whether the comments have been adequately addressed. Mr. Carpenter discussed several items with Second State at the meeting that also needs attention. Chief Sherman advised Second State of the 10-ton weight limit on Shady Lane and bonding procedures for the Township. Second State presented their plan to the Planning Commission on March 25. The Planning Commission recommended approval based on the assumption that Second State will correct both Mr. Grove's and Mr. Carpenter's outstanding comments on the plan and subject to the six requested waivers.

(#04-6) KEYSTONE ARMS FINAL SUBDIVISION AND LAND DEVELOPMENT PLAN – The developer has addressed Mr. Grove's comments on the Keystone Arms Final Subdivision and Land Development Plan. Outstanding issues include payment of the recreation fee, MTMA approval, the bonding and developer's agreement, and preliminary plan conditions. Mr. Brenneman mentioned to the Supervisors that a Land Development Plan may be needed for the access road across from the development, but can be subject to a waiver request if made by the developer.

APPOINTMENT OF TIMOTHY DAVIS AS ASSESSOR FOR MIDDLESEX TOWNSHIP – Mr. Geistwhite made a motion to appoint Timothy Davis as Tax Assessor for Middlesex Township. Mr. Stabile seconded the motion and it passed unanimously.

KATHY HOLTRY'S LETTER OF RESIGNATION FROM THE PLANNING COMMISSION - Mr. Geistwhite made a motion to accept Kathy Holtry's letter of resignation from the Planning Commission. Mr. Stabile seconded the motion and it passed unanimously. The Supervisors asked Mr. Carpenter to research Mrs. Holtry's service with the Planning Commission for a formal resolution at the next meeting.

ORDINANCE (2-2004) TO REDUCE THE NUMBER OF PLANNING COMMISSION MEMBERS FROM 8 TO 7 – Mr. Geistwhite made a motion to adopt Ordinance 2-2004,

reducing the number of Planning Commission members from 8 to 7. Mr. Stabile seconded the motion and it passed unanimously.

RE-APPROVAL OF RESOLUTION 2004-8 – APPOINTING A BUILDING OFFICIAL AND ESTABLISHING FEES FOR PERMITS APPLICABLE TO ORDINANCE 6-2004 – Mr. Geistwhite made a motion to re-approve Resolution 2004-8, appointing Mr. Carpenter as Building Official and establishing fees for permits applicable to Ordinance 6-2004, retroactive to February 27, 2004 (where it had been approved, but was omitted from the February 27, 2004 Workshop Meeting minutes). Mr. Stabile seconded the motion and it passed unanimously.

ACT 30 PROVIDING FOR PAYMENT OF LIFETIME BENEFITS TO OFFICER SPOUSES KILLED IN THE LINE OF DUTY – Mrs. Justh brought an insurance proposal forward to the Supervisors for additional insurance coverage needed to protect the pension fund due to Pennsylvania Act 30 for police officers killed in the line of duty. After discussion by the Supervisors, Mr. Stabile made a motion to secure the additional coverage necessary to make provisions for Pennsylvania Act 30. Mr. Geistwhite seconded the motion and it passed unanimously.

YORK WASTE CONCERNING GOVERNOR RENDELL'S PROPOSED TIPPING TAX INCREASE – Mrs. Justh mentioned to the Supervisors that York Waste has made the Township aware of Governor Rendell's proposed tipping tax increase and has asked for a letter from the Supervisors opposing it. The Supervisors decided to pass on the issue.

2004 LAW ENFORCEMENT CONFERENCE – Chief Sherman requested permission from the Supervisors to attend a law enforcement conference with Sergeant Goodhart in Washington, D.C. on May 13 and 14, rather than attend the Cleveland conference. Mr. Stabile made a motion to approve their attendance. Mr. Geistwhite seconded the motion and it passed unanimously.

OBSOLETE COMPUTER SALE – Chief Sherman requested permission from the Supervisors to sell three obsolete computers in-house. Mr. Stabile made a motion to approve the sale. Mr. Geistwhite seconded the motion and it passed unanimously.

IN-HOUSE VEHICLE EMISSIONS TESTING – Chief Sherman requested permission from the Supervisors to offer in-house emissions testing to adjoining municipalities. Mr. Stabile made a motion to approve offering the testing at a minimum rate of \$15.00 per vehicle. Mr. Geistwhite seconded the motion and it passed unanimously.

USED POLICE CAR SALE – Chief Sherman requested permission from the Supervisors to sell a police vehicle that will be taken out of service after the purchase of a new police car. Mr. Stabile made a motion for Chief Sherman to accept bids for the sale of the police vehicle. Mr. Geistwhite seconded the motion and it passed unanimously.

ADVERTISING FOR PLANNING COMMISSION MEMBERS AND FOR FUTURE UCC BOARD OF APPEALS MEMBERS – Mr. Carpenter requested permission from the Supervisors to advertise for Planning Commission members, and for future UCC Board of Appeals members. Mrs. Justh said that two members are also needed for the Recreation Board. Mrs. Godlove suggested the openings be advertised on the Township website. The Supervisors agreed that they be advertised in the newspaper and also placed on the website.

Mr. Stabile made a motion to continue the meeting in Executive Session. Mr. Geistwhite seconded the motion. The meeting was adjourned after Executive Session at 10:28 a.m.