

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
March 4, 2020**

OFFICIALS PRESENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr
 Vice-Chairman Steven Larson
 William H. Goodhart

DIRECTOR OF
 PUBLIC SAFETY: Steve D. Kingsborough
 ZONING OFFICER: Mark D. Carpenter
 MANAGER: Eileen M. Gault
 ROADMASTER: Zachary L. Zook
 ASSISTANT CODES
 ENFORCEMENT
 OFFICER: Jerry Steigleman
 FIRE CHIEF: Ed Beam
 ENGINEER: Bud Grove

OFFICIALS ABSENT: **SOLICITOR:** Keith O. Brenneman

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, with Director of Public Safety Chief Kingsborough leading the pledge to the flag.

PUBLIC COMMENT: Cindy Gleim-Pool was present and congratulated Roadmaster Zachary Zook for his new position, Director of Public Safety Chief Kingsborough for his promotion and thanked Barry L. Sherman for his many years of service.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to approve the minutes of January 31, 2020.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to approve the minutes of February 6, 2020.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to authorize the payment of the March 2020 bills.

REPORTS:

Solicitor – Absent. No report.

Engineer – Report items farther down on the agenda.

Police – Chief Kingsborough submitted the monthly Police Report. There was a brief discussion of the report. Report entered into record.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report entered into record.

Recreation/Recycling Coordinator – Recreation Director Mrs. Jumper submitted the Recreation Report. Township Manager Mrs. Gault reported that the Easter egg hunt is coming up, playground registration has started and the bus trips have been determined. Report entered into record.

Fire/EMC – Chief Beam submitted the monthly Fire/EMC Report. There was a brief discussion of the report. Report entered into record.

Municipal Authority – Chairman Geistwhite reported there has been no changes.

Manager – Mrs. Gault reported that with the recent newsletter going out, there has only been one resume received with interest to serve on the Planning Commission. It was suggested to wait a little bit longer for more interest since the newsletter went out recently.

Mid-February notification was received from the PA State Historic Preservation Office stating that a phase 1 archeological study would need to be done at the Wertz Run Stream Restoration project on Wolf Bridge Road. Carrol Earhart, Skelly & Loy, Inc. explained the purpose of the project, that it was grant funded & an archeological study was not budgeted. She suggested some negotiations safeguards and asked if there were any that could be used to eliminate their concern. After re-evaluating the effects of the project on archeological resources, it was determined no survey work is necessary.

OLD BUSINESS:

400 Hollow Brook Drive – Stormwater Management Plan and Agreements for Residential Accessory Building: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the plan subject to the following conditions:

1. In accordance with Memorandum dated February 19, 2020, proof of recording of the Stormwater Best Management Practices Operations and Maintenance Agreement must be submitted to the Township as a condition of plan approval by our office.
2. In accordance with Memorandum dated February 19, 2020, that the applicant must enter into an Improvement Agreement with the Township as a condition of plan approval by our office.
3. Placing financial security with the Township in the amount of \$28,962.45 per the cost estimate submitted by Melham Associates date March 3, 2020.

Preliminary / Final Land Development Plan for Carlisle Steel Supply, LLC: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed that in conjunction with the Preliminary / Final Land Development Plan for Carlisle Steel Supply LLC, to approve submittal of a Pennsylvania Department of Environmental Protection request for Sewage Facilities Planning Exemption to allow use of a sewage holding tank to serve the development; subject to applicant paying fees and applying for permits meeting requirements of Township Ordinance No. 8-94 and the PA Sewage Facilities Act.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve waiver of the following sections of the Middlesex Township Subdivision and Land Development Ordinance No. 8-2017 (SLDO) and the Middlesex

Township Stormwater Management Ordinance (SWMO), for the Preliminary Final Land Development Plan for Carlisle Steel Supply LLC, subject to providing written request and justification for each waiver and listing the waivers on the cover sheet of the plan set.

1. [SLDO 707.A.1.] – Requirement for sidewalks along property frontage on Stover Drive, with required note on plan.
2. [SLDO 708.A.] – Requirement for curbing along property frontage on Stover Drive, with required note on plan.
3. [SLDO 711.b.1., 711.E.] – Requirement for Site Lighting Plan since the proposed use is for normal daylight hours and no Site Lighting is planned at this time.
4. [SWMO 302.B.2, 303.G.1.] – Requirement to infiltrate stormwater runoff and recharge the groundwater.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the Preliminary Final Land Development Plan for Carlisle Steel Supply LLC, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review dated February 7, 2020, to include the suggested conditions for plan approval, in a manner acceptable to the Township Engineer, subject to his final review.
2. That the applicant satisfies all comments of the Cumberland County Planning Department, in review report dated January 11, 2019 for plat number 19-002.
3. That, per SDLO Section 501, all existing features be shown on the plan.
4. That a note be added to the plan stating, “If Site Lighting is proposed on the property, a Site Lighting Plan in conformance with SLDO Section 711 will be submitted for review with the building and zoning permit applications.”
5. That the existing building on the property be labeled as “To Be Removed” per SLDO 501.C.2.a.
6. That the applicant enters in to a developer’s agreement with Middlesex Township regarding required public improvements and posts financial security for required public improvements for this plan with the Township in an amount acceptable to the Township Engineer and form acceptable to the Township Solicitor, prior to the plans being signed by the Township and released for recording.
7. That per SLDO Section 710.E. the applicant pays to Middlesex Township the required fee in lieu of dedication of park and recreation areas for the non-residential land development of \$1,000 per disturbed acre, or part thereof, prior to the plan being signed by the Township and released for recording. The entire property is proposed to be disturbed. Therefore, the required fee in lieu of dedication is $\$1,000 \times 2.142 \text{ acres} = \$2,142$.
8. That the Township receive official notice from PA DEP regarding their approval of the request for Sewage Facilities Planning Exemption to allow use of a sewage holding tank to serve the development prior to the plans being signed by the Township and released for recording.
9. That the Township receive official notice from PA DEP regarding their approval of the NPDES application for this plan prior to the plans being signed by the Township and released for recording.

The Engineer has reviewed and accepts the conditions.

NEW BUSINESS:

Auditor's Report: Cindy Gleim-Pool reported that the audit went well and everything was in order. All reports have been submitted to DCED and the County as required and it has been advertised in the newspaper.

Shermans Dale Community Fire Co. Contract for Fire Protection: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the 2020 contract for fire protection between Shermans Dale Community Fire Co. and Middlesex Township.

North Middleton Township Fire Co. Contract for Fire Protection: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the 2020 contract for fire protection between the North Middleton Fire Co. and Middlesex Township.

New Kingstown Fire Co. Contract for Fire Protection: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the 2020 contract for fire protection between the New Kingstown Fire Co. and Middlesex Township.

Township Engineer Mr. Grove reported that Skelly & Loy Inc. has merged with TerraCon Company but will operate as usual.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:45 p.m.