

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
March 3, 2021**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart
	PUBLIC SAFETY DIRECTOR:	Chief Steve D. Kingsborough
	ZONING/ CODES OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/ MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	FIRE / EMC:	Chief Edwin Beam
	MANAGER:	Eileen M. Gault
OFFICIAL ABSENT:	SOLICITOR:	Keith O. Brenneman
	ENGINEER:	Bud Grove

Township Manager Mrs. Gault reminded those in attendance via teleconference that the meeting is being recorded.

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building.

PUBLIC COMMENT: Mr. Stan Tarka, 210 Old Stonehouse Road, asked about the status of the Tax Collector position. Township Manager Mrs. Gault responded that the Supervisors appointed Erin Havens at the February 17, 2021 meeting.

Mr. Tarka then inquired about the lighting code violations that are on the Assistant Codes Enforcement report. This will be responded to further down on the agenda.

MS4 / STORMWATER: MS4 Coordinator Mr. Steigleman gave a brief report of some of the projects that were revised and approved by DEP.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of January 6, 2021.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of February 3, 2021.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of February 17, 2021.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the March 2021 bills.

REPORTS:

Solicitor – Absent. No report.

Engineer – Absent. No report.

Director of Public Safety – Chief Kingsborough briefly discussed and submitted the monthly Police Report. Report entered into record. Blank calls from County are due to not receiving the monthly totals from the 911 Center because of the new dispatching system.

Zoning – Mr. Carpenter briefly discussed and submitted the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman briefly discussed and submitted the monthly Codes Enforcement Report. Report entered into record. Mr. Steigleman then reported about the lighting violations in his report giving a brief explanation on each. He has shared this information with Mr. Carpenter who will then investigate each violation prior to issuing citations.

Roadmaster – Absent. Mrs. Gault reported that Mr. Zook has enrolled in a Flagger Certification Course which will take place mid-April.

Fire/EMC – Chief Beam briefly discussed and submitted the monthly report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record. The Township Manager briefly discussed how Mrs. Jumper plans to have the Easter Egg Hunt as a drive by hunt with pre-bagged eggs being handed to the kids. All the details have yet to be finalized.

Municipal Authority – Chairman Geistwhite reported the following:

1. The Authority is still waiting on delivery of the new 2020 service truck. Work should be completed on Friday at Lancaster Truck Body. Once completed the truck must be sent back to the dealer for service work prior to delivery to the Authority.
2. The retro-fitted dump truck has been delivered to the Authority and is now in service.
3. The Authority staff continues to build its new website. The website can be found at mtmapa.org. The site allows customers to update their customer accounts, pay bills online and to provide the Authority with emergency contact information. It allows the staff to provide updates on fire hydrant flushing, interruption of service due, general repair work to the water and sewer systems, any upcoming construction projects and general public information.

Manager – The Manager reported that the CCTB tax comparison was provided showing the difference of last year to this year with regards to LST and EIT through February. There were no questions regarding the report. An email was received from new residents expressing their gratitude to Mr. Carpenter for all his help as they were having their new home built.

OLD BUSINESS:

Proposed Zoning Hearing Board Member Appointment: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Ed Murphy as an alternate Zoning Hearing Board Member for a 3-year term expiring 01/01/2023.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Troy Wilkinson as an alternate Zoning Hearing Board Member for a 3-year term expiring 01/01/2024.

Proposed Planning Commission Member Appointment: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Thomas Ryan as a Planning Commission Member for a 4-year term expiring 01/01/2025.

NEW BUSINESS:

Authorization to obtain bidding for road projects: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Roadmaster to obtain bids for material and equipment needed for road projects.

Federal Surplus Property Program Application: Township Manager Mrs. Gault reported that the Township is currently registered to participate in this program which allows registered staff to purchase federal surplus property at a low cost. This program requires every organization to update their application at least once every three years. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to execute and submit the Federal Surplus Property Program Application.

PMRS Defined Benefit Plan Agreement Amendment: Township Manager Mrs. Gault reported that at the Reorganizational Meeting Resolution 2021-3 was adopted reducing the member contribution to the police pension plan from 5% to 0%. For years that was acceptable by PMRS, but now the IRS is requiring the plan agreement amendment because by default the member contribution would be 5%, however, the plan is sound therefore it is reduced to 0 contribution. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the PMRS Defined Benefit Plan Agreement Amendment.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:31 p.m.