

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
March 2, 2022**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/	
	MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	FIRE / EMC:	Chief Edwin Beam
	MANAGER:	Eileen M. Gault
	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, with Mr. Robert Horning leading the Pledge of Allegiance.

PUBLIC COMMENT: Mrs. Paula Whitman, 97 S. Middlesex Road was present and discussed the concern that she has with paying her trash bill and paying \$8.50 more if she is not a paperless customer. She also discussed the confusion with paying your bill on-line. Township Manager Mrs. Gault will look into these issues and contact Mrs. Whitman with results.

Mrs. Whitman then discussed the issue of the law regarding fireworks and whether litter was a consideration. Chief Beam reported that at the state level they are considering amending the fireworks law due to complaints and fatalities as a result of it.

Mr. Mike Dorazio, 9 Ridge Drive and owner of Platinum Pre-owned on Harrisburg Pike was present to discuss re-consideration of a 5K run to be held on Memorial Day to benefit Gold Star families. Township staff had previously informed Mr. Dorazio's event coordinator that the Township was not able to allow an event like this at the present time, but could possibly in the Fall or near future. Township Solicitor Mr. Brenneman has been tasked with preparing the documents to make the parks available to large groups, however, the documents may not be ready within the time frame needed by Mr. Dorazio.

MS4 / STORMWATER: Roadmaster Mr. Zook reported that they are waiting for Spring to start projects. Mr. Steigleman reported that the mapping of the outfalls in the township is being completed. Carrol Ehrhart from Skelly and Loy, Inc. will be in attendance at the April 6, 2022 meeting to give the Supervisors an update on MS4.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of January 28, 2022.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of February 2, 2022.

Minutes of February 25, 2022 were not ready for approval.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the March 2022 bills.

REPORTS:

Solicitor – No report.

Engineer – No report.

Director of Public Safety – Chief Kingsborough submitted and briefly discussed the monthly Police Report. Report entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted and briefly discussed the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record.

Fire/EMC – Chief Beam submitted and briefly discussed the monthly Fire Chief Report. Reports entered into record.

Municipal Authority – Chairman Geistwhite reported that there is a new water line being placed at Cumberland Preserve Development.

Manager – The Manager reported that the CCTB tax comparison was provided showing the difference of last year to this year with regards to LST and EIT. There was an increase of the EIT and LST with the monthly reporting as well as year to date reporting. There were no questions regarding the report.

There was a brief discussion about fraud protection and Positive Pay that is offered at Orrstown Bank. This would allow the bank to compare the data submitted by the township to checks presented for payment against the township accounts. The cost for this is \$21.00 per account. There are approximately 8 accounts that the township uses on a regular basis. The Supervisors agreed to let the Manager decide which accounts should have the Positive Pay fraud protection.

The Manager updated the Supervisors on a previous discussion about applying for a grant through Cumberland County to redo the Township Zoning Ordinance. There were recommendations received of three consulting companies. The Staff is recommending that the Supervisors authorize the use of Michael Baker International for this project. Michael Baker's quote was \$40,000 in which the grant will pay for half. Township Solicitor Mr. Brenneman and Township Engineer Mr. Grove agrees with the staff recommendation. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it

was unanimously agreed to authorize using Michael Baker International as the engineering consulting company to redo the Zoning Ordinance as part of a grant application through Cumberland County.

OLD BUSINESS:

Discussion and possible action on request for release of improvement security for land development plan of Saia Motor Freight Line, LLC: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, acting on the recommendation of Township Engineer Mr. Grove, it was unanimously agreed to deny the request for release of improvement security for land development plan of Saia Motor Freight Line, LLC.

NEW BUSINESS:

Discussion and possible action on the Master Services Agreement between Middlesex Township and Skelly and Loy, Inc: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Township Manager to execute the MSA between Middlesex Township and Skelly and Loy, Inc., contingent upon services being done by or supervised by Gerald C. Grove of Skelly and Loy, Inc.

Discussion and possible action to change the scope of services and fees of the Agreement for services between Middlesex Township and Skelly and Loy, Inc: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Township Manager to execute the agreement between Middlesex Township and Skelly and Loy, Inc. to change the scope of services and fees for services to prepare additional amendments to the Storm Water Management Ordinance (SWMO) and Subdivision and Land Development Ordinance (SALDO).

Township Zoning Officer Mr. Carpenter reported that the Planning Commission recommended in favor of the Charter Homes Development.

The Popeye's/Burger King developers are planning to have a field meeting with the staff.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:50 p.m.