

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
February 5, 2020**

OFFICIALS PRESENT: SUPERVISORS: Chairman Donald S. Geistwhite, Jr.
Vice-Chairman Steven Larson
William H. Goodhart

DIRECTOR OF
PUBLIC SAFETY: Steve Kingsborough
ZONING OFFICER: Mark D. Carpenter
MANAGER: Eileen M. Gault
ROADMASTER: Zachary L. Zook
ASSISTANT CODES
ENFORCEMENT
OFFICER: Jerry Steigleman
ENGINEER: Bud Grove

OFFICIALS ABSENT: FIRE CHIEF: Edwin Beam
SOLICITOR: Keith O. Brenneman

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order with Mr. Robert Horning, Jr. leading the pledge to the flag at 7:00 p.m. in the Middlesex Township Building.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of January 6, 2020.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payments of the February 2020 bills.

REPORTS:

Solicitor – Absent. No report.

Engineer – Report to be given further down below with agenda items.

Director of Public Safety – Mr. Kingsborough submitted the monthly Police Report. There was a brief discussion of the report. Report entered into record.

Zoning – Mr. Carpenter submitted the monthly Zoning Report. There was a brief discussion of the report. Report entered into record.

Recreation/Recycling Coordinator – Recreation Report was submitted. There was a brief discussion of the report. Report entered into record. Township Manager Mrs. Gault noted that as part of the Recreation Director's Report, Mrs. Jumper included a memorial to Ashley

Pyers. In coordination with the Pyers family, some type of permanent park memorial to Ashley will be considered as well as an annual scholarship opportunity for a deserving child.

Fire/EMC – Absent. Fire Chief Beam submitted the monthly Fire/EMC Report as well as the Automatic Alarm Report. There was a brief discussion of the report. Report entered into record.

Municipal Authority – Chairman Geistwhite reported he was not present at the last Municipal Authority meeting.

Manager – Township Manager Mrs. Gault reported that she reached out to Mr. Kirk Stoner about the Wolf Bridge Project. He informed her about an upcoming preconstruction meeting in which Roadmaster Mr. Zook and Zoning Officer Mr. Carpenter will be attending. Mrs. Gault then reported that the Bureau of Elections will be holding voting machine demos for the public throughout Cumberland County sometime between the end of February and beginning of March. FEMA Flood Insurance Rate Mapping is available. Audit is going well and should be completed soon. Mrs. Gault reported that Administrative Assistant Mrs. Rohrer has done a fantastic job with obtaining cash rewards with the company credit card in the amount of \$34,740.85 since 2010.

OLD BUSINESS:

Request for release of Improvement Security for Land Development plan of a new truck wash facility for Blue Beacon of PA, LLC: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to upon the recommendation of the Township Engineer Mr. Grove, to release the Improvement Security in the amount of \$140,950 upon the Township first receiving Maintenance Security in the amount of \$121,050 to be held for 18 months.

Cumberland Range Estates Phase 3 – request for reduction of Improvement Security: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to upon the recommendation of the Township Engineer Mr. Grove, to reduce the Improvement Security from \$214,671.99 down to \$110,523.99.

Cumberland Range Estates Phase 2 – request for reduction of Improvement Security: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to upon the recommendation of the Township Engineer Mr. Grove, to reduce the Improvement Security from \$79,070.16 down to \$53,669.50 which is the required amount of Maintenance Security for this phase of the development. The required 18 month maintenance period will not begin until all improvements are completed, as-built drawings submitted and approved, proof of recording of the Phase 2 Stormwater Operation and Maintenance Plan Agreement is submitted and the street is offered for dedication to the Township and accepted by the Board of Supervisors.

Cumberland Range Estates Phase 1 – request for reduction of Maintenance Security: Township Engineer Mr. Grove reported that the Maintenance Security being held expired on January 26, 2020. Mr. Grove found that the infiltration basin side of the BMP appears to be able to dewater as the basin modification design calls for, however, the forebay still has standing water in it but much less than previously reported prior to the modifications that were made. It was recommended that the Supervisors put the parties responsible for

maintenance (the developer and Cumberland Range HOA) on notice that maintenance is needed as required by the recorded Cumberland Range Phase 1 Stormwater Management Operation and Maintenance Plan/Agreement.

NEW BUSINESS:

Proposed fee schedule – Resolution 2020 - 6: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Resolution 2020 – 6 establishing fees and charges authorized by various ordinances and statues for administration of Township business in accordance with the ordinances and statues.

Proposed Records Disposition Resolution 2020 - 7: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt Resolution 2020 – 7 authorizing the disposition of specific public records.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:45 p.m. to Executive Session to discuss a personnel matter with no action being taken by the Board as a result of the Executive Session.