

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
February 1, 2023**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	PUBLIC SAFETY DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ROADMASTER:	Zachary L. Zook
	FIRE / EMC:	Chief Edwin Beam
	MANAGER:	Eileen M. Gault
OFFICIAL ABSENT:	ENGINEER:	Bud Grove
	ASST. CODES ENFORCEMENT/ MS4 COORDINATOR:	Gerald Steigleman

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, with Mr. Robert Horning leading the Pledge of Allegiance.

PUBLIC COMMENT: Carl Healy, 1243 Claremont Road, thanked the Supervisors for responding to the concerns he had addressed at the December meeting.

MS4 / STORMWATER: Mr. Zook reported that the MS4 draft permit has been received for the next permit cycle. It will be published in the Pennsylvania Bulletin and there is a notice that is to be posted at the Township for 30 days.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of January 4, 2023, with Supervisor Goodhart abstaining due to his absence.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of January 27, 2023

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the February 2023 bills.

REPORTS:

Solicitor – Present. No report.

Engineer – Absent. No report.

Director of Public Safety – Chief Kingsborough submitted and briefly discussed the monthly Police Report. Report entered into record.

Fire/EMC – Chief Beam submitted and briefly discussed the monthly Fire Chief Report. Reports entered into record. Chief Beam reported that recently there had been an issue with not being able to locate a house during a call due to house numbers not being posted, especially if a house is located back a lane off a main road. Also, the postal service is transitioning to central mail boxes at some new developments and will be discussed further at the next County Chief’s meeting. Chief Beam suggested that this is considered with future developments.

Chief Beam then reported that he recently learned that when open burning is requested for a large area, the Bureau of Forestry gets involved and there is a burn plan that has to be submitted. Chief Beam recommends no open burning is permitted, particularly in large areas due to the liability. He will review this further to see what the procedures of the Bureau of Forestry consist of.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Absent. Mr. Steigleman submitted the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record.

Municipal Authority – Chairman Geistwhite reported the following:

1. The 2022 Audit has been completed by Hamilton & Musser and the Authority is now waiting on the draft report.
2. Site locating for an additional water source is continuing and the next 2 target sites are located to the west of existing Well # 1. Further VLM-EM (very-low-frequency electromagnetic) fracture tracing will be conducted, once we receive an executed land access agreement from the land owner. If the VLM-EM testing shows potential water sources, the Authority will then drill test wells at those locations.

Manager – The Manager reported that the audit is approximately 80% completed and is going well. Staff is still working on updating the fee schedule. The Roadmaster then reported that Red Cross offers CPR, First Aid and AED training at a cost of \$265 per person. The Manager then updated the Supervisors about some basic tips that Waste Management (WM) suggested regarding the dumping of trash which included reminding residents that trash should be placed in trash bags and not overloading the trash cart. Cardboard boxes should be flattened and shredded paper placed in recyclable paper bags or cardboard boxes.

OLD BUSINESS:

Discussion and Possible Action on Charter Homes, Grange Development Earth Disturbance and Stormwater Management Plan for Rough site Grading: Representative for the plan, Dave Kegerize, PE was present. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the following two (2) waivers of sections of the Middlesex Township Stormwater Management Ordinance No. 6 – 2011 (SWMO) for the Charter

Homes, Grange Development, Earth Disturbance and Stormwater Management Plan for Rough Site Grading:

1. [SWMO 301.K.] – Requirement for submission of an Environmental Impact Assessment Report (EIAR) per Section 718 of the Subdivision and Land Development Ordinance.
2. [SWMO 303.K.9.] – Requirement that drainage swales have a minimum grade of two percent (2%) slope.

On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed, acting on the recommendations of Township Engineer, Bud Grove in memo dated January 16, 2023, to approve the Charter Homes, Grange Development, Earth Disturbance and Stormwater Management Plan for Rough Site Grading, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in written review dated January 16, 2023, in a manner acceptable to the Township Engineer, subject to his final review, prior to beginning of earthmoving activities.
2. That the applicant obtains an NPDES Permit for the Charter Homes, Grange Development, Earth Disturbance and Stormwater Management Plan for Rough Site Grading and provide copies of all documentation and approvals to Township prior to beginning of earthmoving activities.
3. That the applicant enters into a developer's agreement with Middlesex Township regarding required public improvements and posts financial security for required public improvements on this plan with the Township in an amount acceptable to the Township Engineer and form acceptable to the Township Solicitor, prior to beginning of earthmoving activities.
4. That action of the Board of Supervisors to conditionally approve the Charter Homes, Grange Development, Earth Disturbance and Stormwater Management Plan for Rough Site Grading is independent of submission of a land development plan for proposed Grange Development and in no way assures that a subdivision plan, land development plan or stormwater management plan for proposed Grange Development will be viewed favorably; and that any rough grading work is at the risk of the applicant.

Mr. Dave Kegerize agrees with and finds the conditions acceptable.

Discussion and Possible Action on Depositories for Funds: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Member's 1st Credit Union as a depository for Township funds. Chairman Geistwhite abstained from the vote.

NEW BUSINESS: None.

SUPERVISOR / STAFF COMMENTS: Mr. Carpenter reported that there was a PennDOT meeting about the Grange Development and they are going through the preliminary traffic impact study. There is still no agreement for the connector road. He updated the Supervisors on the Zoning Ordinance re-write and reported that he is getting ready for the posting of the Public Hearing for the proposed Overlay District. Supervisor Goodhart asked about AA Auto Parts and was informed it was closed. Mr. Zook reported that Kevin and Scott went out last week for the pre-build meeting at US Municipal for the new truck.

Mrs. Whitman stated that school bus drivers would appreciate any address changes that are made to improve finding addresses.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:45 p.m. to Executive Session for a personnel matter, with no action to be taken as a result.