

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
January 31, 2014**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr.
	SUPERVISORS:	Vice-Chairman Steve Larson
		William H. Goodhart
	SOLICITOR:	Keith Brenneman
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	MANAGER:	Eileen Gault
	ENGINEER:	Bud Grove

Chairman Geistwhite called the meeting to order at 7:30 am in the Middlesex Township Building.

PUBLIC COMMENT: None.

KENNETH E. AND PATRICIA A. DEITCH FINAL MINOR SUBDIVISION PLAN AND AUTHORIZE SUBMISSION OF DEP SEWAGE FACILITIES PLANNING WAIVER & NON-BUILDING DECLARATION: Mr. Darrin Foster of Hartford Survey was present. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve submission of the DEP request for planning waiver and non-building declaration for the Final Minor Subdivision Plan for Kenneth E. & Patricia A. Deitch, dated November 4, 2013.

On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to approve the following two (2) waivers of the following sections of the Subdivision and Land Development Ordinance (No. 8-90, as amended) for the Final Minor Subdivision Plan for Kenneth E. & Patricia A. Deitch, dated November 4, 2013 subject to receiving an updated written request letter with justification for each waiver and listing all waivers on the plan.

1. Section 709-Sidewalk installation along Trindle and South Middlesex Road frontage with required note on plan.
2. Section 710-Curbing installation along Trindle Road Frontage. With required note on plan.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the final Minor Subdivision Plan for Kenneth E. & Patricia A. Deitch, dated November 4, 2013, subject to the following conditions: 1) That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly and Loy in written review dated January 24, 2014, in a manner acceptable to the Township Engineer, subject to his final review. 2) That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated January 6, 2014 for plat number 14-007.

JOHN N. FOUGHT FINAL MINOR SUBDIVISION PLAN: On the motion of Vice-Chairman Larson, seconded by Chairman Geistwhite, it was unanimously agreed to approve the following two (2) waivers of the following sections of the Subdivision and Land Development Ordinance (No. 8-90, as amended) for the Final Minor Subdivision Plan for John N. Fought,

dated November 21, 2013, subject to receiving a written request letter with justification for each waiver and listing all waiver on the plan.

1. Section 709-Sidewalk installation along Wertzville Road frontage. With required note on plan.
2. Section 710-Curbing installation along Wertzville Road frontage With required note on plan.

On the motion of Vice-Chairman Larson, seconded by Chairman Geistwhite, it was unanimously agreed to approve the Final Minor Subdivision Plan for John N. Fought, dated November 21, 2013, subject to the following conditions: 1) That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly and Loy in written review dated January 24, 2014, in a manner acceptable to the Township Engineer, subject to his final review. 2) That the applicant satisfies all comments of the Cumberland County Planning Department, in written report dated January 2, 2014 for plat number 14-006.

LNG FUELING FACILITY AT FLYING J TRAVEL CENTER REQUEST FOR RELEASE OF IMPROVEMENT SECURITY: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to deny the request for the release of Improvement Security until all the comments of the Township Engineer, Bud Grove dated January 27, 2014 are met for the LNG Fueling Facility at Flying J.

HOLIDAY INN EXPRESS & SUITES FOR RAYS HOSPITALITY LLC REQUEST FOR RELEASE OF IMPROVEMENT SECURITY: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, per the recommendation of the Township Engineer Bud Grove, it was unanimously agreed to reduce the Improvement Security in the amount of \$55,250.00 to \$50,250.00 subject to the posting of Maintenance Security in an appropriate amount.

CUMBERLAND RANGE ESTATES PRELIMINARY MAJOR SUBDIVISION PLAN REQUEST FOR EXTENSION OF REVIEW TIME UNTIL 5-7-2014: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to grant the request for extension of review time for Cumberland Range Estates Preliminary Major Subdivision Plan until May 7, 2014.

CUMMINGS BROTHERS CARLISLE PROPERTY LLC PRELIMINARY/FINAL MINOR LAND DEVELOPMENT PLAN REQUEST FOR EXTENSION OF REVIEW TIME UNTIL 5-8-2014: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to grant the request for extension of review time for Cummings Brothers Carlisle Property LLC Preliminary/Final Minor Land Development Plan until May 8, 2014.

PROPOSED ADOPTION OF RESOLUTION 2014 – 6 ESTABLISHING FEES AND CHARGES AUTHORIZED BY VARIOUS ORDINANCES, RESOLUTIONS AND STATUTES FOR ADMINISTRATION OF TOWNSHIP: On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to adopt Resolution 2014 – 6 establishing fees and charges authorized by various Ordinances, Resolutions and Statutes for administration of Township subject to the vehicle impounding fee change from \$10.00 per day to \$20.00 per day.

ARCHIVED MUNICIPAL ORDINANCES: Mrs. Gault received notification from the County Commissioners office that they are in the process of disposing of old files stored in the archives. The County currently stores ten (10)+ years of Municipal Ordinances, however, this year going forward they will file three (3) years and will compile the older ordinances for the municipalities. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to authorize Mrs. Gault to notify the County that Middlesex Township does not want archived ordinances since the Township maintains the original ordinances.

CARLISLE CIRCULATOR BUS SERVICE: Mrs. Gault reported that she received a phone call from Kirk Stoner who stated that in 2011 the County Planning Commission had received funding from the Commonwealth for the circulator bus service for Carlisle. The local share will be approximately 15% of the projected operating costs and a number of organizations were approached about contributing to the local share. After much discussion, this matter has been tabled until the Supervisors Meeting on Wednesday, February 5, 2014.

Chief Sherman stated that on January 4, 2014 he ordered through Co-Stars from LB Smith Ford, the new police vehicle and truck for the Highway Department.

EXECUTIVE SESSION: The meeting was adjourned to Executive Session at 8:17 a.m. to discuss a personnel matter. The Board reconvened from executive session at 8:27 a.m. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the 4th Agreement to extend the Collective Bargaining Agreement until December 31, 2017.

There being no further business, on the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to adjourn the meeting at 8:29 a.m.