

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
January 29, 2021**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	DIRECTOR	
	OF PUBLIC SAFETY:	Chief Steve Kingsborough
	ZONING/CODES	
	ENFORCEMENT:	Mark D. Carpenter
	ASST. CODES/MS4	
	CO-ORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault

Township Manager Mrs. Gault reminded those in attendance via teleconference that the meeting is being recorded.

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Geistwhite called the meeting to order at 7:30 a.m. in the Middlesex Township Municipal Building.

PUBLIC COMMENT: Mr. Stan Tarka, had a comment and a question for the Supervisors and Managers. He stated “I have been thinking about the horrific events that occurred on the afternoon of January 6th and the law-breaking insurrectionists who attacked and overran our sacred Capitol to try and stop our democratic process that our constitution clearly lays out for formal validation of our presidential election. What we all observed was truly not who we are as Americans. The entire insurrection that was orchestrated is despicable to all Americans regardless of political party affiliation and most especially, to those who take oaths to preserve, protect, respect, defend and abide by our constitution and laws. These laws are equally applicable to all citizens and public servants in this great country! That said, here is my question this morning to the Township Supervisors and Managers: Given that insurrectionists came from all over the country to participate in this vile attack on our democracy, can you say with certainty that none of the employees of Middlesex Township including our off-duty officers and others participated in this riot on January 6? If the answer is that perhaps there may be some individuals that were or who may yet be identified, then I would like to know what action you as Supervisors would plan to take?”

The Supervisors and Managers responded that there was not any employee participation that they were aware of.

RESOLUTION 2021 – 2 IDENTIFYING TWO SUPERVISORS (MR. LARSON & Mr. GOODHART) AND MANAGER/SECRETARY/TREASURER AS SIGNATORIES FOR TOWNSHIP FUNDS AT MEMBER’S 1ST CREDIT UNION: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to adopt Resolution 2021 – 1 identifying Mr. Larson & Mr. Goodhart and the Manager/Secretary/Treasurer as signatories for Township funds at Member’s 1st Credit Union, with Chairman Geistwhite recusing himself from the action being taken.

MOTION TO APPROVE 121 WILL FARM, LLC CONDITIONAL USE DECISION: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the 121 Will Farm, LLC Conditional Use Decision, with Mr. Larson abstaining since he was not present at the hearing on January 6, 2021.

REQUEST FOR RELEASE OF SECURITY SUBDIVISION AND LAND DEVELOPMENT PLAN FOR SHEETZ STORE AT EMBERS DRIVE AND SR0011: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to acting on the written recommendation of Township Engineer Bud Grove in email dated January 27, 2021, approve the request for release of all security being held for TPF 15-13, the Subdivision and Land Development Plan for Sheetz Store at Embers Drive and SR0011.

REQUEST FOR RELEASE OF IMPROVEMENT SECURITY FINAL MAJOR LAND DEVELOPMENT PLAN OF PROPOSED NORTHPOINT WAREHOUSE AT 1700 HARRISBURG PIKE: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to acting on the written recommendation of Township Engineer bud Grove in memo dated January 11, 2021, approve the request for release of improvement security being held for the Final Major Land Development Plan of proposed Northpoint Warehouse at 1700 Harrisburg Pike, subject to the following conditions:

1. That the applicant satisfies all comments of the Township Engineer, Bud Grove of Skelly & Loy, Inc. in memo dated January 11, 2021, including items shown on the attached redlined As-Built drawings, in a manner acceptable to the Township Engineer, subject to his final review.
2. That the Township received the required maintenance security in an amount of \$777,687, in a form acceptable to the Township Solicitor, to be held for a period of 18 months from the date of deposit with the Township, to assure the structural integrity and functioning of the improvements.

DISCUSSION OF PERSONNEL POLICY TO ALLOW FOR HIGHWAY DEPARTMENT TO EARN/CARRY A MAXIMUM OF 40 HRS. COMP TIME: Roadmaster Mr. Zook recommended that the Highway Department be allowed to earn comp time and is requesting the employee manual is changed to allow up to a maximum of 40 hours of comp time to be earned throughout the year. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to revise the employee manual to allow the Highway Department employees to earn up to a maximum of 40 hours of comp time per year with no carryover to the next year.

Chairman Geistwhite then asked the Township Manager to review some of the other policies in the employee manual to see if any other updates/changes are needed.

Township Manager then asked how the Supervisors would like Telemedicine visits during office hours to be handled. The Supervisors have no issue with this during office hours and ask that the employee manual reflect a one-hour time limit per session.

PLANNING COMMISSION AND ZONING HEARING BOARD VACANCIES: The Township Manager provided the Supervisors with letters of interest and resumes from three (3) persons interested in filling the vacancies. The Supervisors will review all three and will decide by the February 3, 2021 meeting when they would like to do interviews.

TAX COLLECTOR RESIGNATION: The Township Solicitor Mr. Brenneman informed the Supervisors that under the law they have 45 days to accept the Tax Collector's resignation from the date it was tendered, which is January 14, 2021, even though it states effective December 31, 2020. Anyone

interested in the position will need to be a registered voter, reside in the Township at least a year and be bondable. Discussions about who to appoint must take place in a public meeting. Township Manager Mrs. Gault reported that there was some interest from a couple of individuals, but after some thought the timing is not right for them. There may be someone who is interested in the position and would consider running for the position if someone could fill in for the first year to fulfill this current term. The Tax Collector from Silver Spring Township and Monroe Township did offer to collect for Middlesex Township in the interim. Mr. Brennenman will review the process of a possible agreement with a neighboring Municipal Tax Collector and will update the Supervisors at the February 3, 2021 meeting.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 8:05 a.m. to Executive Session to discuss a personnel matter, with no action being taken as a result of the Executive Session.