

**MIDDLESEX TOWNSHIP
ORGANIZATIONAL MEETING
January 7, 2008**

OFFICIALS PRESENT: SUPERVISORS: Vic Stabile
Don Geistwhite
Steve Larson
SOLICITOR: Keith Brenneman - Absent
ENGINEER: Bud Grove
POLICE: Chief Barry Sherman
ZONING OFFICER: Mark Carpenter
SECRETARY: Mary Justh

CALL TO ORDER AND PLEDGE TO THE FLAG

Mr. Vic Stabile called the meeting to order at 7:01PM in the Middlesex Twp Building, with Jim McClafferty leading the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr. Geistwhite made a motion to nominate Mr. Stabile as Chairman. Mr. Steve Larson seconded the motion and it passed unanimously. Mr. Stabile nominated Mr. Geistwhite as Vice-Chairman. Mr. Steve Larson seconded the motion and it passed unanimously.

The following appointments were approved by motions made, seconded and approved as indicated;

APPOINTMENTS;

POSITION	APPOINTEE	MOTION	SECOND	VOTE
Secretary/Treasurer	Mary Justh	Geistwhite	Larson	unan.
Solicitor Board of Supervisors	Snelbaker, Brenneman, P.C.	Geistwhite	Larson	unan.
Solicitor to Planning Commission	Snelbaker, Brenneman, P.C.	Geistwhite	Larson	unan.
Solicitor to Zoning Hearing Board	Michael Rundle	Geistwhite	Larson	unan.
Engineer	Grove Associates	Geistwhite	Stabile	unan.
Sewage Enforcement Officer	Vince Elbel	Geistwhite	Larson	unan.
Assistant Sewage Enforcement Officer	Edward Elbel	Geistwhite	Larson	unan.
Zoning Officer	Mark Carpenter	Geistwhite	Larson	unan.
Planning Commission	Larry Claycomb	Geistwhite	Larson	unan.
	Americo Gines	Geistwhite	Larson	unan.
Zoning Hearing Board Member	Kelly Neiderer	Geistwhite	Larson	unan.
Alternate	Richard Boyer	Geistwhite	Larson	unan.
Municipal Authority Member	Donald Geistwhite	Stabile	Larson	unan.
Recreation Board	Elizabeth Barnes	Geistwhite	Larson	unan.
Auditor	Andrea Wandling	Geistwhite	Larson	unan.
Vacancy Board Member	Mary Justh	Geistwhite	Larson	unan.

Depositories for Funds	Orrstown Bank & Commerce Bank	Geistwhite	Larson	unan.
BOS Representative to the Municipal Authority	Don Geistwhite	Stabile	Larson	unan.
Building Committee	Steve Larson Don Geistwhite	Stabile Stabile	Geistwhite Larson	unan. unan.

RESOLUTIONS

Resolution 2008 – 1 Identifying Don Geistwhite & Mary Justh for Safety Deposit Access – Mr. Stabile made a motion to identify Mr. Don Geistwhite and Mrs. Mary Justh for Safety Deposit Access. Mr. Steve Larson seconded the motion and it passed unanimously.

Resolution 2008 – 2 Identifying All Three Supervisors and Secretary/Treasurer as Signatories for Township Funds – Mr. Stabile made a motion to identify all three Supervisors and Secretary/Treasurer, Mary Justh, as signatories for the Township funds. Mr. Geistwhite seconded the motion and it passed unanimously.

Resolution 2008 – 3 Reducing Member Contribution to Police Pension Plan from 5% to 0% - Mr. Geistwhite made a motion to adopt Resolution 2008-3 Reducing Member Contributions to the Police Pension Plan from 5% to 0%. Mr. Larson seconded the motion and it passed unanimously.

Resolution 2008 – 4 Amending the Fee Schedule for the year 2008 - Engineering Services Inspection Reimbursement – Mr. Geistwhite made a motion to Amend the Fee Schedule for 2008 Engineering Services Reimbursement. Mr. Larson seconded the motion and it passed unanimously.

ESTABLISHMENT OF NON-UNIFORM SALARIES PER 2008 BUDGET – Mr. Stabile made a motion to establish the Non-Uniform Salaries per 2008 Budget. Mr. Geistwhite seconded the motion and it passed unanimously.

APPROVAL OF MINUTES - Meetings of 5 & 28 December 2007 – Mr. Geistwhite made a motion to accept the minutes of December 5 & 28. Mr. Larson seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS – per December bill list – Mr. Geistwhite made a motion to authorize payment of the bills for December. Mr. Stabile seconded the motion and it passed unanimously.

CITIZEN PARTICIPATION - None

REPORTS

Solicitor – None

Engineer – None

Police – Ordered to File

Zoning – Mr. Carpenter stated that he would give a 5 year report on the building permits. Mr. Stabile would like a report on the last few years, with the total income and the total number of permits. Mr. Carpenter would like to see revisions on the cost of inspections, such as electrical and occupancy, or changes that take extra time. Mr. Stabile suggested that the old fee schedule be repealed and a new one with some of these new fees on it. Mr. Carpenter will bring it to the workshop meeting. Then it will be given to Mr. Brenneman. Mr. Carpenter stated that he has designed a new permit, as well as a new one for residential permit from Mr. Kepner. Mr. Carpenter stated that he is the one that issues the accessibility part of the permit. Mr. Carpenter stated that there are two cases for the Zoning Hearing Board, Dunkin Donuts, Special Exception at the old Hardee's Building, and KPJ Camping World, Special Exception at the Sports Emporium. There are three things that the Planning Commission wanted addressed on the Open Space across from Camping World, 1. What is a clunker and not allowed on the property for more than 30 days. 2. That the property would be old as a single property if the property is ever sold. 3. Cell tower not allowed. Mr. Stabile suggested that we ask that the property be kept as open space rather than say no to anything like a cell tower, the existing billboard may stay. Mr. Carpenter will give the comments from the Planning Commission to the Zoning Hearing Board. Mr. Stabile asked that the Lighting Ordinance be email to the Supervisors before the next workshop meeting. Mr. Carpenter suggested that the escrow amount we are charging is insufficient for the majority of the developments that come to the Township. Mr. Grove will help in the estimating of the escrow amount. Mr. Grove suggested that the Township give the developers a heads up every month on the escrow balance.

Municipal Authority – Mr. Geistwhite reported that the Municipal Authority has run the pipe under the track on South Middlesex Road.

Recreation/Recycling Coordinator – Ordered to File – Mr. Geistwhite reported that there is a meeting on composting on Wednesday at 9:00 AM.

Fire/EMC – Ordered to File – Ordered to File – Mr. Geistwhite asked if Fire Chief Ed Beam has up to date gear for fire fighting. He reported that his gear is up to date.

Secretary – Mrs. Justh had two letters to present to the Supervisors. The first was a letter to the County Commissioners regarding the County loan for the spraying of the Gypsy Moth. Mr. Stabile made a motion to insert a payment date of May 15, 2008, to the County for the Gypsy Moth spraying. Second was a response to the Resolution done by Capital Region Council of Government as requested by Mr. Geistwhite. A brief discussion followed about how unfair the Chesapeake Bay Initiative is not necessarily fair.

OLD BUSINESS

Outdoor Wood Burning Furnaces – Chicopee, Massachusetts Ordinance – Mr. Stabile reported on an article that Mr. Brenneman had forwarded to the Supervisors about the wood burning furnaces and the particulate matter and the effect on air quality. He also had asked Keith to report on the converter furnace and whether it would be able to be used in Chicopee,

Massachusetts. Mr. Carpenter reported that the salesperson had reported in error and apologized to the Board.

Employee Manual at the workshop meeting. Mr. Stabile asked about the **Gypsy Moth** letter. Mrs. Justh reported that it will be out before the end of the month. Mr. Stabile wants an information article in the newsletter. Mr. Stabile stated that the state will do the spraying, but it will not completely control the Gypsy Moth and the residents need to know this.. This will not be an overnight cure.

NEW BUSINESS

State Liquid Fuels Year End Report – Mrs. Justh reported that the State Liquid Fuels forms have been completed and need to be signed by all three Supervisors.

The meeting was adjourned at 8:06 PM on a motion by Mr. Geistwhite. With a second from Mr. Larson the meeting was unanimously adjourned. .