

MIDDLESEX TOWNSHIP
SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 6, 2003

OFFICIALS PRESENT:	SUPERVISORS:	Robert Eppley Chuck Shughart Victor Stabile
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE CHIEF:	Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh
	RECREATION:	Eileen Ettleman

CALL TO ORDER AND PLEDGE TO THE FLAG

Robert Eppley called the meeting to order at 7:03 PM in the Municipal Building. Mr. Shughart then led the assembly in the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr. Eppley turned the meeting over to Mr. Brenneman who accepted nominations for chairman. Mr. Shughart nominated Mr. Eppley for Chairman of the Board of Supervisors. Mr. Stabile seconded the motion and the motion carried unanimously. Mr. Brenneman accepted nominations for Vice-chairman. Mr. Stabile nominated Mr. Shughart as Vice-Chairman, Mr. Eppley seconded the motion and Mr. Shughart was elected Vice-Chairman unanimously. Mr. Brenneman turned the meeting back over to Mr. Eppley.

The following appointments were approved by motions made, seconded and approved as indicated:

APPOINTMENTS:

POSITION	APPOINTEE	MOTION	SECOND	VOTE
Secretary/Treasurer	Mary Justh	Shughart	Stabile	unan.
Solicitor to Board of Supervisors	Snelbaker, Brenneman & Spare	Stabile	Shughart	unan.
Solicitor to Planning Commission	Snelbaker, Brenneman & Spare	Stabile	Shughart	unan.
Solicitor to Zoning Hearing Board	Michael Rundle	Stabile	Shughart	unan.
Engineer	Grove Associates	Stabile	Shughart	unan.
Sewage Enforcement Officer	Vince Elbel	Stabile	Shughart	unan.
Assistant Sewage Enforcement	Edward Elbel	Stabile	Shughart	unan.
Zoning Officer	Mark Carpenter	Stabile	Shughart	unan.
Zoning Hearing Board Alternate	James Hare	Stabile	Shughart	unan.
Municipal Authority Member	Donald Geistwhite	Stabile	Shughart	unan.
Recreation Advisory Board	Tim Moses Bob Snyder Jessica Meyer			
	Tina Fackler	Stabile	Shughart	unan.
Auditor	Lisa Keefer	Stabile	Shughart	unan.

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Vacancy Board Member	Mary Justh	Stabile	Shughart	unan.
Nominee for Delegate to Tri-County Regional Planning	Vic Stabile	Shughart	Eppley	unan.
Depositories for Funds	Commerce Bank	Stabile	Shughart	unan.
PSATS Voting Delegate	Robert Eppley	Stabile	Shughart	unan.
BOS Representative to the Municipal Authority	Vic Stabile	Shughart	Eppley	unan.
Building Committee	Chuck Shughart Vic Stabile	Shughart	Stabile	unan.

RESOLUTIONS

Resolution 2003 – 1 - Mr. Shughart made a motion to adopt Resolution 2003-01 Identifying Robert Eppley & Mary Justh for Safety Deposit Access. The Resolution was seconded by Mr. Stabile and passed unanimously.

Resolution 2003 – 2 - Mr. Shughart made a motion to adopt Resolution 2002-2 identifying all three Supervisors and Secretary/Treasurer as Signatories for Township Funds. The Resolution was seconded by Mr. Stabile and passed unanimously.

Resolution 2003 – 3 - Mr. Stabile made a motion to adopt Resolution 2003-3 Reducing Member Contribution to Police Pension Plan from 5% to 2%. Mr. Shughart seconded the motion and it passed unanimously.

Resolution 2003 – 4 - Mr. Stabile made a motion to adopt Resolution 2003-4 Amending the Fee Schedule for the year 2003 - Engineering Services Inspection Reimbursement. Mr. Shughart seconded the motion and it passed unanimously.

ESTABLISHMENT OF SALARIES - Mr. Stabile made a motion that the salaries for all employees not covered under the collective bargaining be given a 4% raise as reflected in the budget. Mr. Shughart seconded the motion and it passed unanimously.

APPROVAL OF MINUTES - Mr. Stabile made a motion to defer the minutes until the workshop meeting. Mr. Shughart seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS - Mr. Stabile made a motion to authorize payment of the bills per December bill list. Mr. Shughart seconded the motion and it passed unanimously.

CITIZEN PARTICIPATION - Mr. Don Geistwhite praised the Highway Department on their efficient snow removal so far this year.

REPORTS

SOLICITOR: None

ENGINEER: None

POLICE: Presented and ordered to file.

ZONING: Presented and ordered to file. Mr. Carpenter commented that the building permits were down from last year. Mr. Stabile asked Mr. Carpenter if he had anything on the Codes Officer requirements.

MUNICIPAL AUTHORITY: None

RECREATION: Ms. Ettleman the Recreation Director gave her report to the Supervisors for the year listing the events that have taken place in the Township. Mr. Stabile asked if the Rec. Board is still considering a raffle to raise money. Mr. Eppley asked about the Board members and their participation at events on the whole.

FIRE/EMC: None

SECRETARY: No report. Acknowledged the auditors that were present and that a meeting would be held tomorrow night.

OLD BUSINESS

Mr. Stabile asked Mr. Grove how the consultant was doing as far as a report for the Supervisors. Mr. Grove suggested that maybe by the workshop meeting. Mr. Stabile also asked about the reports for the South Middleton hearing. Mr. Stabile asked about the **Comprehensive Plan** hearing date. Mr. Brenneman stated that it was set for February 5th and the **RT Ordinance** is tentatively set for February 12th 7:30 AM. RT Ordinance would become effective on February 17th if enacted on February 12th. Mr. Stabile made a motion that a hearing be set for Ordinance 1-2003 pertaining to the Middlesex Township Ordinance known as the RT Residential Towne District for 7:30 AM and be advertised accordingly. Mr. Shughart seconded the motion and it passed unanimously.

NEW BUSINESS

JESSE & VIRGINIA SPEARING – RETAINING TANK AGREEMENT FOR 3127

SPRING ROAD - According to Mr. Carpenter, this agreement is to authorize the use of a retaining tank on the property because there is not enough area to have a septic system, and the Township requires an agreement for security of tank maintenance. Mr. Stabile made a motion to approve the agreement between Jesse & Virginia Spearing and Middlesex Township, 350 North Middlesex Road Suite 1 regarding a retaining tank on the property located at 3127 Spring Road subject to them executing the agreement and returning it to the Township. Mr. Shughart seconded the motion and it passed unanimously.

POLICE DEPARTMENT BID FOR LAPTOPS AND WIRELESS NETWORK – Mr.

Shughart made a motion to advertise for bid new laptops with warranty for the police cars. Mr. Stabile mentioned a news release about a drunk driver that was allowed to get back into his car and drive away and he crossed the road and killed someone with his car. Chief Sherman stated that the bid would come in at about \$30,000.00 for the lap tops. Mr. Stabile seconded the motion and it passed unanimously.

MID-ATLANTIC LAW ENFORCEMENT CONFERENCE IN ATLANTIC CITY – Chief Sherman asked if he and Bill Goodhart could attend the conference. Mr. Stabile made a motion

to authorize Chief Sherman and Bill Goodhart to attend the conference in Atlantic City. Mr. Shughart seconded the motion and it passed unanimously.

Mr. Eppley asked Mr. Carpenter what the rules are about **political signs** not being taken down after an election. Mr. Carpenter stated that the signs need to be removed the next day.

Mr. Eppley also asked about **car rental next to the Martin Auto property** on Army Heritage Drive. Chief Sherman stated that he does have a problem with the signs at Martin's, because it is in the clear sight triangle. Mr. Shughart suggested the Mark Carpenter talk to Mr. Martin about the signs at Martins.

Chief Sherman explained that a woman called from **Teaberry** and requested that he turn the beeper of the truck off when plowing snow because it wakes her baby.

Another problem sign area for signs being in the right of way is at **Shady Lane and Colonial Peddlers**.

Mr. Stabile made a motion to allow **PMRS to draw up an agreement** so that a settlement can be reached between the police officers involved and PMRS as reflected in the last audit report. Mr. Shughart seconded the motion and it passed unanimously.

Chief Sherman has a **complaint about mail boxes** that the Township replaces after being hit by the snow from the snowplow. The problem is that the cost of the mailboxes is getting out of hand and other Townships have stopped replacing them. In the next newsletter we need to state that these mail boxes need to be designed for the winter weather. Mr. Stabile made a motion that Township policy will be that we are no longer responsible for roadway mailboxes that are hit by snow. If the plow physically hits the mailbox then the Township will be responsible to replace the mailbox. Mr. Shughart seconded the motion and it passed unanimously.

Mr. Shughart made a motion to adjourn the meeting at 8:21PM. Mr. Stabile seconded the motion.