

**MIDDLESEX TOWNSHIP
ORGANIZATIONAL MEETING
January 6, 2014**

OFFICIALS PRESENT:	SUPERVISORS:	Donald S. Geistwhite, Jr. Steve Larson William H. Goodhart
	POLICE:	Chief Barry L. Sherman
	ZONING OFFICER:	Mark D. Carpenter
	MANAGER:	Eileen M. Gault
	FIRE CHIEF:	Edwin Beam
OFFICIALS ABSENT:	SOLICITOR:	Keith O. Brenneman
	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Mr. Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, with Fire Chief Edwin Beam leading the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN: Mrs. Gault stated that the first order of business was the election of the Chairman and Vice-Chairman of the Board of Supervisors at which time Mrs. Gault asked for nominations for the position of Chairman. Mr. Goodhart nominated Mr. Geistwhite as Chairman of the Board of Supervisors. There being no further nominations, the nominations were declared closed. On the motion of Mr. Goodhart, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Geistwhite as Chairman of the Board of Supervisors. Mrs. Gault then asked for nominations for Vice-Chairman. Mr. Geistwhite nominated Mr. Larson as Vice-Chairman. There being no further nominations, the nominations were declared closed. On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Larson as Vice-Chairman of the Board of Supervisors.

APPOINTMENTS:

Secretary/Treasurer/Manager: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mrs. Gault as Township Secretary/Treasurer/Manager.

Solicitor to the Board of Supervisors: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Snelbaker & Brenneman, P.C. as Solicitor to the Board of Supervisors.

Solicitor to the Planning Commission: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Snelbaker & Brenneman, P.C. as Solicitor to the Planning Commission.

Solicitor to the Zoning Hearing Board: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Michael Rundle as Solicitor to the Zoning Hearing Board.

Engineer: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Bud Grove/Skelly & Loy as Township Engineer with the current fee schedule.

Sewage Enforcement Officer: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Vince Elbel as Township Sewage Enforcement Officer.

Assistant Sewage Enforcement Officer: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Edward Elbel as Township Assistant Sewage Enforcement Officer.

Zoning Officer: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Mark Carpenter as Township Zoning Officer.

Zoning Hearing Board Member: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. William Shover, Jr. as a Zoning Hearing Board Member, term to expire January 1, 2019.

Zoning Hearing Board Alternate Member: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Richard Boyer as a Zoning Hearing Board Alternate Member, term to expire January 1, 2017.

Planning Commission Member: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Tracy Gleim as a Planning Commission Member, term to expire January 1, 2018.

Planning Commission Member: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Steve Zeigler as a Planning Commission Member, term to expire January 1, 2018.

Municipal Authority Member: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Randy Waggoner as a Municipal Authority Member, term to expire January 1, 2019.

Recreation Board: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mrs. Karen Coon as a Recreation Board Member, term to expire January 1, 2018.

Vacancy Board Member: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mrs. Gault as the Vacancy Board Member.

CCTCC Delegate: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mrs. Gault as the Delegate to the CCTCC (Cumberland County Tax Collection Committee).

CCTCC Alternate: On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to appoint Chairman Geistwhite as the Alternate to the CCTCC (Cumberland County Tax Collection Committee).

Administrator for PMRS, AFLAC and Valic: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mrs. Gault as the Administrator for PMRS, AFLAC and Valic.

Depositories for Funds: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Orrstown Bank as a Depository for Township funds. On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to appoint Member's 1st as a second Depository for Township funds, with Chairman Geistwhite abstaining.

BOS Representative to the Municipal Authority: On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to appoint Chairman Geistwhite as a BOS Representative to the Municipal Authority.

Building Committee: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Vice-Chairman Larson as a Building Committee Member. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to appoint Mr. Goodhart as a Building Committee Member.

Cumberland Perry Task Force: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to appoint Mr. Mark D. Carpenter as the Representative for Middlesex Township to the Cumberland Perry Task Force.

Cumberland Perry Task Force Alternate: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to appoint Mr. Goodhart as the Alternate Representative for Middlesex Township to the Cumberland Perry Task Force.

RESOLUTIONS:

2014 – 1: Identifying Donald S. Geistwhite, Jr. and Eileen Gault for Safety Deposit Access. On the motion of Mr. Goodhart, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize Chairman Geistwhite and Manager/Secretary/Treasurer Eileen M. Gault for Safety Deposit Access at Orrstown Bank.

2014 – 2: Identifying all Three Supervisors and Manager/Secretary/Treasurer as Signatories for Township funds. On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was unanimously agreed to authorize all three Supervisors and Manager/Secretary/Treasurer Eileen M. Gault as authorized Signatories on the Orrstown Bank Accounts for Middlesex Township.

2014 – 3: Identifying two Supervisors and Manager/Secretary/Treasurer as Signatories for Township funds at Member's 1st. On the motion of Vice-Chairman Larson, seconded by Mr. Goodhart, it was unanimously agreed to authorize Vice-Chairman Larson, Mr. Goodhart and Mrs. Gault as authorized signatories for Township Funds at Member's 1st, with Chairman Geistwhite abstaining.

2014 – 4: Reducing Member Contribution to Police Pension Plan from 5% to 0% - On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to reduce member contributions to the police pension plan from 5% to 0%.

ESTABLISHMENT OF UNIFORM AND NON-UNIFORM SALARIES PER THE 2014 ADOPTED BUDGET: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the establishment of the uniform and non-uniform salaries per the 2014 adopted budget.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Mr. Goodhart, it was a unanimously agreed to approve the minutes of December 27, 2013.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to approve the payments of the December 2013 bill list.

REPORTS:

Solicitor: Absent

Engineer: Absent

Police: Chief Sherman submitted and briefly discussed the monthly Police Report. Report entered into record.

Zoning: Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Municipal Authority: Chairman Geistwhite stated that he is pleased to report that things are going well with the Municipal Authority.

Recreation/Recycling Coordinator: Recreation Report was submitted and entered into record.

Fire/EMC: Mr. Beam submitted and briefly discussed the monthly Fire/EMC Report. Report entered into record.

Manager: Mrs. Gault stated that notification was received that the Chamber of Commerce Membership is coming due. The Supervisors agreed that it should be renewed.

OLD BUSINESS:

Selection of Waste & Recycling Hauler: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was unanimously agreed to select as the lowest responding bid, Advanced Disposal Services, LLC with option #3 which includes a once a week bulk item collection. The new contract will begin April 1, 2014. Residents with the cart service can expect a \$34.08 savings per year or \$8.52 per quarter and residents with the tag service can expect a savings of \$6.90 per year or \$.25 per tag.

Resolution 2014 -5 Approving and Authorizing the Execution of Roadway Lighting Agreement No. 08A208 with PennDot: On the motion of Chairman Geistwhite, seconded by

Mr. Goodhart, it was unanimously agreed to authorize and execute the Roadway Lighting Agreement No. 08A208 with PennDot.

NEW BUSINESS:

Planning Commission Member Resignation: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to accept the resignation as a Planning Commission Member of Mr. Victor P. Stabile.

Chief Sherman reported that he received a notification from PennDot that sometime this summer they will be resurfacing and putting up a fence on the bridge at the turnpike on South Middlesex Road. Traffic will be maintained on one lane. The same thing will be done on Appalachian Drive.

There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting at 7:45 p.m.