

MIDDLESEX TOWNSHIP
SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 5, 2004

OFFICIALS PRESENT:	SUPERVISORS:	Chuck Shughart Victor Stabile Don Geistwhite
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE CHIEF:	Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh
	RECREATION:	Amy Nelson - Absent

CALL TO ORDER AND PLEDGE TO THE FLAG

Robert Eppley called the meeting to order at 7:05 PM in the Municipal Building.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr. Eppley turned the meeting over to Mr. Brenneman who accepted nominations for chairman. Mr. Stabile nominated Mr. Shughart for Chairman of the Board of Supervisors. Mr. Geistwhite seconded the motion and the motion carried unanimously. Mr. Eppley then led the assembly in the pledge to the flag. After a brief recognition ceremony with Rep. Pat Vance, Rep. Will Gabig, County Commissioner Bruce Barclay and the Township Secretary making presentations to Mr. Eppley, he handed the gavel over to Mr. Shughart. Mr. Don Geistwhite nominated Mr. Vic Stabile for Vice-chairman. Mr. Shughart seconded the motion and Mr. Stabile was elected Vice-Chairman unanimously.

The following appointments were approved by motions made, seconded and approved as indicated:

APPOINTMENTS:

POSITION	APPOINTEE	MOTION	SECOND	VOTE
Secretary/Treasurer	Mary Justh	Stabile	Geistwhite	unan.
Solicitor to Board of Supervisors	Snelbaker, Brenneman & Spare	Stabile	Geistwhite	unan.
Solicitor to Planning Commission	Snelbaker, Brenneman & Spare	Stabile	Geistwhite	unan.
Solicitor to Zoning Hearing Board	Michael Rundle	Stabile	Geistwhite	unan.
Engineer	Grove Associates	Stabile	Geistwhite	unan.
Sewage Enforcement Officer	Vince Elbel	Stabile	Geistwhite	unan.
Assistant Sewage Enforcement	Edward Elbel	Stabile	Geistwhite	unan.
Zoning Officer	Mark Carpenter	Stabile	Geistwhite	unan.
Zoning Hearing Board Member	Joan Pattison	Stabile	Geistwhite	unan.
Zoning Hearing Board Alternate	William Shover	Stabile	Geistwhite	unan.
Municipal Authority Member	Randy Waggoner	Stabile	Shughart	unan.
Vacancy Board Member	Mary Justh	Stabile	Geistwhite	unan.
Nominee for Delegate to Tri-County Regional Planning	Vic Stabile	Geistwhite	Shughart	unan.

Depositories for Funds	Commerce Bank	Stabile	Geistwhite	unan.
BOS Representative to the Municipal Authority	Don Geistwhite	Stabile	Shughart	unan.
Building Committee	Chuck Shughart	Stabile	Shughart	unan.
	Don Geistwhite			
Collector for Delinquent 2003 Per Capita Taxes	Gerald Donagher	Stabile	Geistwhite	unan.
	Central Credit Control			

RESOLUTIONS

Resolution 2004 – 1 - Mr. Stabile made a motion to adopt Resolution 2004-01 Identifying Chuck Shughart & Mary Justh for Safety Deposit Access. The Resolution was seconded by Mr. Geistwhite and passed unanimously.

Resolution 2004 – 2 - Mr. Stabile made a motion to adopt Resolution 2004-2 identifying all three Supervisors and Secretary/Treasurer as Signatories for Township Funds. The Resolution was seconded by Mr. Geistwhite and passed unanimously.

Resolution 2004 – 3 - Mr. Stabile made a motion to adopt Resolution 2004-3 Reducing Member Contribution to Police Pension Plan from 5% to 2%. Mr. Geistwhite seconded the motion and it passed unanimously.

Resolution 2004 – 4 - Mr. Stabile made a motion to adopt Resolution 2004-4 Amending the Fee Schedule for the year 2004 according to the letter dated 12/30/03 from Mr. Grove for Engineering Services Inspection Reimbursement. Mr. Geistwhite seconded the motion and it passed unanimously.

Resolution 2004 – 5 - Mr. Stabile made a motion to adopt Resolution 2004-5 Amending the Fee Schedule Under the Zoning Ordinance. Mr. Geistwhite seconded the motion and it passed unanimously.

ESTABLISHMENT OF SALARIES - Mr. Stabile made a motion to adopt the salaries for all non-uniform employees as reflected in the 2004 budget. Mr. Geistwhite seconded the motion and it passed unanimously.

APPROVAL OF MINUTES - Mr. Stabile made a motion to approve the minutes of 3, 17 & 29 December 2003. Mr. Geistwhite seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS - Mr. Stabile made a motion to authorize payment of the bills per 2003 December bill list. Mr. Geistwhite seconded the motion and it passed unanimously summarized as follows:

General Fund Checks #14770 thru 14895	\$ 50,807.70
Escrow Fund Check #238	5,462.25
Pension Fund Trans to GF	3,640.00
Transfer for Payroll #25 thru #27	92,586.83

TAX COLLECTION EXONERATIONS - Nancy Sheibley explained the exonerations for 2003. Mr. Stabile made a motion to approve the request for exonerations on the Per Capita Tax

of \$30.00 for 2002 as identified in her January 2, 2004 report. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a motion to exonerate Nancy Sheibley of the collections of \$2,265.00 in per capita for 2003 that will be turned over for collection. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a motion to exonerate Nancy Sheibley of the \$11,746.50 in Real Estate tax for 2003 being turned over to collection. Mr. Geistwhite seconded the motion and it passed unanimously.

CITIZEN PARTICIPATION – Mr. Joe Capuano congratulated Mr. Eppley on his years of service to the Township. He also thanked the Supervisors for not raising his taxes and asked the Supervisors to consider responsible development in the Township.

REPORTS

SOLICITOR: None

ENGINEER: None Mr. Stabile asked that Mr. Grove work on the GP Ordinance and have a presentation in 90 days.

POLICE: Presented and ordered to file.

ZONING: Presented and ordered to file. There was some discussion about the building codes for the Township with respect to the State requirements. Mr. Stabile questioned whether the Township had to react before the opt-in or the opt-out date of April, and what the advertising requirements were for enactment of the codes.

MUNICIPAL AUTHORITY: Mr. Stabile and Mr. Geistwhite gave the Board a heads up on the situation with Mr. Long and Mr. DiSanto and the well head for the Township. Mr. Stabile stated that there is a need to get this settled and get a secure water site for the Township.

RECREATION: Presented by Chuck Shughart and ordered to file.

FIRE/EMC: Ordered to file.

SECRETARY: No report.

OLD BUSINESS

(#03-11) The Commons At Parker Springs Preliminary/Final Subdivision Plan – Fawn Castle represented The Commons and explained that Cumberland County recommended in favor of the Plan. Mr. Stabile asked about the time extension of the Plan. Mr. Carpenter explained that Mr. Grove's comments have not been received. The time extension is until February 3rd, and the next regular meeting isn't until the 4th, so a decision must be made by Middlesex before February 4th at the workshop meeting on January 30, 2004. The majority of the plan is in North Middleton, only some wetlands is in Middlesex, but Mr. Stabile wants to have North Middleton's approval before he acts on the plan. Mrs. Justh was asked to contact North Middleton for their minutes.

NEW BUSINESS

Recommendation from Ed Beam for Bill Goodhart as Deputy Emergency Management Coordinator – Mr. Geistwhite made a motion to appoint Mr. Bill Goodhart as the Deputy Emergency Management Coordinator in Ed Beams absence. Mr. Stabile seconded the motion and it passed unanimously.

Establishing the Year 2004 Mileage Reimbursement Rate of 37.5 Cents Per Mile Following the Federal Guidelines – Mr. Stabile made a motion to adopt for 2004 the mileage reimbursement rate for Township employees established from time to time by the Federal guidelines. Mr. Geistwhite seconded the motion and it passed unanimously.

Mid-Atlantic Law Enforcement Conference in Cleveland, Ohio – Mr. Geistwhite made a motion to allow Chief Barry Sherman and Sgt. Bill Goodhart to attend the Mid-Atlantic Law Enforcement Conference in Cleveland, Ohio. Mr. Stabile seconded the motion and it passed unanimously.

Mr. Geistwhite made a motion to adjourn the meeting at 8:14PM for Executive Session. Mr. Stabile seconded the motion and it passed unanimously.

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