

**MIDDLESEX TOWNSHIP  
ORGANIZATIONAL MEETING  
JANUARY 4, 2010**

|                    |                 |                                               |
|--------------------|-----------------|-----------------------------------------------|
| OFFICIALS PRESENT: | SUPERVISORS:    | Vic Stabile<br>Don Geistwhite<br>Steve Larson |
|                    | SOLICITOR:      | Keith Brenneman - Absent                      |
|                    | ENGINEER:       | Bud Grove                                     |
|                    | POLICE:         | Chief Barry Sherman                           |
|                    | ZONING OFFICER: | Mark Carpenter                                |
|                    | MANAGER:        | Eileen Gault                                  |

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Vic Stabile called the meeting to order at 7:01PM in the Middlesex Township Building, with Mr. Larry Claycomb leading the pledge to the flag.

**ELECTION OF CHAIRMAN AND VICE-CHAIRMAN:**

Mr. Stabile surrendered his position regarding the first matter of election of Chairman. Mr. Geistwhite nominated Mr. Stabile for Chairman. Mr. Steve Larson seconded the motion and it passed unanimously. Mr. Stabile nominated Mr. Geistwhite as Vice-Chairman. Mr. Steve Larson seconded the motion and it passed unanimously.

The following appointments were approved by motions made, seconded and approved as indicated;

**APPOINTMENTS:**

| <b>POSITION</b>                                                                                                                                                                             | <b>APPOINTEE</b>            | <b>MOTION</b> | <b>SECOND</b> | <b>VOTE</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------|---------------|-------------|
| Manager/Secretary/Treasurer                                                                                                                                                                 | Eileen Gault                | Stabile       | Geistwhite    | Unan.       |
| Mr. Stabile mentioned a letter received by Eileen Gault in regards to her accepting formally in writing the position of Manager/Secretary/Treasurer.                                        |                             |               |               |             |
| Solicitor to Board of Supervisors                                                                                                                                                           | Snelbaker & Brenneman, P.C. | Stabile       | Geistwhite    | Unan.       |
| Solicitor to Planning Commission                                                                                                                                                            | Snelbaker & Brenneman, P.C. | Stabile       | Geistwhite    | Unan.       |
| Solicitor to Zoning Hearing Board                                                                                                                                                           | Michael Rundle              | Stabile       | Geistwhite    | Unan        |
| Engineer                                                                                                                                                                                    | Grove Associates            | Stabile       | Geistwhite    | Unan        |
| Mr. Stabile amended his motion in order to appoint Grove Associates as Township Engineer at the calendar year 2010 professional rate schedule provided to the Township by Grove Associates. |                             |               |               |             |
| Sewage Enforcement Officer                                                                                                                                                                  | Vince Elbel                 | Geistwhite    | Stabile       | Unan        |
| Assistant Sewage Enforcement Officer                                                                                                                                                        | Edward Elbel                | Geistwhite    | Stabile       | Unan        |
| Zoning Officer                                                                                                                                                                              | Mark Carpenter              | Geistwhite    | Stabile       | Unan        |

The following Planning Commission members are still within their existing terms, with some terms being extended so that all terms are on the same calendar year.

**APPOINTMENTS:**

| <b>POSITION</b>                               | <b>APPOINTEE</b>                 | <b>MOTION</b> | <b>SECOND</b> | <b>VOTE</b> |
|-----------------------------------------------|----------------------------------|---------------|---------------|-------------|
| Planning Commission                           | James E. Dries<br>01/01/2012     | Geistwhite    | Stabile       | Unan        |
|                                               | Rodney Groff<br>01/01/2013       | Stabile       | Geistwhite    | Unan        |
|                                               | Michael Buchanan<br>01/01/2013   | Geistwhite    | Stabile       | Unan        |
|                                               | Tracey Gillespie<br>01/01/2011   | Geistwhite    | Larson        | Unan        |
| Zoning Hearing Board Member                   | Curtis Barnett<br>01/01/2015     | Stabile       | Geistwhite    | Unan        |
| Zoning Hearing Board Alternate                | Ernest Giovannitti<br>01/01/2013 | Geistwhite    | Larson        | Unan        |
| Municipal Authority Member                    | Joe Capuano<br>01/01/2015        | Geistwhite    | Larson        | Unan        |
| Recreation Board                              | Karen Coon<br>01/01/2013         | Stabile       | Geistwhite    | Unan        |
|                                               | Vacancy<br>01/01/2013            |               |               |             |
|                                               | Vacancy<br>01/01/2013            |               |               |             |
| Letort Regional Authority                     | Herbert Weigl, Jr.<br>01/01/2013 | Stabile       | Geistwhite    | Unan        |
|                                               | Vacancy<br>01/01/2013            |               |               |             |
| Vacancy Board Member                          | Eileen Gault                     | Stabile       | Geistwhite    | Unan        |
| Administrator for PMRS, Valic, and AFLAC      | Eileen Gault                     | Stabile       | Geistwhite    | Unan        |
| TCC Member                                    | Vic Stabile                      | Geistwhite    | Larson        | Unan        |
| TCC Alternate                                 | Eileen Gault                     | Stabile       | Geistwhite    | Unan        |
| Depositories for Funds                        | Orrstown Bank<br>& Metro Bank    | Stabile       | Geistwhite    | Unan        |
| BOS Representative to the Municipal Authority | Don Geistwhite                   | Stabile       | Larson        | Unan        |
| Building Committee                            | Steve Larson                     | Stabile       | Geistwhite    | Unan        |
|                                               | Don Geistwhite                   | Stabile       | Larson        | Unan        |

## **RESOLUTIONS:**

2010 – 1 Identifying Don Geistwhite & Eileen Gault for Safety Deposit Access at Orrstown Bank – On the motion of Mr. Larson, seconded by Mr. Geistwhite, it was unanimously approved to identify Don Geistwhite and Eileen Gault for Safety Deposit Access at Orrstown Bank.

2010 – 2 Identifying All Three Supervisors and Secretary/Treasurer/Manager as Signatories for Township Funds – On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously approved to identify all three Supervisors and Secretary/Treasurer/Manager as signatories for Township Funds.

2010 – 3 Reducing Member Contribution to Police Pension Plan from 5% to 0% - On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously approved to reduce member contributions to police pension plan from 5% to 0%.

2010 – 4 Identifying Eileen Gault as Representative and Don Geistwhite as Alternate to the Board of Directors of the West Shore Tax Bureau. – On the motion of Mr. Larson, seconded by Mr. Stabile, it was unanimously approved identifying Eileen Gault as Representative to the West Shore Tax Bureau and Don Geistwhite as the Alternate.

## **APPROVAL OF MINUTES:**

Minutes of December 2 & 30, 2009 – On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was a unanimous approval of the minutes of December 2 and December 30 of 2009.

**AUTHORIZE PAYMENT OF BILLS:** – per December bill list – On the motion of Mr. Geistwhite, seconded by Mr. Larson it was unanimously approved to pay the December bill list.

**CITIZEN PARTICIPATION:** Mr. Don Isabella of York Waste Disposal spoke regarding the selection of the Waste & Recycling Hauler. Mr. Isabella felt that of the five (5) bids received by the Township only two (2) bids had met the requirements of the options stated on the bid specifications and York Waste was one of the two (2) and the lowest responsive bidder. Mr. Isabella also stated that he felt there were ample instructions, notice and time given to submit the bids. Therefore, Mr. Isabella respectfully requested that York Waste be awarded the contract.

Ron Goodhart a representative from Interstate Waste Services stated that even though there may be small informalities in their bid package, they submitted their package on the best interest of the residence of the Township and asked that the Supervisors look at their bid in that respect. Mr. Goodhart also felt that in every respect their bid was correct.

Mr. Larry Claycomb a citizen of Middlesex Township offered thanks to Mrs. Mary Justh for her service to the Township.

## **REPORTS:**

**Solicitor** – No Report - Absent

**Engineer** – Mr. Grove stated he received a report dated December 20, 2009 that Petro conducted a study and plan to divert the storm water run-off to the large basin on the SW corner of the property. Petro indicated that they did three (3) water samples (tests) and the results meet the Clean Streams Law for quality. The water collection is done prior to the water going into the

basin. Mr. Grove feels that they are making an attempt and have done a good job from a non-engineer perspective in researching this matter. DEP has been advised on this and rather than the Township doing independent studies, Mr. Grove suggest the Township work with DEP on this. Mr. Grove is unable to say whether there is a problem or not, but will remain on top of this and keep the Supervisors aware of any steps taken.

Mr. Grove also reported on the traffic signal at Sheetz. He stated that there is pledged cooperation on this and that he wasn't aware of any traffic study being updated but to his knowledge Brian Syoka from Sheetz has authorized a new traffic study.

**Police** – Entered into Record. Mr. Sherman reported on accident on S. Middlesex Road and another break in at Willow View Drive between 6am – 2 pm.

**Zoning** – Entered into Record. Mr. Carpenter mentioned that he has only issued one building permit this month. Mr. Carpenter reported that he sent out letters to property owners on Trindle Road regarding their address change. Next address changes will be for Regency Woods Mobile Home Parks.

**Municipal Authority** – Mr. Geistwhite reported that Mr. Morrison is continuing to work with ARM and meeting with the Susquehanna River Basin Commission regarding getting the Well on line as to how much water they will allow the Authority to pump per day. Things slowed down around the holidays. But Mr. Geistwhite is confident that there will be some resolution within a couple of months.

**Recreation/Recycling Coordinator** – Entered into record.

**Fire/EMC** – Fire Chief Ed Beam asked that his monthly report be entered into record.

**Secretary** – Mr. Stabile asked when the audit would begin. Mrs. Justh informed him that the auditors will meet beginning January 5, 2010 to discuss the schedule of the audit that would begin immediately. Mrs. Justh mentioned that it would be the same auditors as the previous year and that Jenny Pyers whom the supervisors appointed last year would be running for the position next year.

## **OLD BUSINESS:**

**Selection of Waste & Recycling Hauler** – Mr. Stabile stated that the bid openings took place at the last workshop meeting. He mentioned that five (5) bids were received with a sixth one that had dropped. A number of bidders did not submit bids on all the options and only two (2) had submitted bids on all the options yet there was still some questions regarding the responsiveness of all bidders. Mr. Stabile mentioned that a letter dated December 31, 2009 had been received by Attorney Charles Roush indicating that he feels of the responsive bids, York Waste is responsive & the low bidder as opposed to the other bidders. Mr. Stabile stated that three (3) options were for bid yet the supervisors were in agreement to staying with the current system which is option two (2) which consisted of a weekly pickup and a spring and fall clean-up. After much discussion the Supervisors agreed that the bids need to be resubmitted with one option only. On the motion of Mr. Stabile, seconded by Mr. Geistwhite it was unanimously approved to reject all bids for the Waste Disposal Contract opened by the Township on December 30, 2009 and that the contract be rebid for bid opening on January 29, 2010 at the workshop meeting, but this time the bid package will only request a bid under option 2 which is

a weekly pickup and a pickup for both spring and fall clean up weeks twice a year, no other options.

**Release of Sunday Boulevard Maintenance CD** – This is a situation in which they want their security released yet all improvements are not yet completed. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed that with respect to the request by the Sunday Trust to release their maintenance security, that the Township inform the Sunday Trust that unless their maintenance agreement can be extended to June 15, 2010 so that the improvements can be done, that Middlesex Township will draw on that security prior to January 17, 2010 to insure that we have enough funds to complete the rest of the improvements and that we authorize use of the Sunday Trust security to address the conditions noted in Mr. Grove's December 29, 2009 memo unless by January 17, 2010 counsel for Sunday Trust confirms in writing that the maintenance agreements will be extended to June 15, 2010.

#### **NEW BUSINESS:**

**Agreement to extend Police Collective Bargaining Agreement** – The current 3 year police contract was up for renegotiation this year. The police offered that in light of the economy, they would spare the Township the trouble and expense of having to go through arbitration or to renegotiate the agreement and that they agreed to extended the current contract for another year to December 31, 2011 with all benefits and agreements including the yearly increase of 3 ½ percent under the contract remaining the same. Keith Seibert of the Collective Bargaining Unit was present and confirmed their agreement to the terms on behalf of the police. On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously approved to authorize and execute the agreement to extend the Collective Bargaining Agreement between Middlesex Township and its Police Association for an additional year term.

There being no further business, on the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to adjourn the meeting at 8:20 P.M.