

**MIDDLESEX TOWNSHIP
SUPERVISORS ORGANIZATONAL MEETING
JANUARY 3, 2005**

OFFICIALS PRESENT: **SUPERVISORS:** Chuck Shughart
 Victor Stabile
 Don Geistwhite
 SOLICITOR: Keith Brenneman
 ENGINEER: Bud Grove – Absent
 POLICE CHIEF: Barry Sherman
 ZONING OFFICER: Mark Carpenter
 SECRETARY: Mary Justh
 RECORDING
 SECRETARY: Laurel Godlove - Absent
 RECREATION: Amy Nelson – Absent

CALL TO ORDER AND PLEDGE TO THE FLAG

Chuck Shughart called the meeting to order at 7:04 PM ion the municipal Building. Leah Farr reported from the Sentinel, led the assembly in the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr. Shughart turned the meeting over to Mr. Brenneman who accepted nominations for chairman. Mr. Stabile nominated Mr. Shughart for Chairman of the Board of Supervisors. Mr. Geistwhite seconded the motion and the motion carried unanimously. Mr. Geistwhite nominated Mr. Stabile as Vice-Chairman. Mr. Shughart seconded the motion and it carried unanimously.

The following appointments were approved by motions made, seconded and approved as indicated:

APPOINTMENTS:

POSITION	APPOINTEE	MOTION	SECOND	VOTE
Secretary/Treasurer	Mary Justh	Stabile	Geistwhite	unan.
Solicitor to Board of Supervisors	Snelbaker, Brenneman, P. C.	Geistwhite	Shughart	unan.
Solicitor to Planning Commission	Snelbaker, Brenneman, P. C.	Stabile	Geistwhite	unan.
Solicitor to Zoning Hearing Board	Michael Rundle	Stabile	Shughart	unan.
Engineer	Grove Associates	Geistwhite	Stabile	unan.
Sewage Enforcement Officer	Vince Elbel	Stabile	Geistwhite	unan.
Assistant Sewage Enforcement Officer	Edward Elbel	Geistwhite	Stabile	unan.
Zoning Officer	Mark Carpenter	Stabile	Shughart	unan.
Zoning Hearing Board Member	Curtis Barnett	Shughart	Geistwhite	unan.
Alternate	Scott Shirey	Stabile	Geistwhite	unan.
Municipal Authority Member	Joe Capuano	Stabile	Shughart	unan.

Recreation Board Members	Marian Smyser	Stabile	Geistwhite	unan.
	Penny Davis	Geistwhite	Stabile	unan.
Vacancy Board Member	Mary Justh	Geistwhite	Stabile	unan.
Depositories for Funds	Commerce Bank	Stabile	Geistwhite	unan.
	Orrstown Bank			
BOS Representative to the Municipal Authority	Don Geistwhite	Shughart	Stabile	unan.
Building Committee	Chuck Shughart	Geistwhite	Stabile	unan.
	Don Geistwhite	Geistwhite	Stabile	unan.

RESOLUTIONS

Resolution 2005 – 1 - Mr. Geistwhite made a motion to adopt Resolution 2005 – 1 Identifying Stabile and passed unanimously.

Resolution 2005 – 2 – Mr. Geistwhite made a motion to adopt Resolution 2005-2 Identifying all three Supervisors and Secretary/Treasurer as Signatories for Township Funds. The Resolution was seconded by Mr. Shughart and passed unanimously.

Resolution 2005 – 3 – Mr. Stabile made a motion to adopt Resolution 2005 -3 Reducing Member Contribution to Police Pension Plan from 5% to 0%. Mr. Geistwhite seconded the motion and it passed unanimously.

ESTABLISHMENT OF SALARIES – Mr. Stabile made a motion to adopt the salaries for all non-uniform employees as reflected in the 2005 budget. Mr. Geistwhite seconded the motion it passed unanimously.

APPROVAL OF MINUTES – Mr. Stabile made a motion to approve the minutes for December 1 and 30 as revised by the Township Solicitor. Mr. Geistwhite seconded the motion and it passed unanimously.

AUTHORIZE PAYMENT OF BILLS – Mr. Geistwhite made a motion to authorize payment of the December bills per the bill list. The motion was seconded by Mr. Stabile and passed unanimously.

CITIZEN PARTICIPATION – Dee Fagan made a brief presentation to the Supervisors with concerns about the Resolution before the Board from the Cumberland County Tourism Bureau.

MUNICIPAL TOURISM RESOLUTION – Merri Lou Schaumann, Tourism Consultant for Cumberland County, gave a brief presentation to give the Supervisors of information about how the County hopes this will bring tourism to Cumberland County. Praful Sanghani, manager Rodeway Inn, asked the Supervisors to take their time making a decision on this resolution. Mike Perry introduced himself to the audience and the Supervisors and stated what his association is with Army Heritage Museum. Mr. Geistwhite asked what the plans are for the outside walking trail at the Army facility on Army Heritage Drive.

REPORTS

SOLICITOR: Mr. Brenneman reported that the Deeds of Dedication for Meadowbrook are in order and he would have an Ordinance ready for stop signals at the workshop meeting on January 28th.

ENGINEER: None

POLICE: Report presented and ordered to file.

ZONING: Report presented and ordered to file. Mr. Carpenter asked the Supervisors to adopt a resolution for the installation and operation of the traffic signal at West Point Drive and Rt. 11.

MUNICIPAL AUTHORITY: The Supervisors asked Mrs. Justh to write a letter of thank you to Mr. Dick Gutshall for his faithful service to the Municipal Authority over the last 12 years.

RECREATION: Presented and ordered to file.

FIRE/EMC: Presented and ordered to file.

SECRETARY: None

OLD BUSINESS

(04-26) Appalachian Estates Final Subdivision Plan - Mr. Chris Hoover presented the plan for Appalachian Estates with no waivers. Mr. Stabile made a motion to approve the Final Subdivision Plan for Appalachian Estates dated November 1, 2004 with the following conditions; that conditions 1 through 5 as noted in the minutes of the December 20, 2004 meeting minutes be satisfied, That the amount of money that the developer will pay will be agreed to and paid prior to plan filing in lieu of land dedication. That a note on the face of the plan be added for conditional approval and that all conditions on the preliminary approval be satisfied in time for filing of final approval. Mr. Geistwhite seconded the motion and it passed unanimously.

(04-27) Ridge Estates Final Subdivision Plan – Mr. Chris Hoover presented the Ridge Estates plan. Mr. Stabile made a motion December 6, 2004 that the 4 requested waivers be granted as show on the face of the plan. Mr. Geistwhite seconded the motion and it passed unanimously. Mr. Stabile made a second motion in connection with that same plan dated December 6, 2004 that approval be granted for the subdivision plan subject to the following conditions; that the applicant satisfy the 5 conditions as noted in the Planning Commission Regular Meeting minutes of December 20, 20024, with the caveat that condition #5 indicates that the waiver of 716 be added to indicate the that the proper section # be added. That the 6th condition would be that the developer's fee in lieu of land dedication be paid prior to the filing of the final plan. That the note indicating that approval of all conditions be on the face of the plan. That the developer's agreement be agreed to by the Solicitor and the Engineer to include

improvement security, as well as road improvement to Ridge Drive, and conditions on the preliminary plan be satisfied for final approval. Mr. Geistwhite seconded the motion and it unanimously.

NEW BUSINESS

Pennsylvania Transit and Road Safety Memorandum – The Supervisors indicated that Chief Sherman and Secretary Justh should get together and forward comments on to the Pennsylvania Transit and Road Safety Memorandum.

Mr. Stabile made a motion to adopt Resolution 2005-4 application to install and operate a traffic signal at West Point Drive and Rt. 11. Mr. Geistwhite seconded the motion and it passed unanimously.

Establishing the Year 2005 Mileage Reimbursement Rate of 40.5 Cents Per Mile Following the Federal Guidelines. Mr. Geistwhite made a motion to set the mileage reimbursement rate at 40.5 cents per mile following the Federal guidelines. Mr. Stabile seconded the motion and it passed unanimously.

Letter of Resignation – Laurel Godlove – Mr. Shughart made a motion to accept the letter of resignation for Laurel Godlove. Mr. Stabile seconded the motion and it passed unanimously.

Executive Session – The meeting was adjourned to execute session at 8:26 PM for personnel matters on a motion by Mr. Shughart, seconded by Mr. Stabile.