

**MIDDLESEX TOWNSHIP
ORGANIZATIONAL MEETING
January 3, 2018**

OFFICIALS PRESENT:	SUPERVISORS:	Donald S. Geistwhite, Jr. William H. Goodhart
	DIRECTOR OF PUBLIC SAFETY:	Barry L. Sherman
	SOLICITOR:	Keith O. Brenneman
	FIRE/EMC:	Edwin Beam
	ZONING OFFICER:	Mark D. Carpenter
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	SUPERVISOR:	Steve Larson
	ENGINEER:	Bud Grove

CALL TO ORDER AND PLEDGE TO THE FLAG: Mr. Geistwhite called the meeting to order at 7:00 p.m. in the Middlesex Township Building, with Mr. Sherman leading the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN: The meeting was turned over to the Solicitor Mr. Brenneman with the first order of business being the election of the Chairman and Vice-Chairman of the Board of Supervisors. Supervisor Goodhart nominated Supervisor Geistwhite as Chairman of the Board of Supervisors. There being no further nominations, the nominations were declared closed. It was unanimously agreed to appoint Supervisor Geistwhite as Chairman of the Board of Supervisors. Supervisor Goodhart then nominated Supervisor Larson as Vice-Chairman. There being no further nominations, the nominations were declared closed. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Supervisor Larson as Vice-Chairman of the Board of Supervisors.

APPOINTMENTS:

Manager/Secretary/Treasurer: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mrs. Eileen M. Gault as Township Manager/Secretary/Treasurer.

Solicitor to the Board of Supervisors: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint the Law Office of Keith O. Brenneman, P.C. as Solicitor to the Board of Supervisors.

Solicitor to the Planning Commission: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint the Law Office of Keith O. Brenneman, P.C. as Solicitor to the Planning Commission.

Solicitor to the Zoning Hearing Board: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Jennifer Hipp of Bogar & Hipp Attorneys at Law as Solicitor to the Zoning Hearing Board.

Engineer: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Bud Grove of Skelly & Loy, LLC as Township Engineer at the rate of the submitted fee schedule.

Sewage Enforcement Officer: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Vince Elbel as Township Sewage Enforcement Officer.

Assistant Sewage Enforcement Officer: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Jim Maun as Township Assistant Sewage Enforcement Officer.

Zoning Officer: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Mark D. Carpenter as Township Zoning Officer.

Zoning Hearing Board Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Ernest Giovannitti as a Zoning Hearing Board Member, term to expire January 1, 2023.

Planning Commission Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Tracy Gleim as a Planning Commission Member, term to expire January 1, 2022.

Planning Commission Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Steve Zeigler as a Planning Commission Member, term to expire January 1, 2022.

Recreation Board Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Ms. Karen Coon as a Recreation Board Member, term to expire January 1, 2022.

Recreation Board Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Ms. Marian Smyser as a Recreation Board Member, term to expire January 1, 2021.

Municipal Authority Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Ernest Giovannitti as a Municipal Authority Board Member, term to expire January 1, 2020.

Municipal Authority Member: The appointment of Donald S. Geistwhite, Jr. has been tabled until the January 26, 2018 Workshop Meeting.

CCTCC Delegate: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Township Manager Eileen M. Gault to the CCTCC (Cumberland County Tax Collection Committee) and Chairman Geistwhite as the Alternate.

Administrator for PMRS, AFLAC and Valic: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Township Manager Eileen M. Gault as the Administrator for PMRS, AFLAC and Valic.

Depositories for Funds: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Orrstown Bank as a Depository for Township funds.

Depositories for Funds: The appointment of Member's 1st Credit Union has been tabled until the January 26, 2018 Workshop Meeting.

BOS Representative to the Municipal Authority: The appointment of Mr. Donald S. Geistwhite, Jr. has been tabled until the January 26, 2018 Workshop Meeting.

Building Committee: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Vice-Chairman Larson and Chairman Geistwhite as Building Committee Members.

Cumberland Perry Task Force: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Mark D. Carpenter as the Representative for Middlesex Township to the Cumberland Perry Task Force and Supervisor Goodhart as the Alternate.

Vacancy Board Member: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Township Manager Eileen M. Gault as the Vacancy Board Member.

RESOLUTIONS:

2018 – 1: Identifying all Three Supervisors and Manager/Secretary/Treasurer as Signatories for Township funds. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize all three Supervisors and Manager/Secretary/Treasurer Eileen M. Gault as authorized Signatories on the Orrstown Bank Accounts for Middlesex Township.

2018 – 2: Identifying all Three Supervisors and Manager/Secretary/Treasurer as Signatories for Township funds. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize all three Supervisors and Manager/Secretary/Treasurer Eileen M. Gault as authorized Signatories on the Orrstown Bank Payroll Account for Middlesex Township.

2018 – 3: Identifying two Supervisors and Manager/Secretary/Treasurer as Signatories for Township funds at Member's 1st. This matter has been tabled until the January 26, 2018 Workshop Meeting.

2018 – 4: Reducing Member Contribution to Police Pension Plan from 5% to 0% - On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to reduce member contributions to the police pension plan from 5% to 0%.

ESTABLISHMENT OF UNIFORM AND NON-UNIFORM SALARIES PER THE 2018 ADOPTED BUDGET: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the establishment of the uniform and non-uniform salaries per the 2018 adopted budget.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was a unanimously agreed to approve the minutes of December 6, 2017.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart it was unanimously agreed to approve the payments of the December 2017 bill list.

REPORTS:

Solicitor: No report.

Engineer: Absent. No report

Director of Public Safety: Mr. Sherman submitted and briefly discussed the monthly Police Report. Report entered into record.

Zoning: Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Municipal Authority: Chairman Geistwhite stated that he is pleased to report that things are going well with the Municipal Authority.

Recreation/Recycling Coordinator: Recreation Report was submitted and entered into record.

Fire/EMC: Mr. Beam submitted and briefly discussed the monthly Fire/EMC Report. Report entered into record.

Manager: The Manager reported that she received the resignation of Mr. Eric Donley from the Municipal Authority Board effective January 19, 2018. She then reported that the Annual Auditors Meeting was held at 6 p.m. with plans to begin the Audit on January 20, 2018. The Chamber of Commerce Membership was received. On the motion of Chairman Geistwhite, seconded by Supervisor, it was unanimously agreed to renew the Carlisle Area Chamber of Commerce Membership.

NEW BUSINESS:

Motion to award waste and recyclables collection contract to Advanced Disposal: One the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to award the contract for the collection and disposal of refuse, recyclable material and other services to Advanced Disposal Services Eastern PA, Inc. per the agreement with Middlesex Township effective April 1, 2018.

OLD BUSINESS:

New fireworks law discussion: There was a brief discussion on the interpretation of the new law. The Solicitor Mr. Brennenman has briefly reviewed the new law and still has further review to do and will give a more definitive opinion at the January 26, 2018 Workshop Meeting.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:38 p.m.