

**MIDDLESEX TOWNSHIP
ORGANIZATIONAL MEETING
January 3, 2011**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Victor P. Stabile Vice-Chairman Donald S. Geistwhite, Jr. Steve Larson
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove - Absent
	POLICE:	Chief Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	MANAGER:	Eileen Gault

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mr. Vic Stabile called the meeting to order at 7:02 p.m. in the Middlesex Township Building, with new reporter Stephanie leading the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN:

Mr. Stabile turned the meeting over to Mr. Brenneman for the election of the position of Chairman of the Board of Supervisors. Mr. Brenneman asked for nominations for the position of Chairman of the Board of Supervisors. Mr. Geistwhite nominated Mr. Stabile. There being no further nominations, Mr. Brenneman declared the nominations closed. On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Stabile as Chairman of the Board of Supervisors. On the motion of Mr. Stabile, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Geistwhite as Vice-Chairman of the Board of Supervisors.

APPOINTMENTS:

Secretary/Treasurer/Manager: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mrs. Eileen Gault as Township Secretary/Treasurer/Manager.

Solicitor to the Board of Supervisors: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Snelbaker & Brenneman, P.C. as Solicitor to the Board of Supervisors.

Solicitor to the Planning Commission: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Snelbaker & Brenneman, P.C. as Solicitor to the Planning Commission.

Solicitor to the Zoning Hearing Board: On the motion of Mr. Geistwhite, seconded by Mr. Stabile, it was unanimously agreed to appoint Mr. Michael Rundle as Solicitor to the Zoning Hearing Board.

Engineer: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Grove Associates as Township Engineer subject to the same fee schedule as 2010.

Sewage Enforcement Officer: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Vince Elbel as Township Sewage Enforcement Officer.

Assistant Sewage Enforcement Officer: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Edward Elbel as Township Assistant Sewage Enforcement Officer.

Zoning Officer: On the motion of Mr. Geistwhite, seconded by Mr. Stabile, it was unanimously agreed to appoint Mr. Mark Carpenter as Township Zoning Officer.

Tax Collector: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Mr. Frank Roberto as Tax Collector effective January 1, 2011 for the unexpired term of Penny Davis.

Zoning Hearing Board Member: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Scott Shirey as a Zoning Hearing Board Member, term to expire January 1, 2016.

Zoning Hearing Board Member Alternate: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Richard Boyer as a Zoning Hearing Board Member Alternate, term to expire January 1, 2014.

Municipal Authority Board Member: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Peter Lusardi as a Municipal Authority Board Member, term to expire January 1, 2016.

Recreation Board: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mrs. Linda Eckenrode as a Recreation Board Member, term to expire January 1, 2016.

Letort Regional Authority: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to appoint Mrs. Donna Snyder as a Letort Regional Authority Board Member, term to expire January 1, 2013.

Vacancy Board Member: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Mrs. Eileen Gault as a Vacancy Board Member.

Administrator for PMRS, Valic, AFLAC and a TCC Alternate: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Mrs. Eileen Gault as the Administrator for PMRS, Valic, and AFLAC and a TCC Alternate.

Depositories for Funds: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Orrstown Bank as a Depository for Township funds. On the motion of Mr. Stabile, seconded by Mr. Larson, it was unanimously agreed to appoint Member's 1st as a second Depository for Township funds, with Mr. Geistwhite abstaining.

BOS Representative to the Municipal Authority: On the motion of Mr. Stabile, seconded by Mr. Larson, it was unanimously agreed to appoint Mr. Geistwhite as a BOS Representative to the Municipal Authority.

Building Committee: On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to appoint Mr. Steve Larson as a Building Committee Member. On the motion of Mr. Stabile, seconded by Mr. Larson it was unanimously agreed to appoint Mr. Geistwhite as an Alternate Building Committee Member.

RESOLUTIONS:

2011 – 1: Identifying all Three Supervisors and Secretary/Treasurer/Manager as Signatories for Township funds. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to authorize all three Supervisors and Secretary/Treasurer/Manager Eileen Gault as authorized signatories on the Orrstown Bank Accounts for Middlesex Township.

2011 – 2: Identifying Mr. Don Geistwhite and Mrs. Eileen Gault for Safety Deposit Access. On the motion of Mr. Stabile, seconded by Mr. Larson, it was unanimously agreed to authorize Supervisor Don Geistwhite and Secretary/Treasurer/Manager Eileen Gault for Safety Deposit Access at Orrstown Bank.

2011 – 3: Reducing Member Contribution to Police Pension Plan from 5% to 0% - On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to reduce member contributions to police pension plan from 5% to 0%.

2011 – 4: Identifying Eileen Gault as Representative and Don Geistwhite as Alternate to the Board of Directors of the West Shore Tax Bureau. – On the motion of Mr. Stabile, seconded by Mr. Larson, it was unanimously approved identifying Eileen Gault as Representative to the West Shore Tax Bureau and Don Geistwhite as the Alternate.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was a unanimously agreed to approve the minutes of October 29, 2010 and November 3, 2010.

AUTHORIZE PAYMENT OF BILLS: On the motion of Mr. Geistwhite, seconded by Mr. Larson it was unanimously approved to pay the December 2010 bill list.

REPORTS:

Solicitor: Mr. Brenneman reminded the Supervisors that on February 2, 2011 they will need to authorize advertisement for a public hearing and enactment of Middlesex Township's version of the County wide Stormwater Ordinance. Mr. Stabile asked Mr. Carpenter to touch base with the Engineer Mr. Grove regarding this matter and then asked that this is on the agenda for the Workshop Meeting at the end of January.

Engineer: Absent

Police: Entered into Record.

Zoning: Mr. Carpenter reported that he has only issued six permits this month. He then gave a report summarizing all permits issued for 2010 and that there was \$67,660 in revenue at the end of the year.

Municipal Authority: Mr. Geistwhite reported that Mr. Morrison and Mr. Zimmerman have been working on the Authority's share of fees with the Carlisle Borough and that it continues to go on.

Recreation/Recycling Coordinator: Entered into record. The Supervisors complimented the staff for a job well done once again at the Christmas Luncheon, Christmas Tree Lighting and Santa Breakfast.

Fire/EMC: No new report.

Secretary: Mrs. Gault reported that she has not received the annual agreement from the Humane Society but that they did send a letter stating that there will be some changes regarding fees.

OLD BUSINESS:

Transfer of radio license from Middlesex Township to Cumberland County: This matter was tabled from the Workshop meeting. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to authorize and execute the FCC application for assignments of authorization and transfers of control in order to transfer the Township radio license frequency identified as WNNP363 to Cumberland County in the area of Deer Lane in order to accommodate our 800 MHz radio system.

Stop Sign at Army Heritage and Claremont Road: Chief Sherman reported that he has the study completed, but it is not in writing. He will be speaking with the Engineer, Mr. Grove, to verify that the study was done correctly. If the study is correct, the Solicitor will need to write the Ordinance. On the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to authorize the Solicitor Mr. Brenneman to draft the Ordinance to be able to post stop signs at Army Heritage and Claremont Road.

Officer Goodhart's Retirement: Chief Sherman reminded the Supervisors of Officer Goodhart's upcoming Retirement and that a final count is needed by the following Monday.

NEW BUSINESS:

Resolution 2011 – 5 Adopting the Cumberland County Hazard Mitigation Plan: Fire Chief Ed Beam reported that the Hazard Mitigation Plan is much the same as the one from 2005 and must be updated every five (5) years. The purpose of the plan is to reduce property damage and to save lives in the event of a natural or man-made disaster. On the motion of Mr. Stabile, seconded by Mr. Geistwhite, it was unanimously agreed to adopt Resolution 2011 – 5 adopting Cumberland County's 2011 Hazard Mitigation Plan as the official Hazard Mitigation Plan for Middlesex Township.

Mr. Stabile stated that the Township started the New Year with the 2011 Budget which reflects no increase over last year's budget. Mr. Stabile thanked the staff and police for making that possible. The staff has done an excellent job in cutting out and deferring programs in order to keep the budget manageable for the Township.

Chief Sherman presented his traffic study that was done at Army Heritage Drive and Trindle Road and Army Heritage Drive and Claremont Road. There being no further business, on the motion of Mr. Geistwhite, seconded by Mr. Larson, it was unanimously agreed to adjourn the meeting at 8:29 p.m.