

MIDDLESEX TOWNSHIP
SUPERVISORS ORGANIZATIONAL MEETING
2 JANUARY 2001

OFFICIALS PRESENT:	SUPERVISORS:	Robert Eppley Chuck Shughart Victor Stabile
	SOLICITOR:	Keith Brenneman
	ENGINEER:	Bud Grove
	POLICE CHIEF:	Barry Sherman
	ZONING OFFICER:	Mark Carpenter
	SECRETARY:	Mary Justh
	RECREATION:	Debbie Vogel - Absent

CALL TO ORDER AND PLEDGE TO THE FLAG

Robert Eppley called the meeting to order at 7:08 PM in the Municipal Building.
Solicitor Brenneman then led the assembly in the pledge to the flag.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Mr. Shughart nominated Mr. Eppley for chairman of the Board of Supervisors. Mr. Stabile seconded the motion, the motion carried unanimously. Mr. Stabile nominated Mr. Shughart for Vice-chairman. Mr. Eppley seconded the motion and Mr. Shughart was elected unanimously as Vice-chairman.

The following appointments were approved by motions made, seconded and approved as indicated:

APPOINTMENTS

POSITION	APPOINTEE	MOTION	SECOND	VOTE
Secretary/Treasurer	Mary G. Justh	Stabile	Shughart	unan.
Solicitor (BOS)	Snelbaker, Brenneman & Spare	Shughart	Stabile	unan.
Solicitor (PC)	Snelbaker, Brenneman & Spare	Stabile	Shughart	unan.
Solicitor (ZHB)	Michael Rundle	Shughart	Stabile	unan.
Engineer	Grove Associates	Stabile	Shughart	unan.
Sewage Enforcement Officer	Vince Elbel	Shughart	Stabile	unan.
Zoning Officer	Mark Carpenter	Shughart	Stabile	unan.
Assistant Zoning Officer	Debbie Vogel	Stabile	Shughart	unan.
Zoning Hearing Board (alt.)	Deferred to Feb. Meeting	Stabile	Shughart	unan.
Planning Commission	"	Stabile	Shughart	unan.
Municipal Authority Member	"	Stabile	Shughart	unan.
Recreation Advisory Board	Fran Socha Marian Smyser	Stabile	Shughart	unan.
Vacancy Board Member	Mary G. Justh	Stabile	Shughart	unan.
Nominee for Delegate to Tri-County Reg. Plan.	Vic Stabile	Shughart	Eppley	unan.
Depositories for Funds	Commerce Bank	Stabile	Shughart	unan.
PSATS Voting Delegate	Robert Eppley	Shughart	Stabile	unan.
Delegate to Cumb. Co. Solid Waste Auth.	Mary Justh	Shughart	Stabile	unan.
Delegate to Letort Regional Authority until 1/1/06	Roland D. Fenton	Stabile	Shughart	unan.

BOS Representative to the Mun. Authority	Vic Stabile	Shughart	Eppley	unan.
Building Committee	Vic Stabile	Eppley	Shughart	unan.
	Chuck Shughart	Eppley	Stabile	unan.

RESOLUTIONS

Resolution 2001-1 - Mr. Stabile made a motion to adopt Resolution 2001-1, identifying Robert Eppley and Mary Justh as persons having access to the Township bank deposit box. The resolution was seconded by Mr. Shughart and passed unanimously.

Resolution 2001-2 - Mr. Stabile made a motion to adopt Resolution 2001-2, identifying all three supervisors as well as the Secretary/Treasurer as signatories for Township funds. The resolution was seconded by Mr. Shughart and passed unanimously.

Resolution 2001-3 - Mr. Shughart made a motion to adopt Resolution 2001-3, wherein the Township agrees to reduce the required member contribution to the police pension plan from 5% to 4% for 2000. Seconded by Mr. Stabile and passed unanimously.

Resolution 2000-4 - Mr. Stabile made a motion to adopt Resolution 2001-4, amending the fee schedule for Engineering services and inspection reimbursement for the year 2001. Mr. Shughart seconded the motion and it passed unanimously.

ESTABLISHMENT OF SALARIES

On a motion by Mr. Shughart that was seconded by Mr. Stabile and passed unanimously; the Board approved employee salaries as established in the approved Budget for 2001. Mr. Stabile commended the staff on the work that is done in the Township.

APPROVAL OF MINUTES

On a motion by Mr. Shughart seconded by Mr. Stabile, the Board voted unanimously to approve the minutes of 6 and 29 December 2000.

AUTHORIZE PAYMENT OF BILLS

On a motion by Mr. Stabile, seconded by Mr. Shughart and passed unanimously, the Board approved payment of bills represented by the bill list of December, summarized as follows:

General Fund: checks #10934 through #11061, inclusive, for a total of \$78,704.21

Cap Res Equipment: Transfer from GF \$22,000.00

Gen Cap Res - Transfer from GF \$49,000.00 - \$25,000.00 to go for Debt Reduction and \$20,000.00 for Scales and \$4,000.00 for updating the traffic signals.

State Fund: check #121 for \$1,163.00

Escrow Fund: checks #142 thru #146 for \$3,969.00

Payroll #25 for \$25,584.43

Payroll #26 for \$26,494.66

Longevity \$10,549.70

CITIZEN PARTICIPATION - None

REPORTS

SOLICITOR: No report.

ENGINEER: Mr. Grove stated that he has two items to bring before the Board, both are **reduction of security**. Mr. Grove recommended a reduction of security for PennTerra Engineering based on an inspection of the **Meadowbrook Farms**: Wetland Mitigation Pond, by \$24,750.00 to a **balance of \$2,750.00**. Mr. Grove recommended that the security be held until such time as the

deficiencies listed in a letter dated December 29, 2000 to Ken Kemp have been corrected satisfactorily. Mr. Stabile made a motion to reduce the security for Meadowbrook Farms Wetland Mitigation Pond from \$27,500.00 by \$24,750.00 to a new balance of \$2,750.00 for security until the deficiencies listed in Mr. Grove's letter of December 29th have been met. Mr. Shughart seconded the motion and it passed unanimously. Mr. Grove recommended a **reduction in security** for public improvements at **Ritner Steel** by \$5,875.20. **The balance of \$1,036.80** may be retained as Maintenance Security for a period of 18 months as prescribed in the Subdivision and Land Development Ordinance, Section 1301k. Mr. Shughart made a motion that the security for Ritner Steel be reduced to \$1,036.80. Mr. Stabile seconded the motion and it passed unanimously.

POLICE: Presented by Chief Sherman and ordered to file.

ZONING: Presented by Mark Carpenter and ordered to file. Mr. Stabile questioned what exactly was happening at **Crossroads Commerce**, were the elevations changed? Mr. Carpenter and Mr. Grove are aware of some changes at Crossroads Commerce as long as it does not interfere with drainage. Mr. Carpenter explained that the changes to MPC are available on CD Rom.

MUNICIPAL AUTHORITY: No report.

RECREATION: No report.

FIRE/EMC: Presented by Ed Beam and ordered to file. Chief Ed Beam would like the Supervisors to consider a Resolution regarding third party billing for the fire companies. Mr. Brenneman stated that there is no liability for the Township. It was explained that Fire Incorporated is the company that would handle the billing. Mr. Shughart questioned whether the company should be bonded, since this company will be handling Township money. Mr. Brenneman will have a Resolution for the next meeting. Mr. Shughart asked about budgets from the Fire Companies. Mrs. Justh assured the Fire Chief that we do have the budgets in our possession.

SECRETARY: No report. Mrs. Justh acknowledged an award received by New Kingstown Fire Department. The Supervisors recommended that a letter of recognition be forwarded to them from Mrs. Justh.

OLD BUSINESS

Letter from Fire Chief Ed Beam - Mr. Stabile questioned Chief Beam regarding the request for extra money for the Fire Companies. Chief Beam explained that there has not been an increase in the past fire years. Mrs. Justh was asked to make copies of the budgets for the Supervisors. Mr. Stabile made a motion to table the Fire Company allocation request until the next meeting.

MYBA – Baseball Field Renovation – Mr. Shughart stated that he does not like to dole out money for unbudgeted items. Chief Sherman told the Supervisors that they did an excellent job of redoing the fields. Mr. Stabile made a motion to make an additional contribution of \$500.00 to Middlesex Youth Baseball Association. Mr. Shughart seconded the motion and it passed unanimously.

Cumberland County Vector Control/Weights and Measures Office – Mr. Shughart talked to Mr. Bitner concerning what other municipalities are participating in the Gypsy Moth spraying. Mr. Shughart explained that the spraying will kill the larvae. Mr. Bitner did not know whether Perry County was doing any spraying. Mr. Shughart stated that the acreage is considered to be private public acres and explained that he had a problem using Township funds to spray someone's private property. Mr. Shughart made a motion to notify the County with a letter stating that this is not a budgeted item for Middlesex Township and we will not be paying this invoice.

NEW BUSINESS

Mr. Shughart made a motion establishing the **Year 2000 Mileage Reimbursement Rate of 34.5 cents Per Mile** following the Federal Guidelines. Mr. Stabile seconded the motion and it passed unanimously.

Mr. Stabile asked when the next meeting will be. Mrs. Justh stated that the next meeting will be **January 26th**.

Mr. Eppley recognized the **auditors** in the audience.

With no further business to come before the Board, the meeting was adjourned at 8:14 PM.