

**MIDDLESEX TOWNSHIP
SUPERVISOR MEETING
November 6, 2024
7 p.m.**

OFFICIALS PRESENT: **SUPERVISORS:** Vice-Chairman Steven Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
ENGINEER: Bud Grove
PUBLIC SAFETY
DIRECTOR: Chief Steve D. Kingsborough
FIRE / EMC: Chief Edwin Beam
ZONING OFFICER: Mark D. Carpenter
ASST. CODES ENFORCEMENT/
MS4 COORDINATOR: Gerald Steigleman
ROADMASTER: Zachary L. Zook
MANAGER: Eileen M. Gault

OFFICIALS ABSENT: **SUPERVISORS:** Chairman Donald S. Geistwhite, Jr.

CALL TO ORDER AND PLEDGE TO THE FLAG: Vice-Chairman Steven Larson called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building and lead the Pledge of Allegiance.

PUBLIC COMMENT: Mr. Brad Filipovich, 12 Teaberry Drive, was present to express his concern about recent proposed rezoning requests and ask that the Supervisors reconsider prior to agreeing to the request. More specifically, the property on Wolfs Bridge Road also known as the Eagle property, the PennTerra property along Country Club Road and the Sunday/Walter/ Hemp property along the Harrisburg Pike.

DISCUSSION AND POSSIBLE ACTION ON MS4 / STORMWATER: No report to discuss.

APPROVAL OF MINUTES: Approval of the September minutes were tabled and the October minutes were not ready for review.

AUTHORIZE PAYMENT OF BILLS: On the motion of Supervisor Goodhart, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the payment of the November 2024 bills.

DISCUSSION OF THE FOLLOWING REPORTS:

Solicitor - No report.

Engineer - No report.

Police - Chief Kingsborough submitted the monthly Police Report. He noted that the number of County calls had not been report since they had not been received as of the meeting. Report entered into record.

Fire/EMC – Chief Beam submitted the monthly Fire Chief Report. Report entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report mentioning the 10 new homes and 5 new townhomes being built. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted and briefly discussed the monthly Codes Enforcement Report mentioning that Schneider Trucking Company is cooperating with getting their lights into compliance. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. He reported that with the nice weather the Highway Crew has been able to do some line painting and work on the bridges. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record. Mrs. Gault reported that the Annual Tree Lighting is December 6th, and the Breakfast with Santa is December 7th.

Municipal Authority – No report. Chairman Geistwhite absent from the meeting.

Manager – The Manager reported that the CCTB tax comparison report shows that when comparing last year to this year and a monthly comparison, the Township is doing well with EIT and LST. A sample resolution was prepared by the Township Solicitor per Act 10 which allows for an increase in compensation for the auditors from \$10 per hour to \$18. The Supervisors agree to this increase and will take action at the next meeting for the change to be effective January 1, 2025. The Manager then discussed Act 94 which allows by ordinance for an increase to the Supervisors compensation, based on population. The increase would take effect when the Supervisors term expired and if they were re-elected. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Township Solicitor to prepare an Ordinance to change the Supervisors compensation.

Supervisor Goodhart then questioned about the 4 and 5 alarms in the report, in which Fire Chief Beam stated that these normally occur with commercial properties, then suggested a fee increase for alarms. Solicitor Brenneman will provide some options for the Supervisors to consider.

OLD BUSINESS:

Discussion and Possible Action on extension of review time for Preliminary/Final Land Development Plan for Saia Trailer Storage Lot: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to grant an extension of review time for Preliminary/Final Land Development Plan for Saia Trailer Storage Lot until February 5, 2025.

Discussion and Possible Action on Meadowbrook Farms Phase 10 Reduction of Security: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to on the recommendation of Township Engineer Mr. Grove, to reduce financial security request #2 by \$93,813.87, with a remaining required security for site improvements of \$397,531.15.

Discussion and Possible Action to contract with Michael Baker to review and comment on the Traffic Impact Assessment for Carlisle Sports Emporium: Township Engineer Mr. Grove stated that the current TIS for this project indicates no change needed at the intersection of S. Middlesex Road and Harrisburg Pike. Mr. Grove is not comfortable with this and is requesting the Supervisor contract with Michael Baker to review the assessment. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to contract with Michael Baker to review and comment on the Traffic Impact Assessment for Carlisle Sports Emporium, not to exceed \$5,500.

Discussion and Possible Action on the proposed 2025 Draft Budget: Mrs. Gault presented the draft 2025 Budget to the Supervisors. The final assessment has not been received from the County; therefore, the Real Estate income has not been finalized. There was a brief discussion on the changes made to the budget since the last meeting. The Supervisors will further review the Budget for proposed advertisement for public review at the November 22, 2024 meeting.

NEW BUSINESS:

Discussion and Possible Action on the 2024 Meeting Schedule: Mrs. Gault reported that the meeting schedule has been prepared, noting any holidays that may have fallen on a meeting. The Authority Manager, Township Zoning Officer and Recreation Director have reviewed and approved their meeting dates. This has been tabled until the next meeting.

TOWNSHIP STAFF/SUPERVISOR COMMENTS: There was a brief discussion about a burn ban. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to impose an open burning ban to include recreation fires.

Mrs. Paula Whitman, 97 S. Middlesex Road, discussed the traffic light issue at S. Middlesex Road and Harrisburg Pike.

EXECUTIVE SESSION: There was no Executive Session.

There being no further business, on the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 7:40 p.m.