

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
July 26, 2024
7:30 AM**

OFFICIALS PRESENT:	SUPERVISORS:	Vice-Chairman Steven Larson William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	DIRECTOR OF PUBLIC SAFETY:	Chief Steve Kingsborough
	ZONING/CODES ENFORCEMENT:	Mark D. Carpenter
	ASST. CODES/MS4 CO-ORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	ENGINEER:	Bud Grove
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	SUPERVISOR:	Chairman Donald S. Geistwhite, Jr.

Call to Order: Vice-Chairman Larson called the meeting to order at 7:30 a.m. in the Middlesex Township Municipal Building.

Public Comment: No public comment.

Presentation of a Letter of Appreciation: Vice-Chairman Larson presented a Letter of Appreciation on behalf of the Board of Supervisors to Ms. Lindsay Pyers for her hard work and dedication to the Middlesex Township Summer Playground Program. Recreation Director Mrs. Jumper expressed how it was a delight to work with Lindsay and appreciated her making the connection with the parents and keeping the program going in an organized manner. The Board of Supervisors are hopeful that Ms. Pyers will return next Summer.

Discussion and Possible Action on Grange Development – Recreation Fee in Lieu of Dedication for Phases 1, 2 & 3: Mr. Carpenter reported that the Township Solicitor Mr. Brenneman has reviewed the proposed fee schedule from Grange Development for Recreation Fee-In-Lieu of Dedication and has found it to be satisfactory. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to approve the following Recreation Fee in Lieu of Dedication fee schedule: Phase 1- \$550.00, Phase 2 - \$706.00, and Phase 3 - \$684.00

Discussion and Possible Action on request for release of Improvement Security for Land Preliminary/Final Land Development Plan for Letort Estates: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, on the recommendation of the Township Engineer in his memo dated July 9, 2024, it was unanimously agreed to release the Improvement Security in the amount of \$72,177.17, subject to receiving Maintenance Security for \$10,826.58 and subject to confirmation by the Township that the emergency access gate is closed and secured.

Discussion and Possible Action on Extension of Review Time for Preliminary/Final Subdivision and Land Development Plan for Wawa Food Market #8236: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to accept the extension of review time for

Preliminary/Final Subdivision and Land Development Plan for Wawa Food Market #8236 until November 8, 2024.

Discussion and Possible Action on appointment of Mr. Robert Otto, Jr. to fill the vacancy as a Board Member of the Middlesex Township Municipal Authority: On the motion of Vice – Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to appoint Mr. Robert Otto, Jr. to fill the vacancy as a Board Member of the Middlesex Township Municipal Authority.

Discussion and Possible Action on approval of April 26, 2024, minutes: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of April 26, 2024.

Discussion and Possible Action on Approved Code Services Agreement: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to accept and execute the agreement between Approved Code Services and Middlesex Township.

TOWNSHIP BOARD / STAFF COMMENTS: Mr. Carpenter gave an update on the Zoning Ordinance Rewrite. There was some discussion of height limitation within the Zoning Ordinance that limits certain hotels and buildings. On the motion of Vice- Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Township Solicitor to prepare and advertise for a public hearing for a Zoning Amendment to allow 65 ft. hotels and buildings in the Commercial Highway (CH) District on October 2, 2024.

Mr. Grove gave a brief update on the construction site at the Grange Development. He then reported that PennDOT has extended their project on Wertzville Road prior to Deer Lane and will begin on August 7th or 8th.

Mr. Zook reported that one of the Highway Department Employees, Luke Hackman, is moving and will no longer be employed at Middlesex Township.

EXECUTIVE SESSION: There being no further business, on the motion of Vice - Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:35 a.m. to an Executive Session for a personnel matter with no action to be taken as a result.