

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
March 22, 2024
7:30 AM**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	
	PUBLIC SAFETY	
	DIRECTOR:	Chief Steve D. Kingsborough
	ZONING OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/	
	MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	ENGINEER:	Bud Grove
	MANAGER:	Eileen M. Gault

Call to Order: Chairman Geistwhite called the meeting to order at 7:30 a.m. in the Middlesex Township Municipal Building.

Public Comment: Ms. Pia Hall, 141 Clemson Drive, was present to discuss some issues she is having with her neighbor. She stated that Mr. Carpenter has tried to help, and she has done what she can to be a good neighbor. Ms. Hall stated that her no trespassing signs have been removed. Township Solicitor Mr. Brenneman stated that there is a process where you can send a certified letter for trespassing and if that is violated on the property, then criminal trespassing charges can be brought by the police. It is suggested that any documentation, such as video, pictures, etc., can be helpful for Ms. Pia to obtain. Township Engineer Mr. Grove suggested that Ms. Hall have her property surveyed by a professional. Ms. Hall would like to resolve this issue and appreciated the guidance she was given.

Mr. Hamada Elmezayen from A & D Auto Group LLC, located at 1760 Harrisburg Pike, was present to follow up on the situation with the Super 8 Motel parking lot next to them. Asst. Codes Enforcement Officer Mr. Steigleman reported that he spoke to the owner of Super 8 and they are in the process of putting a wire fence up and will have it completed by March 29, 2024.

Discussion and possible action on Final Minor Lot Addition and Subdivision Plan for Stover and Shughart: Mr. Anthony Faranda-Diedrich was present to discuss the Final Minor Lot Addition and Subdivision Plan for Stover and Shughart. This was a simple subdivision plan that was originally the Jones, Stover, Shughart Plan. The subdivided tract was going to be acquired by Stover's and the Shughart's and there was a lot line adjustment on the Jones Property. The Jones's no longer want to move forward with the lot line adjustment and the plan has been updated to Stover and Shughart. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the revised Final Minor Lot Addition and Subdivision Plan for Stover and Shughart and to waive any Township Subdivision Land Development requirements.

Township Engineer Mr. Grove asked if the piece of property that the Jones were to acquire was part of the overall Charter Plan, in which Mr. Franda-Diedrich stated it was. Mr. Grove then asked if there will now be a change to the Master Plan. Mr. Franda stated that at some point in the future once the transfer happens, sometime in the next twelve (12) months they will revise the Master Plan.

Discussion and possible action on request for extension of review time until May 1, 2024, for Grange Development Preliminary / Final Subdivision and Land Development Plan for Phases 1 – 3 with Conceptual Master Plan for Phases 1 – 4: Township Engineer Mr. Grove recommended that the extension be extended another month until June 5, 2024 so that he can have more time for review and so that a traffic study can be done by an independent consultant. The current plan before the Supervisors does not meet the requirements of the Township Ordinance. Mr. Faranda-Diedrich stated that he would like to see how the review goes over the next few weeks and if additional time is needed that will not be a problem. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to grant the request for extension of review time until May 1, 2024, for Grange Development Preliminary / Final Subdivision and Land Development Plan for Phases 1 – 3 with Conceptual Master Plan for Phases 1 – 4.

Discussion and possible action on the 2024 Bid Award for material, equipment, and pipelining: The Roadmaster presented and briefly discussed the proposed bids. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to accept and award the bids as provided below.

Schlusser's Paving, Inc. for the following equipment as listed:

<u>EQUIPMENT</u>	<u>COST PER HR.</u>	<u>TOTAL COST</u>
Milling Machine	\$450	\$ 9,000
Road Widener	\$125	\$ 3,750
Drum Roller	\$125	\$ 7,500
Asphalt Paver	\$350	\$21,000
Dump Truck	\$115	\$ 6,900
Tack Oil Truck	\$115	\$ 1,150

Wilson Paving for the following equipment and material as listed:

<u>EQUIPMENT/MATERIAL</u>	<u>COST PER GALLON</u>	<u>TOTAL COST</u>
Emulsion CRS-2PM	\$3.23	\$38,760
Chip Spreader	\$395	\$ 6,320
Dump Truck	\$130	\$ 2,080
Rubber Tire Roller	\$205	\$ 3,280
Distributor Truck	\$195	\$ 3,120

Guyer Brothers Inc. for the pipelining project as listed:

<u>MATERIAL TYPE</u>	<u># OF FEET</u>	<u>TOTAL COST</u>
Pipelining 48"	385 ft.	\$51,975
Pipelining 18"	175 ft.	\$46,375

Discussion and possible action to reaffirm the letter of support for the Post Road Improvement Project: This letter was to express support for North Middleton Township's Congressionally Directed Spending request for improvements to Post Road. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to reaffirm the letter of support for North Middleton Township's Post Road Improvement Project.

Discussion and possible action on the Federal Surplus Property Program: Roadmaster Mr. Zook reported that Middlesex Township's registration to participate in the Federal Surplus Property Program will expire on 04/05/2024. Applications must be updated every three (3) years. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to update the registration to participate in the Federal Surplus Property Program.

Discussion and possible action on the Cumberland County Tax Claim Bureau Repository Sale Consent: Properties on this list are subject to both statutory upset sale and judicial sale, but no bids were received to satisfy the municipal and/or school tax obligations that were owed on the properties. With the properties being in repository status, there is no tax revenue being generated. The Real Estate Tax Sale Law provides that the Tax Claim Bureau may accept an offer of any price on properties placed in the repository of unsold properties with the consent of all taxing districts where the property is located. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to consent to Cumberland County selling the property in Middlesex Township on the County Repository List.

Discussion and possible action on the resignation of Donald S. Geistwhite, III, effective April 1, 2024: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to accept the resignation of Donald (Dee) S. Geistwhite, III, effective April 1, 2024.

Discussion and possible action on the Deer Lane Traffic Study Agreement with Michael Baker International: Roadmaster Mr. Zook reported that there is a proposal from Michael Baker International to do a traffic study at Deer Lane. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to execute the Deer Lane Traffic Study Agreement with Michael Baker International in the amount of \$22,000.

Discussion and possible action on the sale of the John Deere 2025 compact tractor on Municibid: Roadmaster Mr. Zook reported that the sale of the John Deere tractor on Municibid did not meet the reserve that was set. John Deere's trade value is more than what it was going to be on Municibid. Mr. Zook will contact John Deere to revise the quote on the new tractor purchase to include the trade in values

Discussion and possible action on the letter of support for Carlisle Borough's Wastewater Treatment Facilities Class A Biosolids Improvements: Township Manager Mrs. Gault reported that this letter of support is to endorse Carlisle Borough's grant pursuit on the Biosolids Management Improvements Project. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to endorse a letter of support for Carlisle Borough's Wastewater Treatment Facilities Class A Biosolids Improvements.

Discussion and possible action on Diamond of Carlisle Motel, 1245 Harrisburg Pike update: Assistant Code Enforcement Officer Mr. Steigleman reported that the Township has been dealing with this issue since 2019. The property owners agreed to board up all the ground floor windows and doors to prevent vagrants. As of today, this has not been done and the police have dealt with vagrants on the property. Zoning Officer Mr. Carpenter did issue a demolition permit in which the double wide mobile home was removed, and they have started to separate the buildings. There was some discussion about the property owner boarding up all windows. Township Solicitor Mr. Brenneman stated that the original agreement was for them boarding up windows on the ground floor and a certified notice should be sent to the property owner giving them a chance to do so. This property is attracting vagrants and is a hazard for Emergency Response Personnel. Mr. Brenneman then suggested that the Blighted Property Board is contacted.

Township Board / Staff Comments: No comments.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:49 a.m.