

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
March 5, 2025**

OFFICIALS PRESENT: **SUPERVISORS:** Vice-Chairman Steven Larson
William H. Goodhart
SOLICITOR: Keith O. Brenneman
ENGINEER: Bud Grove
PUBLIC SAFETY
DIRECTOR: Chief Steve D. Kingsborough
ZONING OFFICER: Mark D. Carpenter
ASST. CODES ENFORCEMENT/
MS4 COORDINATOR: Gerald Steigleman
ROADMASTER: Zachary L. Zook
FIRE / EMC: Chief Edwin Beam
MANAGER: Eileen M. Gault

OFFICIALS ABSENT: **SUPERVISOR:** Chairman Donald S. Geistwhite, Jr.

CALL TO ORDER AND PLEDGE TO THE FLAG: Vice-Chairman Steven Larson called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, leading the Pledge of Allegiance.

PUBLIC COMMENT: Chief Beam introduced a member of the Shermans Dale Ambulance. Jayden Parrish is the Deputy Chief of the Shermans Dale Ambulance. He wanted to meet the Supervisors and thank them for their support with the ambulance service and for the opportunity to serve the community.

Mr. Glen Comp, 340 N. Middlesex Road was present to see if deer crossing signs could be posted on Middlesex Road. Roadmaster Zook will look into the situation.

MS4 / STORMWATER: MS4 Coordinator Mr. Steigleman informed the Supervisors that there is an upcoming meeting regarding the Growing Greener Grant. He reported that he had to get signatures again from the property owners near the stream restoration project. Mr. Zook reported that the Growing Greener Grant is funding a majority of the project and with the CAP Grant through the County, the project will be completely funded with grants.

APPROVAL OF MINUTES: The minutes of February 5, 2025, were not ready for review.

On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to approve the minutes of February 28, 2025.

AUTHORIZE PAYMENT OF BILLS: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the March 2025 bills.

REPORTS:

Solicitor – No report.

Engineer – No report.

Director of Public Safety – Chief Kingsborough submitted and briefly discussed the monthly police department report. Report entered into record.

Fire/EMC – Chief Beam submitted the monthly Fire Chief Report. Report entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Mr. Zook reported that the first part of the month the crew was busy cleaning up with the snow and ice that we were having and the latter part of the month they were doing some maintenance work at the recreation building.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. The Township Manager mentioned the upcoming Easter Egg Hunt and that Summer Playground enrollment will be starting soon. Report entered into record.

Municipal Authority – Chairman Geistwhite absent, there was no report.

Manager – Township Manager Mrs. Gault presented the Cumberland County Tax Bureau (CCTB) monthly distribution report to the Supervisors. The Manager then provided the Supervisors with a Treasurer's report of all the township funds. The Manager reported that Mr. Steigleman submitted a request to the PA Treasury Department for unclaimed funds in which the Township received \$725.64.

OLD BUSINESS:

Discussion and possible action on DEP Sewage Facilities Application for Public Sewer Planning Exemption for the Final Minor Subdivision Plan, Stover and Shughart: Zoning Officer Mr. Carpenter reported that this is an approximate 50+ acre lot at the Grange that will become Phase 4. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to authorize the Township Manager to execute and submit the DEP Sewage Facilities Application for Public Sewer Planning Exemption for the Final Minor Subdivision Plan for Stover and Shughart.

Discussion and possible action to set the required financial security for the Claremont Road RV Storage Land Development Plan: Township Engineer Mr. Grove reported that he has reviewed the construction cost opinions of the developer's Engineer and has approved the financial security for this development to be set at \$2,486,008.40.

Discussion and possible action to set the required financial security for the Grange Phase 2 construction: Township Engineer Mr. Grove has reviewed the construction cost opinions and approved the financial security to be set at \$3,456,451.00. This is to be noted that this cost estimate for Phase 2 will be required to be attached as an addendum to the Developer's Agreement to be approved and executed by the developer and the Township.

Discussion and possible action on granting the release of Maintenance Security for Meadowbrook Farms Phase 9: Township Engineer Mr. Grove reported that the Maintenance Security expires on March 29, 2025, in the amount of \$34,404.19. Mr. Grove conducted an inspection and found

two minor things as stated in his memorandum dated March 4, 2025. On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to release the Maintenance Security upon confirmation that the developer has done the repairs as indicated in Mr. Grove's memo date March 4, 2025.

Discussion and possible action on releasing financial security for Country Club Road improvements within Phase 1 of Cumberland Preserve: Developer was unable to attend and will be at the Workshop Meeting on March 28, 2025.

NEW BUSINESS:

Discussion and possible action on Carlisle Volunteer Fire Fighters Association contract for fire protection: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to execute the contract for fire protection by Carlisle Volunteer Fire Fighters Association.

Discussion and possible action on New Kingstown Fire Company contract for fire protection: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to execute the contract for fire protection by New Kingstown Fire Company.

Discussion and possible action on Shermans Dale Community Fire Company contract for fire protection: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to execute the contract for fire protection by Shermans Dale Community Fire Company.

Discussion and possible action on North Middleton Township Volunteer Fire Company contract for fire protection: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was agreed to execute the contract for fire protection by North Middleton Township Volunteer Fire Company.

SUPERVISOR/STAFF COMMENTS: Township Manager mentioned that the next date to audit is March 22, 2025. Mr. Zook reported that PennDOT began the bridge replacement on Rt. 34 and 944 at the intersection.

EXECUTIVE SESSION: No Executive Session.

There being no further business, on the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:20 p.m.