

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
February 28, 2025**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart Keith O. Brenneman
	SOLICITOR:	Keith O. Brenneman
	ZONING/CODES ENFORCEMENT :	Mark D. Carpenter
	ASST. CODES/MS4 CO-ORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	DIRECTOR OF PUBLIC SAFETY:	Chief Steve Kingsborough
	ENGINEER:	Bud Grove

CALL TO ORDER: Chairman Geistwhite called the meeting to order at 7:30 a.m. in the Middlesex Township Municipal Building.

Public Comment: No Comment.

Discussion and possible action to adopt Ordinance 2 – 2025 amending the Middlesex Township Pretreatment Program: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adopt Ordinance 2 – 2025 amending the Middlesex Township Pretreatment Program.

Discussion and possible action on request for extension of review time for Preliminary Final Land Development Plan for Saia Trailer Storage Lot: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the request of the applicant, Saia Motor Freight Line, LLC by their representative, Zachary S. Denk of H.F. Lenz Engineering, and accept an extension of the time period for action on the Preliminary/Final Land Development Plan for Saia Trailer Storage Lot, until May 7, 2025.

Discussion and possible action to approve the proposed Michael Baker International, Inc., Client Services Agreement: The Township Manager stated that this agreement will allow the township to obtain the services of Michael Baker International, Inc., with a work order versus getting a scope of work to be done each time services are needed. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to execute the proposed Michael Baker International, Inc., Client Services Agreement.

Discussion and possible action to obtain bids for equipment rental and materials: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to obtain bids for equipment rental and materials for 2025 projects.

Discussion and possible action to advertise for sale the 2013 Ford Explorer: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Roadmaster to sell the 2013 Ford Explorer.

Discussion and possible action to invest in a Certificate of Deposit through Orrstown Bank: The Township Manager requested authorization to invest funds in CDs through Orrstown Bank and to transfer funds into the Prime Checking from the General Fund. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Township Manager to transfer funds to the Prime Checking from the General Fund and to invest in CDs through Orrstown Bank.

Discussion and possible action on the Member's First Credit Cards: The Township Manager requested authorization to consolidate the Member's First Credit Cards or to seek another credit card with a different financial institution. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to authorize the Township Manager to consolidate the Member's First Credit Cards or seek another credit card with a different financial institution.

SUPERVISOR / STAFF COMMENTS: Mr. Carpenter updated the Supervisors on the Zoning Ordinance Rewrite Project. Mr. Steigleman updated the Supervisors on the Diamond of Carlisle and the process to get the area cleaned up. Mr. Zook informed the Supervisors of the upcoming PennDOT project on Rt. 34 and the 944 bridge. He also informed them of the UGI pipeline project.

EXECUTIVE SESSION: No Executive Session.

There being no further business, on the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adjourn the meeting at 8:25 a.m.